

**NAME OF THE PARTY:**

**LIMITED TENDER**

The scope of the Air conditioners AMC in two parts is stated below for two years.

**Part - A** The AMC (Part- A) shall covered for the 18 No of Air conditioners as per following at ELCOT, Perungudi.

a) Replacement of compressor and capacitors.

b) Service for the following

LED Display PCB mother board, indoor unit (evaporator coil), outdoor unit (Condenser coil), indoor and outdoor unit fan motor, LED display remote sensor, remote control, thermostat, air filters, contactor etc.

**Part - B** The spares covered for the Air conditioners - 18 Nos (Part- B) during the periodical maintenance will be replaced on need basis at the rates finalized in Part- B of this tender for two years at ELCOT, Perungudi

**PRE-QUALIFICATION REQUIREMENTS:**

1. The Bidder shall have atleast 3 years of experience in similar nature of Air Conditioners AMC work.
2. The Bidder should have a local office in Chennai with GST No..

**EARNEST MONEY DEPOSIT (EMD)**

a). The EMD Amount of Rs.1700/- (Rupees One Thousand Seven Hundred Only) along with bid should be submitted through a Demand draft drawn in favor of "Electronics Corporation of Tamil Nadu Limited", Chennai. (OR) through NEFT/RTGS to the Following Bank Account.

Name of the Bank & Branch	State Bank of India, Saidapet
SBI A/c No.	10610747091
IFS Code	SBIN0000912
MICR NO.	600002045

**Note: The bidder who is registered in MSME (Ministry of micro, small and Medium Enterprises) is exempted for the EMD amount.**

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- b). The Earnest Money Deposit of the unsuccessful Bidders will be returned at the expense of the Bidders once the tender is finalized or acceptance of offer from the successful bidder. The above Earnest Money Deposit held by ELCOT till it is returned to the unsuccessful Bidders will not earn any interest thereon.
- c). Earnest Money Deposit amount of the successful Bidder may be adjusted towards Security Deposit (SD) for successful execution of AMC work and will be returned only after the successful completion of the Contract Period.
- d). The tender received without Earnest Money Deposit will be summarily rejected.

**SCOPE OF WORK WITH TERMS AND CONDITIONS:**

- 1. Preventive Maintenance (functional checking and necessary adjustments) to be carried out with the presence of ELCOT Officer.
- 2. Maintenance and servicing of Air Conditioners and also replacing the spares those are required during the AMC period, which has to be replaced immediately.
- 3. Any break down maintenance should be attended in the presence of ELCOT officials within one or two days (fault finding, repair or replacement of defective parts and functional checking).
- 4. Any defective part or spare replacement has to be done with the prior intimation and concurrence of ELCOT.
- 5. Providing a service to the Air Conditioners as and when required on free of charge, during repair/overhaul of the Air Conditioners at our office or your service station.
- 6. The AMC (**Part- A**) shall covered the following :
  - a) Replacement of compressor and capacitors.
  - b) Service for the following  
LED Display PCB mother board, indoor unit (evaporator coil), outdoor unit (Condenser coil), indoor and outdoor unit fan motor, LED display remote sensor, remote control, thermostat, air filters, contactor etc.
  - c) Vacuum testing, Pressure testing, brazing, FR 22 Gas charging and Gas top up for outdoor unit etc
- 7. The essential spares covered for the Air conditioners- 18 Nos (**Part-B**) during the periodical maintenance will be replaced on need basis at the rates finalized in Part- B of this tender for two years.

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8. During the defective Compressor replacement, the prior approval will be obtained from the ELCOT.
9. Necessary tools and instruments required for service have to be brought by the Service Engineer (Vacuum Cleaner/ Blower required for cleaning the AC units).
10. During the Preventive maintenance, the Air conditioners Indoor air filter to be cleaned and outdoor unit to be cleaned using blower or water wash and serviced completely (i.e. Every Quarter - 3 months).
11. The Service Engineer has to be an experienced and skilled resource in providing the perfect service to ELCOT in maintaining the A/Cs.
12. The Contractor should not sub-contract any work during the AMC period and the contractor will be the wholly responsible at any circumstance.
13. ELCOT reserves the right to terminate the contract in case of any defect/default in the execution of AMC.
14. Periodical inspection should be done at least one three months and shall confirm the functioning and performance of the Air conditioners inspection report in the prescribed format has to be submitted to ELCOT.
15. Your rate should be inclusive of service and spares that are required during the AMC period of two years, which has to be replaced immediately.

**PAYMENT:**

1. The total cost quoted by the L1 bidder shall be divided into 8 quarters 2024- 2025 and 2025 - 2026. After completion of every quarter, corresponding AMC payment will be made for that quarter..
2. Income Tax, CGST, SGST, TDS and other taxes if any will be deducted as per the prevailing rate on the value of the work done, while releasing the payment.

**SECURITY DEPOSIT CUM RETENTION MONEY**

An amount equal to 5% of the value of AMC and Spares cost shall be withheld from the bill and retained for a period of two years i.e. 2024-2025 and 2025-2026. If there are defects noticed within this period (i.e. 2024-2025 and 2025-2026) the same shall have to be rectified by the bidder at his own cost and without claiming extra, the withheld amount will be refunded after end of 2 years from the date of commencement of AMC. The amount so withheld will not carry any interest.

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**SUBMISSION OF TENDER:**

- A. Tender should be placed in a sealed cover superscribed “AMC for Air Conditioners (Part-A) and spares (Part-B) at ELCOT” Tender Ref: “ELCOT/IT-Infra/ 33856 /AC-AMC//2024-25 Addressed to the Deputy General Manager (IT-Infra), No.2, Industrial Estate, Developed Plots, Perungudi, Chennai – 600 096 should reach us before **3.00 p.m.** on **04.12.2024** and the same will be opened on the same day.
- B. The Tender must sign and affix his seal in every page of tender document.
- C. The bidder should fill the Part-A (Price bid for AMC) and Part-B (Price bid for spares) of the tender schedule

**LIQUIDATED DAMAGES (LD)**

A penalty of 0.25% per calendar day of late completion of work beyond the 24 hrs will be levied subject to a maximum of 5%of contract value.

**TERMINATION OF CONTRACT**

**Termination for default**

- a) ELCOT may without prejudice to any other remedy for breach of contract, by written notice of default with a notice period of 7 days, sent to the successful Bidder, terminate the contract in whole or part,
  - i) If the Successful Bidder fails to deliver any or all of the goods within the time period(s) specified in the Contract or fails to supply the items as per the Delivery Schedule or within any extension thereof granted by ELCOT; or
  - ii) If the Successful Bidder fails to perform any of the obligation(s) under the contract; or
  - iii) If the Successful Bidder, in the judgment of ELCOT has engaged in fraudulent and corrupt practices in competing for or in executing the Contract.
- b) In the event of ELCOT terminating the Contract in whole or in part, ELCOT may procure the goods and service upon terms and in such manner as deems appropriate at the risk and cost of the defaulting Supplier and such supplier shall be liable to ELCOT for any additional costs for such goods and services. However, the Successful Bidder shall continue the performance of the contract to the extent not terminated.

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**TERMINATION FOR INSOLVENCY**

ELCOT may at any time terminate the Contract by giving written notice with a notice period of 7 days to the Successfully Bidder, if the Successful Bidder becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the Successfully Bidder, provided that such termination will not prejudice or affect any right of action or remedy that has accrued or will accrue thereafter to ELCOT.

**TERMINATION FOR CONVENIENCE**

ELCOT may by written notice with a notice period of seven days sent to the Successful Bidder, may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for ELCOT's convenience, the extent to which performance of work under the Contract is terminated and the date upon which such termination becomes effective. On termination, the successful Bidder is not entitled to any compensation whatsoever.

**ARBITRATION**

Except as otherwise provided elsewhere in the contract, if any dispute, difference, question or disagreement arises between the parties hereto or their respective representatives or assignees, at any time in connection with construction, meaning, operation, effect, interpretation or out of the contract or breach thereof, the same shall be decided by Sole Arbitrator to be appointed by the Managing Director of ELCOT.

If the Arbitrator so appointed dies, resigns, incapacitated or withdraws for any reason from the proceedings, another Arbitrator shall be appointed by the Managing Director of ELCOT. The Arbitrator so appointed shall proceed with the reference from the stage, where his predecessor had left if both parties consent for the same; otherwise, he shall proceed de novo.

It is a term of the contract that the party invoking arbitration shall specify all disputes to be referred to arbitration at the time of invocation of arbitration and not thereafter.

It is also a term of the contract that neither party to the contract shall be entitled to seek interest and the arbitrator should not grant interest.

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The Arbitral Tribunal shall give reasoned award and the same shall be final, conclusive and binding on the parties.

The venue of the arbitration shall be Chennai and language English.

The fees of the Arbitrator and expenses incidental to the arbitration proceedings shall be borne equally by the parties.

Subject to as aforesaid, the provisions of the Arbitration and Conciliation Act, 1996 and any statutory modifications or re-enactment in lieu thereof shall apply to the arbitration proceedings under this clause.

Subject to the above, the Courts in Chennai alone shall have jurisdiction in this matter.

### **COMPLIANCE WITH STATUTORY REQUIREMENTS**

You have to comply with the Contract Labour Act, (Regulation and Abolition act), Payment of wages Act, Minimum wages Act, Employees State Insurance Act, Employees Provident Fund and Miscellaneous provisions Act, Fatal Accident Act and other applicable Labour Laws and Regulations in force from time to time.

ELCOT reserve the right to reject any / all the tenders without assigning any reasons whatsoever.

Encl:

1. **PART - A** -Preventive, breakdown and periodical Maintenance of Air conditioners for Two Years (Price bid)
2. **PART - B** -Replacement of spares during maintenance (on need basis) for Air conditioners (Price bid)
3. **PART - C** - Value of the Price Bid towards addition of Part - A (AMC for Air conditioners) and Part-B (for replacement of spares on need basis during AMC for the Air conditioners) at ELCOT, Perungudi, Chennai

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**DETAILS OF THE COMPANY**

<b>Sl. No.</b>	<b>Description</b>	<b>Details to be filled by the Bidder</b>
1.	Name of the Bidder	
2	a. Address	
	b. Contact Person with phone Nos.	
3	The Bidder's company is Private Ltd/Public Ltd/Partnership/Proprietary	
4	Present Clients Name with Contact Nos.	
5	GST No.	
6	Permanent Account Number (PAN)	
7	Bankers Name & Address	
	Bank Account Number	

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**Part - A – “ Price Bid towards AMC for Air conditioners at ELCOT, Perungudi”**

Sl. No.	Description	Qty. (A)	Unit Rate in Rs. (B)	Total Amount in Rs. C=A*B
1.	<p><b><u>AMC for 1.5 ton Hi-wall split Air conditioners</u></b></p> <p>The AMC (Part- A) shall covered the following</p> <p>a) Replacement of compressor and capacitors.  b) Service for the following  LED Display PCB mother board, indoor unit (evaporator coil), outdoor unit (Condenser coil), indoor and outdoor unit fan motor, LED display remote sensor, remote control, thermostat, air filters, contactor etc.  c) Vacuum testing, Pressure testing, brazing, FR 22 Gas charging and Gas top for outdoor unit etc</p> <p><b>AC Make: L.G and IFB</b></p>	02 Nos		
2	<p><b><u>AMC for 2.0 ton Hi-wall split Air conditioners.</u></b></p> <p>The AMC (Part- A) shall covered the following</p> <p>a) Replacement of compressor and capacitors.  b) Service for the following  LED Display PCB mother board, indoor unit (evaporator coil), outdoor unit (Condenser coil), indoor and outdoor unit fan motor, LED display remote sensor, remote control, thermostat, air filters, contactor etc.  c) Vacuum testing, Pressure testing, brazing, FR 22 Gas charging and Gas top up for outdoor unit etc</p> <p><b>AC Make: LG, VOLTAS, IFB, SHARP</b></p>	16 Nos		
A	<b>Sub total</b>			
B	CGST 9 % on sub total			
C	SGST 9 % on sub total			
D	Total-Additional of Subtotal +CGST+SGST for one year (D=A+B+C)			
X	<p><b>Grand Total (X)=(X=D*2) for 2 years. (i.e: 2024-25 &amp; 2025-26)</b></p> <p><b>(Amount in Words:- -----)</b></p>			

**Note: This price bid format shall be copied/typed in the letter head and rates are to be filled and enclosed in the original tender document along with sign and seal of the bidder**

Sign and seal of the tenderer



**Part-B –“Price Bid for replacement of spares on need basis during the AMC for the Air conditioners at ELCOT, Perungudi”**

Sl. No.	Description	Qty. (A)	Unit Rate in Rs. (B)	Total Amount in Rs. C=A*B
1.	Supply, Fixing, testing and commissioning of outdoor copper condenser coil for existing 2 Ton High wall Split Air conditioner including gas charging and transportation charges etc. Warranty: 1 Year.	2 Nos.		
2	Supply, Fixing, testing and commissioning of indoor copper evaporator coil for existing 2 Ton High wall Split Air conditioner including gas charging and transportation charges. Warranty : 1 year	2 Nos.		
3	Supply, Fixing, testing and commissioning of outdoor copper condenser coil for existing 1.5 Ton High wall Split Air conditioner including gas charging and transportation charges. Warranty : 1 year	1 No.		
4	Supply, Fixing, testing and commissioning of indoor copper evaporator coil for existing 1.5 Ton High wall Split Air conditioner including gas charging and transportation charges . Warranty : 1 Year	1 No.		
5	Supply, Fixing, testing and commissioning of new 5 KVA stabilizer with time delay. Warranty : 1 year	2 Nos		
6	Supply, Fixing, testing and commissioning of New indoor Unit for 2 Ton split Air conditioner. Warranty : 1 year	1 No.		
7	Supply, Fixing, testing and commissioning suitable size of copper pipes (suction and delivery) for 1.5 / 2 Ton Air conditioners	25 Mtrs		
8	Supply, Fixing, testing and commissioning suitable insulation to the existing copper pipes	50 Mtrs		
9	Shifting of existing 1.5 / 2 Ton Air conditioners indoor and outdoor unit with FR 22 gas charging. The cost inclusive of Air conditioners unit fixing, testing and commissioning within ELCOT.	2 Nos.		
A	<b>Sub total</b>			
B	CGST 9 % on sub total			
C	SGST 9 % on sub total			
Y	<b>Grand Total (Y) = Addition of Subtotal + CGST +SGST (Y=A+B+C)</b> <b>(Amount in Words:-----)</b>			

**Note: This price bid format shall be copied / typed in the letter head and rates are to be filled and enclosed in the original tender document along with sign and seal of the bidder**

Sign and seal of the tenderer

**Total Value of the Price Bid for Part-A (AMC for Air conditioners) and Part-B (for replacement of spares on need basis during maintenance in the Air conditioners)**  
**at ELCOT, Perungudi**

<b>Sl. No</b>	<b>Description</b>	<b>Amount in Rs.</b>
1	Grand Total of Part-A (For 2 years)	
2	Grand Total of Part-B (Spares)	
	Total Value of the Price Bid (Part-A + Part-B)	
3.	Amount in Words:-	

Sign and seal of the tenderer