

ELECTRONICS CORPORATION OF TAMIL NADU LIMIED – CHENNAI – 600035.

OFFICE ORDER NO: 06 / 2023

Date: 18.05.2023

OFFICE ORDER

Sub: ELCOT – HR – Delegation of Powers to the Officials dealing with Execution of Civil Works – Board approval – Communicated - Reg.

Ref: Extracts of the Minutes of the 231st Board, dated: 13.04.2023.

As per the Extracts of the Minutes of the 231st Board Meeting of ELCOT held on 13.04.2023, the following delegation of powers to the Managing Director, ELCOT subject to the administrative sanction and limits approved in the Budget of the Company is notified.

Civil Works

A. Administrative sanction

S.No	Description	Board of Directors	MD
A	To accord ADMINISTRATIVE SANCTION		
1.	Administrative Sanction for Infrastructure works	Above Rs.10 Crores	Upto Rs.10 Crores
2.	Administrative Sanction for other categories – Non - Recurring	Above Rs.2 Crores	Upto Rs.2 Crores Subject to not exceeding the budget provision
3	Administrative Sanction for other categories – Recurring	Above Rs.1 Crore	Upto Rs.1 Crore

B. Technical sanction

S.No	Description	MD	ED	EE/AEE on deputation from PWD
B	Technical sanction	Based on recommendation of EE / Technical Consultant	Based on recommendation of EE / Technical Consultant	

	i) Original works			
	a. Civil Works	Above 1 Crore upto 10 Crore	Above Rs.50 Lakhs upto 1 Crore	Upto Rs.50 Lakhs
	b. Electrical works	Above 50 Lakhs upto 5 Crores	Above Rs.10 Lakhs upto 50 Lakhs	Upto Rs.10 Lakhs
	ii) Maintenance works			
	a. Civil Works	Above 50 Lakhs upto 1 Crore	Above Rs.10 Lakhs upto 50 Lakhs	Upto Rs.10 Lakhs
	b. Electrical works	Above 50 Lakhs upto 1 Crore	Above Rs.10 Lakhs upto 50 Lakhs	Upto Rs.10 Lakhs

C. Tenders, extension of time, Supplemental items, substituted items & additional quantities

S.NO	Description	Board of Directors	Sub Committee of the Board	MD	ED	HOD
C	Calling for & Acceptance of tenders without any excess					
	Value upto Rs.10 Crores	-		Tender Accepting Authority for Open Tender & Rate Contract Tender	Tender Accepting Authority for Low value tender upto 1 Crore	Tender Inviting Authority

	Value above Rs.10 Crores upto 25 Crores		Tender Accepting Authority for Open Tender & Rate Contract Tender	Tender Inviting Authority		
	Value above Rs.25 Crores and subject to budget provision and amendment if any received from Finance Department on Categorisation of Companies	Tender Accepting Authority		Tender Inviting Authority	-	-

With regard of Extension of Time for Contract for Civil and Electrical works, the Board authorised the Managing Director to approve the extension of time upto $\frac{1}{4}$ of the contract period of the work with proper justifications.

IV	Extension of time / Contract for civil/ Electrical works	-		Upto 3 months period	-	-
V	Supplemental Items/ Substituted items / Additional					

	Quantities (Within A.S)					
	Supplemental Items	-		25% Value of contract (or) Rs. 10.00 Lakhs Whichever is less	10% Value of Contract (Or) Rs.2.50 Lakhs Whichever is less	-
	Substituted items	-		-do-	-do-	-
	Additional quantities	-		-do-	-do-	-

This order comes into force with immediate effect.

J. C. S.
23/5/23

MANAGING DIRECTOR (FAC)

To:

All HODs and Officials

CC: MD Table for kind information

ED Table for kind information