

ELCOT/PROC/LT/33899/ Multi Function Printer/2024-25

NAME OF THE PARTY:

LIMITED TENDER

Preamble Of Tender:-

Electronics Corporation of Tamil Nadu Limited (ELCOT), a wholly owned Government of Tamil Nadu Undertaking is the Optional Procurement Agency of the Government of Tamil Nadu for procurement of IT related products like Computers, Printers, Other Peripherals and Software as per G.O. Ms. No. 58, Finance (BPE) Department, Dated 16.02.1999. Accordingly, ELCOT has been procuring various IT related products to all the State Government Departments / Boards / Autonomous Bodies etc. As part of the Procurement activities, ELCOT float this tender inviting bid for the Supply of MF Printer.

Short Title used in the Tender Document:

1. **Bidder:** Bidder means the party who makes a formal offer in pursuance of the tender floated.
2. **Successful Bidder:** Successful Bidder means the Bidder who becomes Successful through the tender process.
3. **Day:** A day means a Calendar Day.
4. **Purchaser:** Purchaser means the end user for whom the procurement is indented through the tender.

Tender Schedule:

a)	Tender No.	ELCOT/PROC/LT/33899/ Multi Function Printer 2024-25
b)	Type of Tender	LIMITED TENDER – Single part bid
c)	Tendered Items	Supply of Multi Function Printer
d)	Delivery	The Registrar of Cooperative Societies
e)	Due Date & Time for Submission of Tenders	19.12.2024 @ 3.00 PM.
f)	Opening Date & Time	19.12.2024@ 4.00 PM.

EMD: The EMD Amount of Rs. 1,250/- (Rupees One Thousand Two Hundred and Fifty Only) along with bid should be submitted through a Demand draft drawn in favor of “Electronics Corporation of Tamil Nadu Limited”, Chennai. (OR) through NEFT/RTGS to the Following Bank Account, (or) EMD is waived off for the bidder having valid MSME/NSIC/SSI for the relevant category.

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Name of the Bank & Branch	State Bank of India, Saidapet
SBI A/c No.	10610747091
IFS Code	SBIN0000912
MICR No.	600002045

MODE OF DESPATCH: Tenders should be addressed to the MANAGING DIRECTOR – ELCOT (by Designation only) and superscribed with the tender number and sent in sealed cover either by Registered post with acknowledgment due or in person. Tenders received in ordinary cover without seal will not be considered. Bids received after the due date and Time will not be accepted. Delay in postal transit will not be accepted as a valid reason for late submission. The Tender Document is not transferable to any other bidder.

IMPORTANT NOTE: *TENDERER MUST SUBMIT THIS ORIGINAL TENDER DOCUMENT WITH THEIR SIGNATURE, AND SEAL WITHOUT MISSING ANY OF THE PAGES. Price bid must be submitted in the bidder's company letter head.*

The tenders received on SPECIFIED DUE DATE & TIME will be opened at ELCOT, 692, Anna Salai, Nandanam, Chennai – 600 035 in the presence of the bidders who choose to be present. If sufficient response is not received on the due date of opening, ELCOT reserves its right to extend the due date for submission of tenders inviting more bids or cancel the tender.

Items tendered:

Sl. No.	Product Code	Description	Make & Model
1.	33899-001	A3 Multi function Printer 27PPM Copy/Print/Scan Speed 27 copies per minute, Copier, Network Printer PCI5e, PCI6, Post Script3, Scanner (colour), Wi-fi, Printing, Apple Air Print TM, Mopeia, Google Cloud Print, ARDF capacity 100 sheets, Duplex (Back to back), Standard Paper Tray 1 x 500 sheets, Bye pass tray 100 sheets, Memory 2 GB, Resolution 600 x 600 dpi, Paper size A3, A4, A5, A6, B4, B5, Multiple Copy-999, Zoom 25 to 400%, Interface Standard: Ethernet 10 base – T/100 base –TX/ 1000 base – T USB 2.0, Windows 7/8.1/10, Scan modes: Email, Folder, Network Twain, USB, Scan speed: 50ipm (A4)	

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1) **Delivery and Installation:** Within 10 days from the date of issue of purchase order at the respective purchaser locations.

2) **Price Bid Evaluation:**

The total value including all taxes, duties and other charges for all the items will be taken up for Price Bid evaluation. The Bidders who quote L1 Price for the total value of item will be called as L1 Bidder.

3) **Validity of the Tender:** 30 days.

4) **Payment Terms:** (a) 100% of the total cost of ordered items will be paid by ELCOT on behalf of the purchaser, after receipt of funds from the purchaser, on delivery, installation and submission of an irrevocable Bank Guarantee for 5% of the cost of the order value valid for Warranty period plus 3 months from the date of supply & Installation.

(OR)

(b) 95% of the total cost of ordered items will be paid by ELCOT on behalf of the purchaser, after receipt of funds from the purchaser, on installation, commissioning and handing over of the ordered items to the Purchaser and the balance 5% will be released to the supplier after completion of warranty period. This 5 % of the purchase order value will be retained as performance Security Deposit and will be returned to the bidder only after the successful completion of the tender conditions.

5) **Liquidated Damages for Non-Fulfillment of Purchase Order:** 0.25% PER Day on the undelivered portion of the value subject to a maximum of 5%, if the supply, installation and commissioning has not been completed in full within the stipulated delivery period.

6) **Penalty for Non-Fulfillment of conditions:**

In the event of non-fulfillment or non-observance of any of the conditions stipulated in the tender document and Purchase order, the successful bidder should pay the penalty amount equivalent to 10 (ten) per cent of total value of purchase order or an amount equal to the actual loss incurred by the purchaser whichever is higher.

7) **Warranty:** 1 year

PRICE BID

Name of the bidder:							
Sl. No.	Product Code	Description	Qty. in Nos.	Unit Price (including Packing, Forwarding, Insurance) without Taxes Rs.	Applicable GST in %	Applicable GST in Rs.	Total Price inclusive of GST (5+7)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1	33899-001	A3 Multi function Printer 27PPM Copy/Print/Scan - Speed 27 copies per minute, Copier, Network Printer PCI5e, PCI6, Post Script3, Scanner (colour), Wi-fi, Printing, Apple Air Print TM, Mopeia, Google Cloud Print, ARDF capacity 100 sheets, Duplex (Back to back), Standard Paper Tray 1 x 500 sheets, Bye pass tray 100 sheets, Memory 2 GB, Resolution 600 x 600 dpi, Paper size A3, A4, A5, A6, B4, B5, Multiple Copy-999, Zoom 25 to 400%, Interface Standard: Ethernet 10 base – T/100 base –TX/ 1000 base – T USB 2.0, Windows 7/8.1/10, Scan modes: Email, Folder, Network Twain, USB, Scan speed: 50ipm (A4)	1				
		TOTAL					