


Tender Ref: ELCOT/ITPD/OT/01/LANDSCAPING MAINT/2022-23

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|  <p>ELCOT Adding Value through IT</p> | <p>Electronics Corporation of Tamil Nadu Limited</p> |
| | <p>Tender Document</p> |
| | <p>PROVIDING LANDSCAPING SERVICES AT ELCOT SEZs</p> |
| | <p><u>Tender Reference</u></p> <p>ELCOT/ITPD/OT/01/LANDSCAPING MAINT/2022-23</p> |
| | <p>Electronics Corporation of Tamil Nadu Limited MHU Complex II Floor, 692 Anna Salai, Nandanam Chennai-600035 Phone: +91-44-66401400 Fax: +91-44-2433 0612 ELCOT CIN No.U27209TN1977SGC007291 ELCOT GST No. 33AAACE1670KIZU Email: md@elcot.in Website: www.elcot.in</p> |

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Know Your Rights

1. THE BIDS SUBMITTED ONLINE WITHIN THE DUE DATE AND TIME WILL BE OPENED ON THE SCHEDULED DATE AND TIME IN THE PRESENCE OF THE BIDDERS WHO ARE PRESENT.
2. THE BIDDERS HAVE A RIGHT TO INSIST ON PROCESSING OF TECHNICAL BIDS IN THE BIDDERS PRESENCE ONLY.
3. PRICE BID OPENING AND PRICE COMPARISON WILL BE DONE ONLY IN THE PRESENCE OF THE BIDDERS.
4. BIDDERS ARE ELIGIBLE FOR A BIDDER SIGNED COPY OF THE PRICE BID COMPARISON STATEMENT ON THE SPOT.
5. PLEASE INSIST ON YOUR RIGHTS AND AVAIL THE SAME.

Note: None of the above can be claimed if the authorised representative not Present at the relevant time and place.

**MANAGING DIRECTOR
ELCOT**

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Letter of Undertaking

To

The Managing Director
Electronics Corporation of Tamil Nadu Limited
692 Anna Salai,
Nandanam,
Chennai-600 035
Sir,

**Sub: Undertaking for participation in ELCOT's LANDSCAPING
Tender – Reg.**

Ref: Tender No. ELCOT/ITPD/OT/01/Landscaping Maint/2022-23

I/We ----- have gone through the Terms and Conditions, Scope of Work, Specification and Corrigendum and will abide by them as laid down in the Tender Documents (Technical bid and Price Bid), fully in all aspects failing which, suitable actions can be taken against us as applicable in the tender.

I/We ----- hereby confirm that our Company has not been blacklisted by any State Government/ Central Government / Public Sector Undertakings during the last three years. I/We also hereby confirm that our EMD/SD has not been forfeited by any State Government / Central Government / Public Sector Undertakings during the last three years due to our non-performance, non-compliance with the tender conditions etc.

I/We ----- hereby declare that all the particulars furnished by us in this Tender are true to the best of my/our knowledge and I/We understand and accept that if at any stage, the information furnished is found to be incorrect or false, I am /We are liable for disqualification from this tender and also are liable for any penal action that may arise due to the above.

In case of violation of any of the conditions above, I/We..... understand that I am/We are liable to be blacklisted by ELCOT for a period of three years.

Yours faithfully
for Name,
Signature
Designation
Seal

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Note:

- 1) Declaration in the company's letter head shall be submitted as per the format given above.
- 2) If the bidding firm has been blacklisted by any State Government / Central Government / Public Sector Undertakings earlier, then the details shall be provided.

1. Preamble

Electronics Corporation of Tamil Nadu Limited (ELCOT), a wholly owned Government of Tamil Nadu Undertaking was established under the Companies Act 1956 on 21.03.1977. ELCOT has created 8 IT / ITES Special Economic Zones in Chennai, Coimbatore, Madurai (2 places), Tiruchy, Salem, Tirunelveli and Hosur as per the initiatives of the Government of Tamil Nadu. As a part of the maintenance activities, ELCOT invites offers for the Landscaping and maintenance in ELCOT SEZs at Chennai, Coimbatore, Madurai (2 places), Tiruchy, Salem, Tirunelveli and Hosur.

. Short Titles used in the Tender Document:

1. **Agreement:** means the document signed by the Authority (ELCOT) and the Bidder that incorporate any final corrections or modifications to the tender and is the legal document binding on both the parties to all terms and conditions of the Contract
2. **Bidder:** Bidder means the party who makes a formal offer in pursuance of the tender floated.
3. **Day:** A day means a calendar day.
4. **Letter of Acceptance:** means the formal acceptance of the bid of the Successful Bidder by ELCOT
5. **Successful Bidder:** Successful Bidder means the Bidder who becomes successful through the tender process.

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2. Tender Schedule

ELECTRONICS CORPORATION OF TAMILNADU LIMITED (ELCOT)

| | | |
|---|---|---|
| 1 | Tender Inviting Authority, Designation and Address | The Deputy General Manager(ITPD) ELCOT, II Floor MHU Complex 692 Anna Salai, Nandanam, Chennai-600035. e-mail: itpd@elcot.in URL: www.elcot.in |
| 2 | Tender Approving Authority, Designation and Address | The Managing Director ELCOT, II Floor MHU Complex 692 Anna Salai, Nandanam, Chennai-600035. e-mail: md@elcot.in and itpd@elcot.in URL: www.elcot.in |
| 3 | A) Name of the Work | Landscaping and Maintenance in ELCOT SEZs at Chennai, Coimbatore, Madurai (2 places), Tiruchy, Salem, Tirunelveli and Hosur for Two years. |
| | B) Tender reference | ELCOT/ITPD/OT/01/Landscaping Maint/2022-23 |
| 4 | Tender documents available place | Tender documents can be freely downloaded at free of cost from the sites https://tntenders.gov.in ; and www.elcot.in , till the closing date and time of the Tender. |
| 5 | Tender Fee Charges | For every Tender submitted through e-Tender, a Tender fee of Rs.10,000/- (Rupees Ten Thousands only) plus GST @ 18% should be paid electronically through NEFT/RTGS to the ELCOT Account No. 400381773, Indian Bank, Nandanam Branch, Chennai – 35. IFSC Code – IDIB000N078. |
| 6 | Earnest Money Deposit (EMD) | For every Tender submitted through e-Tender, EMD charges of Rs.1,50,000/- (Rupees One Lakh Fifty Thousand only) should be paid electronically through NEFT/RTGS to the ELCOT Account No. 400381773, Indian Bank, Nandanam Branch, Chennai – 35. IFSC Code – IDIB000N078. |

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| 7 | Tender submission | Two Parts Tender comprising of Technical Bid and Price Bid should be submitted electronically online through e-Tender Portal. https://tntenders.gov.in |
| 8 | Bid signing | Bidders should possess valid Class 3 - Digital Signature Certificates having signing and encryption keys to submit the Bids online |
| 9 | Help manuals for e-Tender | Bidders may download the help documents and user manuals from the web site : https://tntenders.gov.in |
| 10 | Pre-bid meeting | 17/10/2022 @ 3.00 P.M at the address mentioned in Row(1) above. |
| 11 | Due Date, Time and Place of submission of Tender | 27/10/2022 @ 3.00 PM through the site https://tntenders.gov.in |
| 12 | Date, Time and Place of opening of the Technical Bids online | 27/10/2022 @ 3.30 PM at the address mentioned in Row(1) above. |
| 13 | Date, Time and Place of opening of Price Bids | Will be intimated only to the Technically Qualified Bidders |

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3. General Instructions

3.1 General

- a) The Bidders should examine all the instructions, terms and conditions and specifications given in the Tender. Failure to furnish all the required information in every respect will be at the Bidder's risk and may result in the rejection of bid.
- b) It will be imperative for each Bidder(s) to familiarise himself/ themselves with the prevailing legal situations for the execution of contract. ELCOT shall not entertain any request for clarification from the Bidder regarding such legal aspects of submission of the Bids.
- c) It will be the responsibility of the Bidder that all factors have been investigated and considered while submitting the Bids and no claim whatsoever including those of financial adjustments to the contract awarded under this tender will be entertained by ELCOT. Neither any time schedule nor financial adjustments arising thereof shall be permitted on account of failure by the Bidder to appraise themselves.
- d) The Bidder shall be deemed to have satisfied himself fully before Bidding as to the correctness and sufficiency of his Bid for the contract and price quoted in the Bid to cover all obligations under this Tender.
- e) It must be clearly understood that the Terms and Conditions and Specifications are intended to be strictly enforced. No escalation of cost in the Tender by the Bidder will be permitted throughout the period of Agreement or throughout the period of completion of contract including extended period, whichever is later on account of any reasons whatsoever.
- f) The Bidder should be fully and completely responsible to ELCOT for all the deliveries and deliverables.
- g) The bidder should not have been blacklisted from participating in any of the tenders as per Tamil Nadu Transparency in Tenders Act by Government of Tamil Nadu as on date of submission by way of affidavit duly attested by the Notary Public.
- h) case of show cause notice issued by ELCOT for poor performance, then ELCOT reserves the right to disqualify the bid submitted by such Bidder.

3.2 Clarifications in the Tender

- a) A prospective Bidder requiring any clarification in the Tender may notify ELCOT by

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letter or by Fax or by e-mail to md@elcot.in with a copy to itpd@elcot.in. We encourage paper free e-mail communication.

- b) The responses to the clarifications will be notified in the websites by means of Corrigendum to the Tender Document. It would be advantageous to commence e-mail contact with itpd@elcot.in to register your e-mail id.

3.3 Amendments to the Tender

a) Before closing of the Tender, clarifications and amendments if any will be notified in the websites mentioned in the Tender Schedule. The Bidders periodically check for the amendments or corrigendum or information in the websites till the closing date of this Tender. ELCOT will not make any individual communication and will in no way be responsible for any ignorance pleaded by the Bidders.

b) No clarifications would be offered by ELCOT within 48 hours prior to the due date and time for opening of the Tender.

c) Before the closing of the Tender, ELCOT may amend the Tender document as per requirements or wherever ELCOT feels that such amendments are absolutely necessary.

d) Amendments also may be given in response to the queries by the prospective Bidders.

e) Such amendments will be notified in the websites mentioned in the Tender schedule.

f) ELCOT at its discretion may or may not extend the due date and time for the submission of bids on account of amendments.

g) ELCOT is not responsible for any misinterpretation of the provisions of this tender document on account of the Bidders failure to update the Bid documents on changes announced through the website.

3.4 Language of the Bid

The bid prepared by the Bidder as well as all correspondence and documents relating to the bid shall be in English only. The supporting documents and printed literature furnished by the bidder may be in another language provided they are accompanied by an accurate translation in English duly notarised, in which case, for all purposes of the bid, the translation shall govern. Bids received without such translation copy are liable to be rejected.

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3.5 Bid Currency

Price should be quoted in Indian Rupees (INR) only and Payment shall be made in Indian Rupees only.

3.6 Contacting Tender Inviting Authority

- a) Bidders shall not make attempts to establish unsolicited and unauthorised contact with Tender Accepting Authority, Tender Inviting Authority or Tender Scrutiny Committee after the opening of the Tender and prior to the notification of the Award and any attempt by any Bidder to bring to bear extraneous pressures on the Tender Accepting Authority shall be sufficient reason to disqualify the Bidder.
- b) Not with standing anything mentioned above, the Tender Inviting Authority or the Tender Accepting Authority may seek bonafide clarifications from Bidders relating to the tenders submitted by them during the evaluation of tenders.

3.7 Force Majeure

Neither ELCOT nor the Successful Bidder shall be liable to the other for any delay or failure in the performance of their respective obligations except causes or contingencies beyond their reasonable control due to Force Majeure conditions such as:

- a) Any act of God such as lightening, earthquake, landslide, etc or other events of natural disaster of rare severity
- b) Meteorites or objects falling from aircraft or other aerial devices, travelling at high speeds
- c) Fire or explosion, chemical or radioactive contamination or ionizing radiation
- d) Epidemic or plague
- e) Act of war (whether declared or undeclared), threat of war, invasion, armed conflict or act of foreign enemy, unexpected call up of armed forces, blockade, embargo, revolution, riot, religious strife, bombs or civil commotion, sabotage, and terrorism.

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4. Eligibility Criteria

4.1 Eligibility Criteria

The Bidders should have the following Eligibility for participating in the Tender. The Bidders should enclose documentary evidence for fulfilling the Eligibility in the Technical Bid. If a bidder fails to enclose the documentary proof for eligibility, their bid will be summarily rejected.

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| S. No | Criteria | Documents Required |
|-------|--|---|
| 1) | The Bidder should be a Company registered in India under the Indian Companies Act 1956 or a Registered Partnership Firm or a Sole Proprietary Firm. In the case of registered partnership firm all partners shall be liable, jointly or severally during the bidding process and during the currency of the contract period in accordance with the terms of contract. The bid shall be signed so as to legally bind all partners, jointly and severally. | <p>a) In case the Bidder is a Registered Company in India, they should produce the copy of the Certificate of Incorporation.</p> <p>b) In case the Bidder is a Registered Partnership Firm, they should produce the copy of Registered Partnership Deed.</p> <p>c) In case the Bidder is a Sole Proprietary Firm, they should produce the copy of VAT Registration Certificate/ Service Tax Registration Certificate.</p> |
| 2) | The Bidder should have minimum three years of experience in providing similar nature of work to various organizations and should have completed at least two such works with Contract Value of Rs. 80 Lakhs each or above or a single work with a Contract value of Rs.1.5 Crore in the similar activity in the last three years.ie.2019-20, 2020-21, 2021-22. | Relevant copies of Purchase Orders / Work Orders obtained and completion /performance certificates / Invoice Copy obtained from the Client as on 31.03.2022 should be submitted. |
| 3) | The applicant should be an assessee of Income Tax and must possess GST No. | Should submit copy of the income tax, PAN, GST registration certificates. |
| 4) | The bidder shall have the average annual financial turnover of at least Rs.1.0 Crore during last three financial years i.e. 2019-20, 2020-21, 2021-22. and should be a profit making organisation | <p>1) Audited Balance Sheet, Profit and Loss Account Sheet for the three years should be submitted.</p> <p>2) Certificate from Chartered Accountant certifying the turnover of last three financial years i.e. 2019-20, 2020-21, 2021-22.</p> |

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4.2 Terms and Conditions

1. The Successful Bidder should commence work at the respective SEZ Locations within 7 days of issuance of work Order.
2. The Successful Bidder will be required to remit a Security Deposit equivalent to 5% of the Agreement Value exclusive of the EMD amount. The SD should be paid by way of Unconditional irrevocable Bank Guarantee valid for a period equivalent to the delivery Period. The SD furnished by the Successful Bidder in respect of this tender will be returned to them after Successful fulfilment of work. The SD amount will not bear any interest till it is returned to the Successful Bidder. The Security Deposit will be forfeited if the Successful Bidder fails to sign the Contract and /or fails to perform as per the contract.
3. Contract Agreement will be executed after the payment of Security Deposit by Successful Bidder.
4. In case your services are found un-satisfactory, this contract shall be terminated before completion of contract period with prior notice of 7 days, without assigning any reasons whatsoever. ELCOT shall invoke the bank guarantee / DD submitted by the successful bidder in full and remit the balance amount to the contractor.
5. The Bidder shall inspect the site and fully study the nature of work involved with regard to the quantity and specifications, before tendering for the work. Any clarification in this regard will be given, if required, prior to submission of tender.
6. The contractor shall have to observe and abide by all the prevalent laws. Including contract labour laws, safety laws etc. The Bidder shall submit detailed programme of the daily routine works like watering, weeding etc. along with the tender.
7. Replacement of personnel should be done as and when requirement arise.
8. The personnel will report to the ELCOT representative at the respective SEZ locations.
9. In case of emergency and residual situations the Landscaping service provider has to make the personnel available to cater for emergency services & urgent works entrusted as and when need arises.
10. The Landscaping service provider should pay to their personnel a minimum wage at the prevailing rate as fixed under Minimum Wages Act,(Zone-A)for Chennai, (Zone-B) for Coimbatore, Trichy, Madurai and Tirunelveli prescribed by Govt. of Tamil Nadu. Any breach of this condition will be liable for termination of the contract and the same would be dealt with accordingly. Besides, ESI and EPF per head at the current rate should be paid by the Landscaping service provider every month as per the existing rules and copies of paid cash challans should be submitted every month to ELCOT office along with the bill.

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11. The Landscaping service provider is responsible for payment of monthly salary including leave salary, bonus, gratuity etc., to the personnel as applicable to them.
12. Mode of payment will be monthly and payments to the Landscaping service provider will be through Account Payee Cheques only or direct bank transfer as applicable under the Rule. Tax shall be deducted at source as per the prevailing Income Tax Act from the monthly bills.
13. The Landscaping Service Provider should submit the following proof along with ever monthly bill.
 - I. Attendance sheet certified by the ELCOT representative at site.
 - II. Programme of the Daily work routine carried out certified by the ELCOT representative at site.
 - III. Detailed downloaded statements for the previous month regarding ESI & EPF payment confirmation and Employee List along with their ESI, EPF numbers.
14. The Landscaping service provider should ensure that there is no scope for any grievance from the personnel on delayed payment of wages. The employees engaged by the Landscaping agency will be in the employment of the Landscaping Agency only and not of ELCOT.
15. The Landscaping service provider shall indemnify and shall keep the Landscaping Area indemnified against Acts of omission or negligence, dishonesty or misconduct of the men / women engaged for the work and this office shall not be liable to pay any damages or compensation to such person or to third party. All damages caused by the landscaping personnel shall be charged to the Landscaping service provider and recovered from its dues/bills.
16. All existing statutory regulations of both State & Central Governments shall be adhered to and complied with by the Landscaping Contractor and all records maintained thereof should be available for scrutiny by ELCOT. The Landscaping contractor shall strictly comply with the terms and conditions of the agreement, which will be executed with the successful Landscaping service provider. Failure by the Landscaping service provider to comply with such statutory requirements and / or the terms of the agreement during the period of agreement of deficiency in services shall result in termination of the contract.
17. Any dispute or difference, whatsoever, arising between the parties to this contract arising out of or in relation to the terms of this contract shall be resolved by the parties mutually by acting in good faith towards fulfilling the contract and for this purpose the parties mutually agree to furnish or exchange all relevant documents, information and any other material within their special knowledge and thereby conclude their discussions between them / their representatives or officers within a period of time as may be mutually agreed to say the time of commencement of the move to resolve the dispute".
18. In case the parties failed to resolve the disputes amicably within the time frame agreed and in the manner stated supra, the aggrieved party shall approach the Court in Chennai city alone to the exclusion of all other Courts to adjudicate the unresolved dispute".

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4.3 Third Party inspection

The Landscape maintained by the Successful bidder will be audited by the Third party engaged by Elcot. The Third party will inspect the Landscape area on all ELCOSEZ monthly basis and will submit the report on the performance of the contractor. Based on the above, the payment for the Landscape will be released.

4.4 Special Conditions for Manpower

- a) Successful Bidder should provide an Identity Card with passport size photograph duly signed by the Authorized Signatory of the Successful Bidder to all the manpower deployed in the project.
- b) Successful Bidder should disburse the salaries to all the manpower before 7th day of every month.
- c) All claims which are made by the manpower under medical grounds or compensation or otherwise in respect of any compensation payable to the manpower should be borne by the Successful Bidder.
- d) Manpower deployed by the Successful Bidder cannot claim any benefits from ELCOT.
- e) Manpower deployed by the Successful Bidder should behave properly. If any misbehaviour is reported, the person should be replaced immediately.
- f) Manpower deployed by the Successful Bidder should present on all working days. Substitute has to be arranged if the allotted manpower is on leave.
- g) The Successful Bidder understands and agrees that the Successful Bidder shall be solely and entirely liable and responsible for the Compliance of all statutory provisions applicable to the manpower deployed like Minimum Wages Act, ESI, PF. ELCOT shall not be liable or responsible in this regard. In the event of any claim made against ELCOT, the Successful Bidder hereby undertake to indemnify and to keep ELCOT always indemnified against any such claims and / or expenses incurred by ELCOT in respect of the manpower deployed by the Successful Bidder.

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5. Bid Preparation and Submission

5.1 Tender Procedure

- a) ELCOT is using the e-Tender portal <https://tntenders.gov.in>. The prospective Bidders should register themselves in the e-Tender Portal and submit the Bids electronically through the e-Tender portal. The paper based physical Tender submission is not permitted. The pre-bid session will be held on the date and time as mentioned in the Tender Schedule. The Bidders are requested to download the e-Tender help manual and user manuals from the Portal for reference.
- b) It is mandatory for the Bidders to possess a valid **Class 3 Digital Signature Certificate (DSC)** in the name of the tender submitting authority to complete the e-Tender Bid process as per the provisions of Government of India IT Act 2000 with latest amendments.
- c) The format of the contents of Technical Bid and Price Bid will be available in the tender site. The registered Bidders can log into the e-Tender system and download the tender documents / corrigendum's as applicable and go through them carefully. Then the bidders can get ready the relevant documents as required for the technical bid and upload the documents as indicated before submitting the bid. Similarly the bidder has to download the Bill of Quantity(BOQ), the price bid form in xls format, fill up the relevant portions only in offline and then upload the final one against the price bid portion before submitting the bid.
- d) The contents of the Technical Bid with supporting documents and the Price Bid should be uploaded and submitted online using the Digital Signature Certificates within due date and time indicated.

5.2 Cost of Bidding

The Bidders shall bear all the costs associated with the preparation and submission of Bids. ELCOT will in no way be responsible or liable for these charges/costs incurred regardless of the conduct or outcome of the bidding process.

5.3 Tender Document Download

The Tender Documents may be freely downloaded from the portals as mentioned in the Tender Schedule.

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5.4 Earnest Money Deposit (EMD)

- a) An EMD amount as specified in the Tender Schedule shall be paid through NEFT/RTGS in offline mode as per the details mentioned in S.No.5 of the Tender schedule. **In the case of EMD charges paid in advance by the bidder, but due to some reasons, the bids could not be uploaded/submitted, the EMD charges paid earlier will be refunded by applying through a Letter of request to ELCOT with necessary proofs.**
- b) The EMD of the unsuccessful Bidders will be returned at the expense of the Bidders within a reasonable time consistent with the rules and regulations in this behalf. The EMD amount held by ELCOT till it is refunded to the unsuccessful Bidders will not earn any interest thereof.
- c) The EMD amount of the Successful Bidder can be converted as part of the Security Deposit (SD) for successful execution of the work and will be returned only after the successful fulfilment of the Contract.
- d) The EMD amount will be forfeited by ELCOT, if the Bidder withdraws the bid during the period of its validity specified in the tender or if the Successful Bidder fails to sign the contract or the Successful bidder fails to remit Security Deposit within the respective due dates.

5.5 Tender Fee Charges

For each and every Bid submitted, a non-refundable Tender fee charges as mentioned in the Tender Schedule should be paid through NEFT/RTGS in offline mode as per the details mentioned in **S.No.4** of the Tender schedule. **In the case of Tender Fee charges paid in advance by the bidder, but due to some reasons, the bids could not be uploaded/submitted; the Tender fee charges paid earlier will not be refunded.**

5.6 Updation of payment details

- (a) The payment particulars should be entered in the e-Tender Portal. In the e-tender portal, the bidder should select the payment type as NEFT/RTGS payments and then enter UTR. No and other details as asked.
- (b) The necessary payment receipt copies paid through RTGS/NEFT should be submitted to ELCOT through a covering letter indicating the tender reference no, before the due date and time of opening of the tender.

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- (c) At the time of opening of Technical Bids, the payment committed in the Bid should be factual and should match with the details of the physically submitted payment receipts.
- (d) Even though the payment particulars are entered in the Tender portal, and if the Bidder fails to submit the payment receipts, their bid is liable for rejection. If any of the information committed in the e-Tender Bid, does not match with physically submitted payment receipt, ELCOT reserves the right to reject the bid summarily.

5.7 Letter of Authorization

A letter of Authorisation from the Board of Directors / Appropriate Authority authorising the Tender submitting authority or a Power of Attorney shall be submitted in the bid, otherwise the Bids will be summarily rejected.

5.8 Two Parts Bidding

Bidders should examine all Instructions, Terms and Conditions and Technical specifications given in the Tender document. Failure to furnish information required by the Bid or submission of a Bid not substantially responsive in every respect will be at the Bidders risk and may result in rejection of Bids. Bidders should strictly submit the Bid as specified in the Tender, failing which the bids will be non-responsive and will be rejected.

5.8.1 Technical Bid Form

- a) The content format of the Technical Bid will be presented in the tender site and the bidder has to upload the relevant documents in the format, as asked in the tender against each item. The Bidder has to verify each uploaded document and then sign the same using the Digital Signature Certificate (DSC) before final submission.
- b) The Technical Bid Format should not be changed or altered or tampered. If the Bid format is found to be tampered, the Bids will be summarily rejected.
- c) The Technical Bid documents uploaded should not contain any Price indications strictly; otherwise the Bids will be summarily rejected.

5.8.2 Price Bid Form

- a) The Price Bid Form called Bill of Quantity (BOQ) will be in spread sheet format. The original BOQ should be downloaded from the tender site, filled in at the appropriate places indicated in offline and then it has to be uploaded with the same name against the price bid option. The BOQ has to be verified and then signed using the DSC before final submission.

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- b) **The Price Bid Form should not be changed or altered or tampered. If the Bid form is tampered, the Bids will be summarily rejected.**
- c) The Price Bid Form should not contain any conditional offers or variation clauses , otherwise the Bids will be summarily rejected.
- d) The Prices quoted shall be only in **INDIAN RUPEES (INR) only**. The tender is liable for rejection if Price Bid contains conditional offers.
- e) The cost quoted by the Bidder shall include cost and expenses on all counts viz., cost of equipment, materials, tools, techniques, methodologies, manpower, supervision, administration, overheads, travel, lodging, boarding, in-station & outstation expenses, etc., and any other cost involved in the supply.
- f) The cost quoted by the Bidder shall be kept firm for a period specified in the Tender from the date of opening of the tender. The Bidder should keep the Price firm during the period of Contract including during the period of extension of time if any. Escalation of cost will not be permitted during the said periods or during any period while providing services whether extended or not for reasons other than increase of duties / taxes payable to the Governments in India within the stipulated delivery period. The Bidders should particularly take note of this factor before submitting the Bids.
- g) The Prices finalised after negotiations should be kept valid during the Contract period and no escalation in the final price will be entertained including reasons due to Foreign Exchange fluctuations.
- h) **Exchange Rate fluctuations (Foreign Currency Rate Exchange) cannot be cited as reasons for the delay or dishonour of Purchase Order.**

5.9 Bid closing date and time

The Bids should be submitted online not later than the date and time specified in the Tender Schedule or Corrigendum if published. The Tender portal will automatically lock the date and time exactly on the date and time. Even if the Bid submission is in half way through during the closing date and time, submission would not be possible. Hence the Bidders should be cautious to submit the Bids well in advance to avoid disappointments.

5.10 Withdrawal of bids

Bidders can withdraw their bids submitted earlier, in case they do not want to participate in this tender, before the bid closing date and time. Bidders should note that once withdrawn, bid cannot be submitted again for this tender.

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5.11 Resubmission of bids

Bidders can resubmit the bids at any point of time either in technical bid or in price bid or both, before the bid submission end date and time and only the last content updated successfully will be available for bid opening, at the scheduled date and time.

5.12 Bid Acknowledgement

The e-tender system will issue a **bid acknowledgement receipt** which is the final proof for the successful bid submission from the bidder side.6.Tender opening and Evaluation

6.1 Technical Bid Opening

The Technical Bid will be opened on the date and time as specified in the Tender schedule in the presence of those Bidders, who choose to be present against production of an authorisation letter from the Bidding authority. A maximum of two representatives for each Bidder would be allowed to attend the Tender opening.

6.2 Tender Validity

The offer submitted by the Bidders should be valid for a minimum period of 60 days from the date of opening of the Tender. The Contract will be valid for 12 months from the date of signing of the contract or agreement / date of release of the first Purchase order, whichever is later. However ELCOT reserves the right to extend or short close the Tender validity period if situation warrants benefiting the Government.

6.3 Initial Scrutiny

Initial Bid scrutiny will be conducted and incomplete details as given below will be treated as non-responsive.

If Tenders are;

- not submitted in two parts as specified in the Tender
- received without EMD amount and Tender Fee
- found with suppression of information
- with incomplete information furnished with subjective and conditional offers.
- submitted without supporting documents in compliance to the Eligibility Criteria and Evaluation Criteria
- non-compliance of any of the clauses stipulated in the Tender

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- with lesser validity period

All responsive Bids will be considered for further evaluation.

ELCOT is not bound to accept the lowest bid and reserves the right to reject any or all the bids without assigning any reason thereof. The decision of ELCOT will be final in this regard.

6.4 Clarifications by ELCOT

When deemed necessary, ELCOT may seek bonafide clarifications on any aspect from the Bidder. However, that would not entitle the Bidder to change or cause any change in the substance of the Bid or price quoted. During the course of Technical Bid evaluation, ELCOT may seek additional information or historical documents for verification to facilitate decision making. In case the Bidder failed to comply with the requirements of ELCOT as stated above, such Bids may at the discretion of ELCOT, shall be rejected as technically non-responsive.

6.5 Tender Evaluation

6.5.1 Suppression of facts and misleading information

- a) During the Bid evaluation, if any suppression or misrepresentation or any of its kind, is brought to the notice of ELCOT, then ELCOT shall have the right to reject the Bid and if after selection, ELCOT would terminate the contract, as the case may be, will be without any compensation to the Bidder and the EMD / SD, as the case may be, shall be forfeited.
- b) Bidders should note that any figures in the proof documents submitted by the Bidders for proving their eligibility is found suppressed or erased, ELCOT shall have the right to seek the correct facts and figures or reject such Bids.
- c) It is up to the Bidders to submit the full copies of the proof documents to meet out the criteria. Otherwise, ELCOT at its discretion may or may not consider such documents.
- d) The Tender calls for full copies of documents to prove the Bidder's experience and capacity to undertake the project.

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6.5.2 Technical Bid Evaluation

- a) A Technical Committee will examine the Technical Bids against the Eligibility Criteria and Evaluation Criteria given in the Tender document. The evaluation will be conducted based on the support documents submitted by the Bidders. The documents which did not meet the eligibility criteria in the first stage of scrutiny will be rejected in that stage itself and further evaluation will not be carried out for such bidders. The eligible Bidders alone will be considered for further evaluation.
- b) For those Bidders who have already worked or working with ELCOT, their previous performance in ELCOT would be the mandatory criteria for selection. If any unsatisfactory performances of those Bidders are found, their Bids will be straight away rejected.

The Unsatisfactory performance is defined as

1. Non responsiveness after getting the Work order
2. Lack of communication about the delay in final reports etc.
3. Not executing the Contract.
4. Not submitting the Security Deposit in the stipulated time._____

6.5.3 Price Bid Evaluation:

- a) The Price Bids of the Technically Qualified Bidders alone will be opened and evaluated. The Price Bid should include all expenses towards this Tender. The Price Bids will be opened in the presence of the Bidders at ELCOT. The Bidders or their authorised representatives will be allowed to take part in the Price Bid Opening.
- b) Price Bid evaluation will be done as per the Tamil Nadu Transparency in Tender Rules 2000 with latest amendments.
- c) The entire works are to be carried out in SEZ Campus. Therefore all these works are eligible for SEZ tax exemption and other benefits except GST.
- d) Partial bid is not allowed in this tender.
- e) The prices will be evaluated as follows and the decision of ELCOT will be the final. The total/Over all rates (price for individual items) quoted by the bidders will be taken for the price bid evaluation. The bidder who has become lowest in overall total will be considered as L1 bidder. The decision of ELCOT will be the final.

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- f) The negotiation and arriving at the L1 rates, L1 bidder and matching of the L1 rates etc should be completed within 30 days from the date of opening of price bid.

6.6 Negotiations

Negotiations will be conducted with all the Successful Bidders for improvement in the Scope of Work, Specification, further reduction in price and advancement of delivery schedule.

6.7 Award of Contract

- a) Total quantity will be apportioned among the L1 Bidder and other Bidders who have agreed to match L1 rate, as per the provisions of Tamil Nadu Transparency in Tenders Act, 1998 and the Tamil Nadu Transparency in Tenders Rules, 2000 and Terms and Conditions of the Tender.
- b) No dispute can be raised by any Bidder whose Bid has been rejected and no claims will be entertained or paid on this account.

6.8 ELCOT reserves the right to:

- 6.8.1 Negotiate with the Bidder whose offer is the lowest evaluated price for further reduction of prices.

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7. Execution of Work

7.1 Acceptance of Tender and Withdrawals

The final acceptance of the tender is entirely vested with ELCOT who reserves the right to accept or reject, any or all of the tenders in full or in parts without assigning any reasons whatsoever. The Tender Accepting Authority may also reject all the tenders for reasons such as change in Scope, Specification, lack of anticipated financial resources, court orders, calamities or any other unforeseen circumstances. After acceptance of the Tender by ELCOT, the Successful Bidder shall have no right to withdraw their tender or claim higher price.

7.2 Letter of Acceptance (LOA)

After acceptance of the Tender by ELCOT, a Letter of Acceptance (LOA) will be issued to the Successful Bidder(s) by ELCOT. Under this contract, ELCOT has the right to issue LOA to more than one bidders.

7.3 Payment of Security Deposit (SD)

The Successful Bidders will be required to remit the Security Deposit (SD) equivalent to five percent of the value of the order, inclusive of EMD paid through online by RTGS/NEFT mode as per the Sl.no.5 of the tender schedule at page number 8 or in the form of unconditional irrevocable Bank Guarantee valid for a period of 27 months from the date of letter of acceptance / bank guarantee. The SD shall be paid within 15 days from the date of issue of Letter of Acceptance (LOA) by ELCOT. If the successful Bidder fails to remit the Security Deposit within the above said period, the Earnest Money Deposit remitted by them will be forfeited to ELCOT and their tender will be held void. The Security Deposit will be refunded to the Successful Bidder only after the satisfactory completion of the contract period or the extended period, if any. The Security Deposit held by ELCOT till it is refunded to the Successful Bidder will not earn any interest thereof. The Security Deposit will be forfeited, if the Successful Bidder withdraws the Bid during the period of Bid validity specified in the Tender or if the Bidder fails to sign the contract.

7.4 Execution of Contract

a) The Successful Bidder should execute a Contract in the INR 100 non-judicial Stamp Paper bought in Tamil Nadu only in the name of the Bidder within fifteen days from the date of Letter of Acceptance issued by ELCOT with such changes/modifications as may be indicated by ELCOT at the time of execution on receipt of confirmation from ELCOT.

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b) The Successful Bidder shall not assign or make over the contract, the benefit or burden thereof to any other person or persons or body corporate for the execution of the contract or any part thereof without the prior written consent of ELCOT. ELCOT reserves its right to cancel the work order either in part or full, if this condition is violated. If the Successful Bidder fails to execute the agreement, the SD of the Successful Bidder will be forfeited and their tender will be held as non-responsive.

c) The expenses incidental to the execution of the agreement should be borne by the Successful Bidder.

d) The conditions stipulated in the agreement should be strictly adhered to and violation of any of the conditions will entail termination of the contract without prejudice to the rights of ELCOT and ELCOT also have the right to recover any consequential losses from the Successful Bidder.

7.5 Release of Work Order

After execution of the Contract and payment of Security Deposit, "Work Order" to carry out the Operational Maintenance work by deputing the manpower, will be issued to the Successful Bidder by ELCOT. The supply and payment will be based on the Work Order(s) issued from time to time. However in certain specific cases, the supply of items shall be based on LOA or as per specific instructions by letter or email or fax etc. for which regularisation purchase / work order will be issued to regularise the transactions.

7.6 Refund of EMD

The EMD amount paid by the Successful Bidder(s) will be adjusted towards Security Deposit payable by them. If the Successful Bidder submits Security Deposit for the stipulated value in full by way of Bank Guarantee, the EMD will be refunded. The EMD amount of the Unsuccessful Bidder will be refunded after finalisation and issue of LOA to the Successful Bidder.

7.7 Release of SD

The Security Deposit will be refunded to the Successful Bidder on completion of entire supply subject to satisfaction of ELCOT. Such completion would be arrived at when the entire work is completed by the Bidder as per the Contract Agreement and as per the LOA or order including Work Order(s) issued by ELCOT from time to time.

7.8 Forfeiture of EMD and SD

a) If the successful Bidder fails to act according to the tender conditions or backs out, after the tender has been accepted, the EMD will be forfeited by ELCOT.

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- b) If the Successful Bidder fails to remit the SD, the EMD remitted by them will be forfeited to ELCOT and the tender will be held void. If the successful bidder fails to sign the contract within the stipulated time, then the SD remitted will be forfeited and the tender will be held void.
- c) If the Successful Bidder fails to act up on to the tender conditions or backs out from the contract, the SD mentioned above will also be forfeited by ELCOT.

7.9 Termination of Contract

7.9.1 Termination for default

- a) ELCOT may without prejudice to any other remedy for breach of contract, by written notice of default with a notice period of 7 days, sent to the Successful Bidder, terminate the contract in whole or part,
- (i) if the Successful Bidder fails to deliver any or all of the services within the time period(s) specified in the Contract, or fails to deliver the services as per the Delivery Schedule or within any extension thereof granted by ELCOT; **or**
- (ii) if the Successful Bidder fails to perform any of the obligation(s) under the contract; or
- (iii) if the Successful Bidder, in the judgement of ELCOT, has engaged in fraudulent and corrupt practices in competing for or in executing the Contract.
- b) In the event of ELCOT terminating the Contract in whole or in part, ELCOT may procure the services upon terms and in such manner as deems appropriate at the risk and cost of the Successful Bidder and the Successful Bidder shall be liable to the ELCOT for any additional costs for such services. However, the Successful Bidder shall continue the performance of the contract to the extent not terminated.

7.9.2 Termination for Insolvency

ELCOT may at any time terminate the Contract by giving written notice with a notice period of 7 days to the Successful Bidder, if the Successful Bidder becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the Successful Bidder, provided that such termination will not prejudice or affect any right of action or remedy that has accrued or will accrue thereafter to ELCOT.

7.9.3 Termination for Convenience

ELCOT may by written notice with a notice period of 7 days sent to the Successful Bidder, may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for ELCOT's convenience,

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the extent to which performance of work under the Contract is terminated, and the date upon which such termination becomes effective. On termination, the successful Bidder is not entitled to any compensation whatsoever.

7.10 Execution of Work Order

The Successful Bidder should nominate and intimate ELCOT, an Account Manager for Single Point of Contact (SPOC), who should be responsible for effective delivery of work complying with all the terms and conditions. The Successful Bidder should ensure that the Account Manager fully familiarises with the Tender Conditions, Scope of Work and deliverables.

7.11 Assigning of Tender whole or in part

The successful Bidder shall not assign or make over the contract, the benefit or burden thereof to any other person or persons or body corporate. The Bidder should not under-let or sublet to any person(s) or body corporate for the execution of the contract or any part thereof without the written consent of ELCOT.

7.12 Liquidated Damages (LD)

Liquidated Damages will be levied to the Successful Bidder at the rate of 1% per week on the total value of the contract subject to a maximum of 10% for non-fulfillment of delivery schedule. If the Successful Bidder fails to deliver/carryout the work even after the lapse of one month after the stipulated date of delivery, then the orders/contracts are liable for cancellation and the EMD/ Security Deposit will be forfeited in addition to ELCOT reserving the right to blacklist the successful bidders for a period of three years from participating in ELCOT's tenders. This alone will not relieve the Bidder and the difference in cost of the services procured through other technically qualified Bidders or any other alternative sources will be recovered from the successful Bidder

7.13 Penalty for Non-Fulfilment of Tender

A penalty will be levied to Successful Bidder at the rate of 1% on the total value of the contract subject to a maximum of 5% in the event of non-performance or non-observance of any of the Tender conditions and the Security Deposit will be forfeited.

7.14 Other Conditions

- a) The final decision would be based on the technical capacity and pricing of the Bidder. ELCOT does not bind itself in selecting the bidder offering lowest prices.

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- b) ELCOT reserves the right not to accept lowest price, to reject any or all the tenders without assigning any reason, to relax or waive any of the conditions stipulated in the terms and conditions of tender as deemed necessary in the best interest of ELCOT for good and sufficient reasons.
- c) The aggregate liability of the Successful Bidder under this Contract, or otherwise in connection with the services to be performed hereunder, shall in no event exceed the contract cost.

7.15 Dispute and Jurisdiction

a) Any dispute or difference, whatsoever, arising between the parties to this contract arising out of or in relation to the terms of this contract shall be resolved by the parties mutually by acting in good faith towards fulfilling the contract and for this purpose the parties mutually agree to furnish or exchange all relevant documents, information and any other material within their special knowledge and thereby conclude their discussions between them / their representatives or officers within a period of time as may be mutually agreed to say the time of commencement of the move to resolve the dispute.

b) In case the parties failed to resolve the disputes amicably within the time frame agreed and in the manner stated supra, the aggrieved party shall approach the Court in Chennai city alone to the exclusion of all other Courts to adjudicate the unresolved dispute.

7.16 Other Documents to be submitted

1. Copy of ESI Registration or necessary Exemption Letter for ESI Registration should be submitted.
2. Copy of EPF Registration or necessary Exemption Letter for EPF Registration should be submitted.
3. For any manpower services, the bidders should adhere to the contract payment structure provided by ELCOT.
4. For payment claims, the bidder / successful bidders / contractors / outsourcing agencies should submit proof for payment of cash on hand through Bank credit (ECS details and UTR numbers etc) and documents for proof of statutory payments such as PF, ESI etc.

8. Scope of Work

Contract for Providing Landscaping Services at ELCOT SEZs in Chennai, Coimbatore Trichy, Madurai-Ilandhaikulam Vadapalanji, Salem, Hosur and Tirunelveli

- a) Annual Maintenance and upkeep of existing as well as future additions of Gardens, Lawns & Landscaping as mentioned below:
- i. Day today watering, trimming, weeding of the various plants like shrubs, hedges, ground covers, trees, lowering pots, grass lines and lawn areas, uprooting of grass/wild growth from all the paver Blocks, path ways, open and undeveloped areas, sweeping, removal of dry leaves and disposal of all the garden waste in environment friendly way and keeping the entire area clean and pleasant etc. complete as directed by ELCOT Representative
 - ii. Supply & stacking of garden earth at site at places pointed out including carriage with all leads and lifts., spreading as and when required to the Plants/trees etc. All labour, tools etc.
 - iii. Supply & stacking of cow dung manure at site at places pointed out including carriage with all leads and lifts., spreading as and when required to the plants/trees.etc All labour, tools etc.
 - iv. The application of pesticide, manure, FYM compost etc. shall be done as and when required or as directed.
 - v. The contractor shall arrange to remove all weeded debris, dry leaves etc. from the premises and dump the same at places pointed out at least once in a week time.
- b. Minimum of 3 Gardeners and 1 Supervisor should be deployed on all days except Sundays and five specified national holidays at each respective SEZ location.
- c. The Supervisor posted for the work should know the works like hedge cutting, lawn mowing, including minimum required knowledge about plant names, required manure, pesticides for the garden maintenance.
- d. They should be provided with uniforms and identity cards prominently displayed.
- e. The Contractor has to arrange & keep available at site the necessary tools

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- & others accessories like ghoda, axe, spades baskets, rose cane, spraying pump, pruner etc. including supplying of rain coats and safety equipments to the labour during the monsoon period.
- f. Water and electricity shall be made available by ELCOT to the extent possible. The responsibility for following relevant rules, regulations and loss in the regard shall be entirely that of the contractor. Watering shall be done daily in the early hours in the morning before 9.00 hrs. and in the evening after 4.00 P.M. or as per water availability.
 - g. Proper and satisfactory maintenance and up-keep of garden and landscaped area including all lawns, plants, trees etc. within the specified premises is the essence of the contract and no let down will be permitted. Failure to fulfill this condition of satisfactory maintenance will attract non-payment / reduced payment of price quoted on proportionate basis to be decided by the Managing Director, ELCOT whose decision is final and binding.
 - h. The contractor should deploy the minimum number of persons per day as specified. Failure to deploy such stated labour will be considered as breach of contract. However, mere deployment of the specified labour shall not relieve the contractor of his contractual obligations.
 - i. The work shall be carried out without disturbing the operation of ELCOT or other companies working in the ELCOT premises.
 - j. Any damage to the ELCOT property caused during the maintenance operation shall be made good or compensated by the contractor. Joint measurement will be taken on every month 1st working day along with contractor/Authorised representative for the earlier month work executed by the contractor. If the contractor/Authorised representative not reported on the joint measurement day (1st working day of the month) the measurement will be taken & recorded by the departmental representatives and payment will be made according to the joint measurement and no claims will be entertained on this.
 - k. Labourers working hours shall be strictly followed as 8.00-13.00 Hrs and 14.00-17.00 Hrs daily and take up the gardening work and a penalty will be levied @ Rs.150/- per labour for absenteeism of labour. No labour shall leave the work spot during working hours without the knowledge of the ELCOT representative for the subject work.

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- i. The Contractor has to submit the daily progress report of the garden maintenance work to the ELCOT representative at site, along with the number of labour engaged for the work. If labour deployment is less than specified, the deduction will be carried out as specified.
- m. The additional special instructions given above shall prevail over those stipulated elsewhere in the tender documents forming part of the contract.

9. Payment Clause

1. All payments will be released in Indian Rupees only. No Advance payment will be made.
2. Payments will be made on monthly basis within 30 working days after submission of bills for the amount quoted in the bid for the entire contract period along with all supporting documents in complete shape and accepted by ELCOT.
3. Payments will be made by ELCOT to the Successful Bidder on monthly basis upon production of Bills along with a certificate issued by the official nominated by ELCOT. EPF/ESI remittance proof has to be furnished.
4. Taxes as applicable will be paid by ELCOT to the Successful Bidder. In case, the Duties and/or Taxes have been reduced retrospectively, the Successful Bidder is liable to return the same.
5. The Successful Bidder shall have full and exclusive responsibility and liability for payment of all Taxes and other statutory payments payable under any or all of the Statutes/ Laws/ Acts etc now or hereafter imposed to the respective Tax Authorities.
6. Penalty amount if any, will be adjusted in the payment due to the Successful Bidder.
7. All taxes and other levies imposed by Governments in India will be paid at actual as applicable.

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Annexure-1 Model Form of Contract

(To be executed on a Rs. 100/- Non-Judicial Stamp Paper bought in Tamil Nadu by the Successful Bidder for the Two years Contract of Landscaping and maintenance in ELCOT IT Parks at ELCOSEZ- CHENNAI, COIMBATORE, TRICHY, MADURAI (Ilanthaikulam and Vadapalanji) TIRUNELVELI, SALEM AND HOSUR)

(NO FIGURES IN NUMERALS OR WORDS SHALL BE FILLED UP IN THIS SAMPLE FORM AT THE TIME OF SUBMISSION OF TENDER)

CONTRACT AGREEMENT

This Contract entered into this _____ day of ____ 2022 at Chennai between Electronics Corporation of Tamil Nadu Limited a wholly owned Government of Tamil Nadu undertaking registered under the Companies Act 1956 and having its Registered Office at MHU Complex II Floor, 692 Anna Salai, Nandanam, Chennai - 600035, being the service recipient hereinafter referred to as ELCOT (which expression shall unless repugnant to the context or meaning there of include its successors and assigns) of the First part

and

M/s. _____, a registered firm having its Office at _____, being the service provider hereinafter referred to as Successful Bidder (which expression shall unless repugnant to the context or meaning thereof include its successors and assigns) of the Second part.

Where as ELCOT invited a Tender reference **ELCOT/ITPD/OT/01/Landscaping Maint/2022-23** for Two years Contract of Landscaping & Maintenance in ELCOT IT Parks at ELCOSEZ- CHENNAI, COIMBATORE, TRICHY, MADURAI (Ilanthaikulam & Vadapalanji), SALEM , TIRUNELVELI and HOSUR and the Successful Bidder herein has been selected in the Tender for execution of the work as detailed in the Tender Documents.

Whereas ELCOT and the Successful Bidder, in pursuance thereof have arrived at the following terms and conditions

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1. Contract Period

This Contract shall remain in force during the Contract period of Twenty Four (24) months from the date of signing of this Contract.

2. Entire Contract

The following documents shall be deemed to form and be read and construed as a part of this Contract.

- a) Tender Document in full issued by ELCOT
- b) Corrigenda, Clarifications and Amendments issued by ELCOT for the Tender document
- c) Bid received from the Successful Bidder
- d) Detailed proposal and final offer of the Successful Bidder
- e) Letter of Acceptance (LOA) issued by ELCOT
- f) Purchase/ Work Order(s) issued by ELCOT
- g) Correspondence made by ELCOT to the Successful Bidder from time to time during the period of the contract.

All prior written or oral understanding, offers or other communications of every kind pertaining to this Contract are abrogated and withdrawn.

3. Scope of Services and Cost

The Successful Bidder agrees to provide Landscaping Services as specified in the Scope of Work at the cost given below. This cost is firm and not subject to enhancement.

4. Delivery Schedule

The Landscaping services proposed under the current tender shall be commenced within 7days from the date of issuance of LOA.

Description of the Work

Maintenance of Lawns, Plants & Trees including deweeding, application of organic & inorganic fertilizers, pesticides & manure. Mowing the lawn once in a month in the existing lawn area including sprinkler operation etc., Trimming and pruning the hedges, foliage, and trees in the existing planting area complete. The rates should be including cost of inputs, labour charges, Garden tools, transport charges etc., In addition to that Regular road cleaning work in the foot path and cleaning of the Admin Building should be carried out.

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| SI No | ELCOSEZ | Total Area In Sq.M |
|-------|-----------------------|--------------------|
| 1 | Chennai | 2100 |
| 2 | Coimbatore | 1500 |
| 3 | Madurai Ilandhaikulam | 7550 |
| 4 | Madurai Vadapalanji | 7550 |
| 5 | Trichy | 6900 |
| 6 | Tirunelveli | 7000 |
| 7 | Salem | 7700 |
| 8 | Hosur | 5133 |

5. Terms and Conditions

5. a. General

The Landscaping maintenance manpower shall be deployed at work locations for required period indicated in the Tender. The Successful Bidder should comply with the statutory requirements under the ESI and PF Act as applicable and submit the proof of statutory payments (like PF, ESI) remittance statement to ELCOT.

5. b. Compensation for the Manpower deployed

ELCOT shall not be liable or responsible for any damages or compensation payable to any personnel provided by the Successful Bidder under this Agreement. The Successful Bidder shall indemnify ELCOT and keep ELCOT always indemnified against all such damages, losses, expenses and compensation and all such claims proceedings, damages, costs, charges and expenses whatsoever in respect thereof or in relation thereto.

5. c. Replacement of Manpower

The Successful Bidder shall deploy the personnel as committed in their Bid. If replacement of any of the manpower becomes necessary; the Successful Bidder shall replace such manpower with equivalent or better skills and capacities. If ELCOT find any of the manpower has committed serious misconduct or has been charged with having

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committed a criminal action or reasonable cause to be dissatisfied with performance, the Successful Bidder shall replace the manpower upon written request from ELCOT.

5. d. Indemnity

The Successful Bidder shall indemnify, defend and hold ELCOT and their officers, employees, successors and assigns harmless from and against any and all losses / expenses / payments arising from personal injury or claims by third parties pursuant to this Contract or services provided by the Successful Bidder or any act, default or omission by the Successful Bidder in relation to this Contract. This Clause shall survive the expiry or termination of this Contract.

5. e. Representations and Warranties

The Successful Bidder represents and warrants to and covenants with ELCOT that;

- i) it has been duly incorporated / registered and is validly subsisting and is in good standing under the laws of India;
- ii) it has the necessary power and authority to enter into this Contract and perform its obligations herein;
- iii) all internal procedures and formalities to execute this Contract have been complied with;
- iv) the executants on behalf of the Successful Bidder has been duly authorized to enter into, execute and deliver this Contract on behalf of the Successful Bidder.
- v) this Contract has been duly authorized, executed and delivered by it and constitutes a valid and binding obligation enforceable against it in accordance with its terms.
- vi) it has examined and satisfied itself about the engagement, services expected to be provided by it and its rights, duties and obligations, actual and contingent, and the risks whether industrial, commercial or otherwise, involved and undertaken and shall not have any cause of complaint in this regard on any account whatsoever.

5. f. Security Deposit

The Security Deposit (SD) equivalent to five percent of the value of the order, inclusive of EMD paid through online by RTGS/NEFT mode or in the form of unconditional irrevocable Bank Guarantee valid for a period of 27 months from the date of letter of acceptance / bank guarantee. The Security Deposit will be refunded to the Successful Bidder only after the satisfactory completion of the contract period or extended the period, if any. The Security Deposit held by ELCOT till it is refunded to the Successful Bidder will not earn any interest thereof.

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6. Force Majeure

Neither ELCOT nor the Successful Bidder shall be liable to the other for any delay or failure in the performance of their respective obligations except causes or contingencies beyond their reasonable control due to Force Majeure conditions such as:

- a) any act of God such as lightning, earthquake, landslide, etc or other events of natural disaster of rare severity
- b) Meteorites or objects falling from aircraft or other aerial devices, travelling at high speeds
- c) Fire or explosion, chemical or radioactive contamination or ionizing radiation
- d) Epidemic or plague
- e) Act of war (whether declared or undeclared), threat of war, invasion, armed conflict or act of foreign enemy, unexpected call up of armed forces, blockade, embargo, revolution, riot, religious strife, bombs or civil commotion, sabotage, and terrorism.

7. No assignment

The Contract shall not be assigned by the Successful Bidder to any person, save and except with the prior consent in writing of ELCOT.

8. Severability

If for any reason whatever, any provision of this Contract is or becomes invalid, illegal or unenforceable or is so declared by any Court of competent jurisdiction, the validity, legality or enforceability of the remaining provisions shall not be affected in any manner, and the Parties will negotiate in good faith with a view to agreeing to one or more provisions which may be substituted for such invalid, unenforceable or illegal provisions, as nearly as is practicable.

9. Penalty Condition

9. a. Liquidated damages (LD)

Liquidated Damages will be levied to the Successful Bidder at the rate of 1% per week on the total value of the contract subject to a maximum of 10% for non-fulfillment of delivery schedule. If the Successful Bidder fails to deliver/carryout the work even after the lapse of one month after the stipulated date of delivery, then the orders/contracts are liable for cancellation and the EMD/ Security Deposit will be forfeited in addition to ELCOT reserving the right to blacklist the successful bidders for a period of three years from participating in ELCOT's tenders. This alone will not relieve the Bidder and the difference in cost of the services procured through other technically qualified Bidders or any other alternative sources will be recovered from the successful Bidder

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9. b. Non-fulfillment of Tender Conditions

A penalty will be levied to Successful Bidder at the rate of 1% on the total value of the contract subject to a maximum of 5% in the event of non-performance or non-observance of any of the Tender conditions and the Security Deposit will be forfeited.

9. c. Limitation of Liability

The aggregate liability of the Successful Bidder under this Contract, or otherwise in connection with the services to be performed hereunder, shall in no event exceed the contract cost.

10. Termination

Termination for default

a) ELCOT may without prejudice to any other remedy for breach of contract, by written notice of default with a notice period of 7 days, sent to the Successful Bidder terminate the contract in whole or part,

- i) if the Successful Bidder fails to deliver any or all of the services within the time period(s) specified in the Contract, or fails to deliver as per the Delivery Schedule or within any extension thereof granted by the ELCOT; **(or)**
- ii) if the Successful Bidder fails to perform any of the obligation(s) under the contract; **(or)**
- iii) If the Successful Bidder, in the judgment of the ELCOT, bias engaged in fraudulent and corrupt practices incompetent for or in executing the Contract.

b) In the event of ELCOT terminating the Contract in whole or in part, ELCOT may procure the services upon terms and in such manner as deems appropriate at the risk and cost of the Successful Bidder and the Successful Bidder shall be liable to the ELCOT for any additional costs for such services. However, the Successful Bidder shall continue the performance of the contract to the extent not terminated.

11. Termination for Insolvency

ELCOT may at any time terminate the Contract by giving a written notice with a notice period of 7 days to the Successful Bidder, if the Successful Bidder becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the Successful Bidder, provided that such termination will not prejudice or affect any right of action or remedy that has accrued or will accrue thereafter to the ELCOT.

12. Termination for Convenience

ELCOT may by written notice with a notice period of 7 days sent to the Successful Bidder, may terminate the Contract, in whole or in part, at anytime for its convenience. The notice of termination shall specify that termination is for ELCOT's convenience, the

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extent to which performance of work under the Contract is terminated, and the date upon which such termination becomes effective. On termination, the Successful Bidder is not entitled to any compensation whatsoever.

13. Payment Terms

1. All payments will be released in Indian Rupees only. No Advance payment will be made.
2. Payments will be made on monthly basis within 30 working days after submission of bills for the amount quoted in the bid for the entire contract period along with all supporting documents in complete shape and accepted by ELCOT.
3. Payments will be made by ELCOT to the Successful Bidder on monthly basis upon production of Bills along with a certificate issued by the official and the Third Party Agency nominated by ELCOT. EPF/ESI remittance proof has to be furnished.
4. Taxes as applicable will be paid by ELCOT to the Successful Bidder. In case, the Duties and/or Taxes have been reduced retrospectively, the Successful Bidder is liable to return the same.
5. The Successful Bidder shall have full and exclusive responsibility and liability for payment of all Taxes and other statutory payments payable under any or all of the Statutes/ Laws/ Acts etc now or hereafter imposed to the respective Tax Authorities.
6. Penalty amount if any, will be adjusted in the payment due to the Successful Bidder.
7. All taxes and other levies imposed by Governments in India will be paid at actual as applicable.

14. Waiver

No delay or failure by either party to exercise any of its powers, rights or remedies under this Contract nor any time or other indulgence granted by a Party will operate as a waiver of them nor will any single or partial exercise of any such powers, rights or 'remedies or grant of time etc. would be treated as waiver for other or subsequent defaults by the other Party. Any waiver, to be effective, must be in writing.

15 .Notices

Any notice from one party to the other party given or required to be given here under shall be given by either:

- a) Mailing the same by registered mail, postage prepaid, return receipt requested; **(or)**
- b) Having the same delivered by courier with receipt acknowledged at the address set forth above or with other addresses and to the attentions of such other person or persons as may hereafter be designated by like notice hereunder and any such notice

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shall be deemed to have been served if sent by post on the date when in the ordinary course of post, it would have been delivered at the addresses to which it was sent or if delivered by courier on the date of acknowledgement of receipt.

16. No Partnership

This Contract shall not be interpreted or construed to create an association, joint venture or partnership among the Parties, or to impose any partnership obligation or liability upon either Party, and neither Party shall have any right, power or authority to enter into any Contract or undertaking for, or act on behalf of, or to act as or be an agent or representative of, or to otherwise bind, the other Party save as expressly provided herein.

17. Dispute and Jurisdiction

a) Any dispute or difference, whatsoever, arising between the parties to this contract arising out of or in relation to the terms of this contract shall be resolved by the parties mutually by acting in good faith towards fulfilling the contract and for this purpose the parties mutually agree to furnish or exchange all relevant documents, information and any other material within their special knowledge and thereby conclude their discussions between them / their representatives or officers within a period of time as may be mutually agreed to say the time of commencement of the move to resolve the dispute.

b) In case the parties failed to resolve the disputes amicably within the time frame agreed and in the manner stated supra, the aggrieved party shall approach the Court in Chennai city alone to the exclusion of all other Courts to adjudicate the unresolved dispute.

18. Governing Law and Jurisdiction

This Contract and all questions of its interpretation shall be construed in accordance with the Laws of India. The Courts at Chennai alone shall have jurisdiction.

In Witness whereof the parties hereto have signed on the day, month and year above written in the presence of

for and on behalf of
SUCCESSFUL BIDDER

for and on behalf of **ELCOT**

1. Witness

1. Witness

2. Witness

2. Witness

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Annexure-2 Bank Guarantee Format

(To be executed in Rs.100/- Stamp Paper)

To
The Managing Director
Electronics Corporation of Tamil Nadu Limited
MHU Complex II Floor
692 Anna Salai, Nandanam
Chennai - 600035

Bank Guarantee No:
Amount of Guarantee:
Guarantee covers from:
Last date for lodgement of claim:

This Deed of Guarantee executed by (Banker's Name & Address) having our Head Office at(address) (hereinafter referred to as "the Bank") in favour of The Managing Director, Electronics Corporation of Tamil Nadu Limited, MHU Complex II Floor, 692 Anna Salai, Nandanam, Chennai - 600035 (hereinafter referred to as "the Beneficiary") for an amount not exceeding Rs._____-/- (Rupees _____ Only) as per the request of M/s. _____ having its office address at _____ (hereinafter referred to as "Successful bidder") against Letter of Acceptance reference _____ dated ___/___/___ of M/s. Electronics Corporation of Tamil Nadu Limited. This guarantee is issued subject to the condition that the liability of the Bank under this guarantee is limited to a maximum Rs._____-/- (Rupees _____ Only) and the guarantee shall remain in full force up to ___ months from the date of Bank Guarantee and cannot be invoked otherwise by a written demand or claim by the beneficiary under the Guarantee served on the Bank before ___ months from the date of Bank Guarantee.

AND WHEREAS, it has been stipulated by you in the said ORDER that the Successful bidder shall furnish you with a Bank Guarantee by a Scheduled/Nationalised Bank for the sum specified therein as security for compliance with the Contractor's

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performance obligations for a period in accordance with the contract.

AND WHEREAS, we have agreed to give the Successful bidder a Guarantee.

THEREFORE, we (Bankers address)....., hereby affirm that we are Guarantors and responsible to you on behalf of the Successful bidder up to a total of Rs. _____/- (Rupees _____ Only) and we undertake to pay you, upon your first written demand declaring the Successful bidder to be in default under the contract and without any demur, cavil or argument, any sum or sums within the limit of Rs. _____/- (Rupees _____ Only) as aforesaid, without your needing to prove or show grounds or reasons for your demand or the sum specified therein. We will pay the guaranteed amount notwithstanding any objection or dispute whatsoever raised by the Successful bidder.

This Guarantee is valid until _____ months from the date of Bank Guarantee.

Notwithstanding, anything contained herein

Our liability under this guarantee shall not be exceed Rs. _____/- (Rupees _____ Only). This bank guarantee shall be valid up to __ months from the date of Bank Guarantee and we are liable to pay the guaranteed amount or any part thereof under this Bank Guarantee only and only if you serve upon us a written claim or demand on or before _____

In witness whereof the Bank, through its authorised Officer, has set its, hand and stamp on this at _____.

Witness:
(Signature)

(Name in Block Letters)

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Annexure-3 Format for Clarifications / Amendments

FORM FOR QUERIES ON TENDER CONDITIONS, TECHNICAL SPECIFICATIONS and COMMERCIAL CONDITIONS

| Sl. No. | Page No. | Clause No. | Title of the Clause | Description of the Clauses as per Tender Document | Amendment requested | Reasons for requesting the amendment |
|---------|----------|------------|---------------------|---|---------------------|--------------------------------------|
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Annexure - 4 Technical Bid

A1.1 Check-list for Enclosures

| Documents to be submitted | | Fill (YES or NO) |
|---------------------------|---|------------------|
| 1. | Filled Tender Technical Bid Form and Price Bid Form | |
| 2. | Payment of Portal Charges and EMD amount | |
| 3. | Letter of Authorization for signing the Tender document | |
| 4. | Two Part Bid submission | |
| 5. | Undertaking Letter in the Letter Head of the Bidder signed and stamped by the Authorised Signatory as per page 6 | |
| 6. | Bidder's covering letter in the Letter head signed and stamped by the Authorised Signatory | |
| 7. | Undertaking Letter in the Letter Head of the Bidder signed and stamped by the Authorised Signatory | |
| Eligibility Criteria | | |
| 1. | Certificate of Incorporation of the Company / Registered issued by the relevant statutory authority should be submitted | |
| 2. | Copies of the Audited Balance sheets and Profit and Loss account for the average annual turnover of at least Rs.1 Crore (Rupees One Crore only)for the last 3 Financial years (2019-20, 2020-21, 2021-22.) | |
| 3. | Full copies of Work orders along with the completion certificates from the client for successfully carrying out Operational Annual Maintenance Contract for Landscaping & Maintenance within the last three years ending as on 31.03.2022 | |
| 4. | Full copies of documents stating that Bidder have minimum three years of experience in providing Landscaping & Maintenance for a single work with a contract value of Rs.50 Lakh or above in the similar activity during the last three years as on 31.03.2022. | |
| 5. | Self Certified letter signed by the Authorised Signatory of the bidder as per format given in Annexure-5 and duly attested by the Notary Public for declaration of not being black listed from participating in any of the Tenders. | |
| 6. | Power of Attorney for submitting the bid | |
| 7. | Language of the supporting documents only in English | |

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| Documents to be submitted | | Fill (YES or NO) |
|---------------------------|---|------------------|
| 7. | The bidder had gone through the tender documents, reply to the pre bid queries & Corrigendum's. | |

A1.2 Details of the Bidder

| S.No | Description | Bidder |
|------|---|--------|
| 1. | Name of the Company | |
| 2. | Year of incorporation | |
| 3. | Nature of the Company (Registered Company or Partnership or Proprietary) | |
| 4. | Date of Registration | |
| a. | Registered office | |
| | Address | |
| | Office Telephone Number | |
| | Fax Number | |
| | Website Address | |
| | Contact Person | |
| | Name | |
| | Personal Telephone Number | |
| | Email Address | |
| b. | Local Office in Chennai (if any) | |
| | Address | |
| | Office Telephone Number | |
| | Fax Number | |
| | Email Address | |
| c. | Registration Details | |
| | Permanent Account Number | |
| | GST Registration Number | |
| 5. | Banker's Name, Address and Account Number | |
| 6. | Tender Signing Authority | |
| | Name | |
| | Designation | |
| | Office address | |
| | Contact Mobile number | |
| | Email Address | |
| 7. | Contact Person | |
| | Name | |
| | Personal Telephone Number | |
| | Email Address | |
| 8. | ESI Registration No. and ESI Remittance details for last 3 years | |

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| | | |
|-----|---|--|
| 9. | PF Registration No. and PF Remittance details for last 3 years. | |
| 10. | Other details if any | |

A1.3 Details in support of Eligibility Criteria

| Sl.No | Description | Please furnish details & Reference documents (to be Uploaded online) |
|-------|---|--|
| 1. | The Bidder should be a Company registered in India under the Indian Companies Act 1956 / registered partnership firm. | |
| | The Bidder should produce the copy of the Certificate of Incorporation registered in India / Registered partnership Deed | |
| 2. | Copies of the Audited Balance sheets and Profit and Loss account for the average annual turnover of at least Rs. 1 Crore for the last 3 Financial years (2019-20, 2020-21, 2021-22.) | |
| | The Bidder Should produce the Copies of the Audited Balance sheets and Profit and Loss account for the average annual turnover of at least Rs. 1 Crore for the last 3 Financial years | |
| | 2019-20 | |
| | 2020-21 | |
| | 2021-22 | |
| 3. | Full copies of Purchase Orders/ Work order copies along with the completion certificates from the client for successfully carrying out. The Bidder should have minimum three years of experience in providing similar nature of work to various organization and should have completed at least two such works with Contract Value of Rs. 50 Lakh each or above or a single work with a Contract value of Rs. 1 Crore in the similar activity in the last three years.i.e. 2019-20, 2020-21, 2021-22. | |
| 4. | Full copies of document shall have the average annual financial turnover of at least Rs. 1 Crore (Rupees One Crore only) during last three financial years i.e. | |

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| SI.No | Description | Please furnish details & Reference documents (to be Uploaded online) |
|-------|--|--|
| | 2019-20, 2020-21, 2021-22. and should be a profit making three years as on 31.03.2022. | |
| | 5.The bidder should not have been black listed from participating in any of the Tenders as per Tamil Nadu transparency in Tenders Act by Government of Tamil Nadu as on date of submission of Bid. | |
| | A Self Certified letter signed by the Authorised Signatory of the bidder as per format given in Annexure-5 and duly attested by the Notary Public | |

A1.4 Declaration

I/We agree that the offer shall remain open for acceptance for a minimum period as stipulated in the Tender from the date of opening of the tender and thereafter until it is withdrawn by us by notice in writing duly addressed to the authority of opening the tender and sent by registered post with acknowledgement due or otherwise delivered at the office of the authority. The EMD amount shall not bear any interest and shall be liable to be forfeited to ELCOT should I/We fail to abide by the stipulations to keep the offer open for a period mentioned above or fail to sign and complete the contract document as required by ELCOT and furnish the Security Deposit as specified in the terms and conditions of the contract. The EMD amount may be adjusted towards SD or refunded to me/us unless the same or any part thereof has been forfeited as aforesaid.

I/We agree to adhere with the schedule of implementation and deliver the items as specified in the tender.

I/We declare that the Price bid has been submitted without any conditions and strictly as per the Terms and Conditions of the tender document and I/We am/are aware that the Price bid is liable to be rejected if it contains any other conditions.

I/We declare that the information furnished in the tender is true to the best of my/our knowledge. If any false/fictitious information is found I/We agree to the rejection of the bids and consequence action.

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Annexure - 5 Declaration of not being black listed

(to be typed in Company Letter head)

[Date]

To
The Managing Director
ELCOT
Nandanam,
Chennai-35.

Sir,

Sub: Declaration of not being banned or blacklisted

I, authorized representative of _____, hereby solemnly confirm that the Companyis not banned by the Government which includes any Government Department, Public Sector Undertakings of the Government, Statutory Boards formed by the Government, Local Bodies in the State, Co-operative Institutions in the State, Universities and Societies formed by the Government (as mentioned in Tamil Nadu Transparency in Tenders Act, 1998) for any reason as on last date of submission of the Bid. In the event of any deviation from the factual information/ declaration, ELCOT reserves the right to reject the Bid or terminate the Contract without any compensation to the Company.

Thanking you,

Yours faithfully

(Signature of the Authorized signatory of the Bidding organization)

Name :
Designation :
Date :
Seal :

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Annexure- 6

Instruction to Bidders on e Tendering through the website <https://tntenders.gov.in>

1. ELCOT is using the e-tendering system of Government of Tamil Nadu namely tntenders.gov.in which is developed and hosted by NIC.
2. Bidders can go to the ELCOT tenders page directly by selecting the e-Tender option from the home page of ELCOT site elcot.in
3. The bidders should enroll themselves on the website <https://tntenders.gov.in> using the option "Online Bidder Enrollment". This enrollment is free.
4. Possession of a Valid Class III Digital Signature Certificate (DSC) in the form of smart card/e-token with signing and encryption keys, in the Company's name is a prerequisite for registration and participating in the bid submission activities through this web site.
5. Digital Signature Certificates can be obtained from the authorized certifying agencies, details of which are available in the web site <https://tntenders.gov.in> under the link "Information about DSC".
6. The web site also has user manuals with detailed guidelines on enrollment and participation in the online bidding process. The user manuals can be downloaded for ready reference.
7. Vendors can also attend the training/familiarization programme on the e-tendering system conducted periodically by NIC.
8. The bidders will be able to see the status of the tenders for which they have submitted bids in different stages and would also be informed of the status by E-Mail. For the bidders who have specified the Product Category through "Product Category" option, information of all the tenders published, under the selected product category, will be sent by E-Mail.
9. Bidders should submit the bid well in advance before bid submission end date and time, instead of doing at the last minute, which may fail. In this case, the Tender Inviting Authority is not responsible for the non-submission of bids at the bidders end.
10. Bidder should contact the help desk for any clarifications on the bid submission at any point of time one day before the bid submission, so that bid submission goes through smoothly. Bidders should not assume and do the steps and then get into issues which cannot be

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solved.

11. Bidders should go through the tender documents and get ready the all relevant documents in pdf/xls/rar formats as indicated and then have to be uploaded against each category. In the technical bid, bidders may attach an index page wherever necessary, in the beginning, which indicates the details of the files/documents that follow the index page against each technical bid content indicated. This will also help for easy reference later.
12. While scanning the bid documents to convert to pdf, bidders are asked to scan the page in 65 to 100 dpi mode, to get a readable page after scanning and also the size of the document will also be lesser. For pages in text, it is advised to use 65dpi mode and for pages with images, 100 dpi mode.
13. Bidders can get ready the technical bid and price bid in filled form in advance instead of doing at the last moment and once ready in all aspects, they may chose the freeze option to submit the bid finally and thereafter they will get a bid acknowledgement receipt which is the final end indicating the successful submission of the bid submission process.
14. Bidders can do the resubmission of the bid any number of times, either technical bid or price bid or both till the end date and time of bid submission. The content of the last submitted bid alone will be opened at the time of tender opening.
15. Bidders can withdraw the submitted bid, before the end of bid submission date and time with proper reasons and once it is withdrawn, bids cannot submitted again for that tender.
16. For all tender processing activities, the server time indicated at the top, while doing bid submission/tender opening activities is the final. The Local system time will not be taken into account in this case.

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Annexure 7 Price Bid

TENDER REF NO: ELCOT/ITPD/OT/01/LANDSCAPING MAIN/2022-23

Tender for 2 Years Landscaping Maintenance Services ELCOT SEZs at Chennai, Coimbatore, Trichy , Madurai- Ilandhaikulam & Vadapalanji, Salem, Hosur and Tirunelveli

Description of Work

Maintenance of Lawns, Plants & Trees including deweeding, application of organic & inorganic fertilizers, pesticides & manure. Mowing the lawn once in a month in the existing lawn area including sprinkler operation etc., Trimming and pruning the hedges, foliage, and trees in the existing planting area complete. The rates should be including cost of inputs, labour charges, Garden tools, transport charges etc., In addition to that Regular road cleaning work in the foot path and cleaning of the Admin Building should be carried out.

| SI No (A) | ELCOT Special Economic Zone (B) | Total Area In Sq.M (C) | Rate/ Sq.M/Month (D) | Total Cost for year (E)=C*D* 12 |
|-----------|---------------------------------|------------------------|----------------------|---------------------------------|
| 1 | Chennai | 2100 | | |
| 2 | Coimbatore | 1500 | | |
| 3 | Madurai Ilandhaikulam | 7550 | | |
| 4 | Madurai Vadapalanji | 7550 | | |
| 5 | Trichy | 6900 | | |
| 6 | Tirunelveli | 7000 | | |
| 7 | Salem | 7700 | | |
| 8 | Hosur | 5133 | | |
| | | 45,433 | | |

Note:

- 1) The Bidder shall submit the offer by filling up all the columns against each item. Bidders are not allowed to quote for a few items from the above list. Partial quote is not allowed.
- 2) Contract: 2 years from the date of issue of LOA or from the date of signing the Agreement with ELCOT, whichever is later.

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3) The entire works are to be carried out in ELCOSEZs Campus. ELCOT is a SEZ developer under SEZ Act and rules. All supplies and services made to ELCOT SEZ are zero rated under GST.