

ELECTRONICS CORPORATION OF TAMIL NADU LIMITED – CHENNAI – 600 035

**MINUTES OF THE PRE-BID MEETING HELD ON 26.2.2016 AT 3.00. P.M. AT ELCOT
CORPORATE OFFICE**

Tender No. ELCOT / ITPD / Architect / 2015 – 16

Tender floated for the selection of Architect cum Owners Engineers to provide consultancy services such as surveying, layout plans, drawing, estimates, monitoring, etc., for the development of infrastructure for the period from April 2016 to March 2018 (2 Years) to ELCOT Projects in Tamil Nadu.

ELCOT Officials present:

S.No.	Name	Designation
1.	Thiru B.Evanesan	Manager (SEZ) ITPD
2.	Thiru K. Sekar	AEE,
3.	Thiru N.M. Kumar	BDM
4.	Thiru S.Ravivenkatakrishnan	DM (SecI.)
5.	Thiru P.Gophi	DM (F&A)

Representatives from companies:

S.No.	Name & Designation	Organisation
1.	Thiru R.Vijayabasker Senior Manager (Highways)	Velciti Consulting Engineers Pvt. Ltd. Chennai-42.
2.	Thiru M. Prabhu	Inventarchitects, Adyar
3.	Thiru Lalitha Rajasekar Manager – Business Development	Wadia Techno – Engineering Services Ltd., Chennai
4.	Ms. S.Kalaivani, Planning Engineer	Creative Architects & Interiors Chennai
5.	Thiru A.Dasprakash	PADGRO Consultants Private Ltd.

In the pre-bid meeting, all the participants raised the queries as detailed below in the payment terms of the first two stages.

Sl. No.	Description of work	Payment stage	Query raised	Clarification furnished
1.	Approval of preliminary drawings by local authorities and on approval of estimate prepared as per PWD norms by ELCOT / GoTN	5% of the value of the order towards Consultancy Services based on approved estimated cost	Whether 5% can be increased to 15%	Agreed
2.	Approval of Tender document with working drawings and Selection of Contractor for Construction of building	5% of the value of the order towards Consultancy Services based on approved estimated cost	Whether 5% can be increased to 15%	Agreed
3.	The bidder should have an Average Annual Turnover of Rs.200 lakhs and above in the last successive three Audited Financial Years as on 31.3.2015.		Whether Rs. 200 lakhs and above can be changed to Rs.100 lakhs.	Agreed
4.	The bidder should be a Registered Architect.		Whether the Company or Proprietor should be Registered Architect Company specifically.	The bidder should be Registered Architect for individual.

Managing Director