

 <p>Adding value through IT</p>	<p><b>Electronics Corporation of Tamil Nadu Limited</b></p>
	<p><b>AMC for High end Servers &amp; Network devices and related items with man power support and Antivirus support in Secretariat LAN control room</b></p>
	<p><b>Tender Reference</b></p> <p><b>ELCOT/Networks/OT/33400/Secnet/2021</b></p> <p><b><u>Version 2.0</u></b></p>
	<p>Electronics Corporation of Tamil Nadu Limited MHU Complex II Floor, 692 Anna Salai, Nandanam Chennai-600035 Phone: +91-44-6640 1400 Fax: +91-44-2433 0612 ELCOT CIN No.U27209TN1977SGC007291 ELCOT GST No. 33AAACE1670KIZU Email: <a href="mailto:md@elcot.in">md@elcot.in</a> Website: <a href="http://www.elcot.in">www.elcot.in</a></p>

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**Applicability of Tamil Nadu Transparency in Tenders Act 1998**

This Tender process will be governed by the Tamil Nadu Transparency in Tenders Act 1998 and The Tamil Nadu Transparency in Tenders Rules, 2000 amended upto June 2018 (Website link <http://www.tn.gov.in/gorders/fin446-e.htm>) as amended from time to time.

**Acronyms used in the Document**

AMC	Annual Maintenance Contract
DSC	Digital Signature Certificate
EMD	Earnest Money Deposit
ERTL	Electronic Regional Test Laboratories
ETDC	Electronics Test & Development Centre
FOR	Free On Road / Rail
GST	Goods and Services Tax
HR	Human Resources
HRMS	Human Resources Management System
HSN	Harmonised System of Nomenclature
ICT	Information and Communication Technology
IPR	Intellectual Property Rights
ISO	International Organisation for Standardisation
ISP	Internet Service Provider
IT	Information Technology
LAN	Local Area Network
LD	Liquidated Damage
LOA	Letter of Acceptance
MAF	Manufacturer Authorisation Form
MIS	Management Information System
NABL	National Accreditation Board for Testing and Calibration Laboratories
OEM	Original Equipment Manufacturer
PC-OEM	Personal Computer – Original Equipment Manufacturer
RFP	Request for Proposal
ROHS	Restriction Of Use of Hazardous Substances
SAMEE R	Society for Applied Microwave Electronics Engineering & Research.
SD	Security Deposit
SDK	Software Development Kit

SNR	Site Not Ready
SPOC	Single Point of Contact
SRS	Software Requirements Specification
UPS	Uninterruptible Power Supply
WAP	Wireless Access Point
WCS	Wireless Control System

**Know Your Rights**

1. The bids submitted online within due date and time will be opened on the scheduled date and time in the presence of the bidders who are present.
2. The bidders have a right to insist on processing of technical bids in the bidders presence only.
3. Price bid of technically qualified bidders will be done only in the presence of technically qualified bidders or their representatives who are present.
4. Vendors / bidders are eligible for a vendor signed copy of the price bid comparison statement on the spot.
5. Please insist on your rights and avail the same.

MANAGING DIRECTOR  
ELCOT

**Letter of Undertaking**

To

The Managing Director,  
Electronics Corporation of Tamil Nadu Limited,  
692 Anna Salai,  
Nandanam,  
Chennai-600035

Sir,

Sub: Undertaking for participation in ELCOT's e-Tender - Reg.

Ref: Tender No. ELCOT/Networks/OT/33400/Secnet/2021

I/We ----- have gone through the Terms and Conditions, Scope of Work and Specification and will abide by them as laid down in the Tender Documents(Technical bid and Price Bid), fully in all aspects failing which, suitable actions can be taken against us as applicable in the e-tender.

I/We ----- hereby confirm that our Company has not been blacklisted by any State Government/Central Government/Public Sector Undertakings during the last three years. I/We also hereby confirm that our EMD/SD was not forfeited by any State Government / Central Government / Public Sector Undertakings during the last three years due to our non-performance, non-compliance with the tender conditions etc.

I/We ----- hereby declare that all the particulars furnished by us in this Tender are true to the best of my/our knowledge and I/We understand and accept that if at any stage, the information furnished is found to be incorrect or false, we are liable for disqualification from this tender and also are liable for any penal action that may arise due to the above.



I/We ----- certify that the tendered items to be delivered under this contract are certified as genuine and valid. I/ We \_\_\_\_\_ certify that we are liable and responsible for any disputes arising out of the Intellectual Property Rights.

I/We \_\_\_\_\_ certify that I am/We are liable and responsible for any disputes arising out of Intellectual Property Rights.

**In case of violation of any of the conditions above, I/We..... Understand that I am/ We are/ liable to be blacklisted by ELCOT for a period of three years.**

Yours faithfully

for \_\_\_\_\_

Signature

Name:

Designation:

Seal

**Note:**

- 1) Declaration in the company's letter head should be submitted as per the format given above.
- 2) If the bidding firm has been blacklisted by any State Government/Central Government/ State Public Sector Undertakings earlier, then the details should be provided.

Authorised Signature:

Name of the Authorised person:

Designation:

Name of the Bidder:

Stamp of Bidder:

### **1. Preamble**

Electronics Corporation of Tamil Nadu Limited (ELCOT), a wholly owned Government of Tamil Nadu Undertaking is the Optional Procurement Agency of the Government of Tamil Nadu for procurement of IT related Hardware and Software products as per G.O. Ms. No.58 of Finance (BPE) Department dated 16.2.1999 with latest amendments. ELCOT is procuring various IT related Hardware and Software products for all the State Government Departments / Boards / Autonomous Bodies, etc.

The Tamil Nadu Government Secretariat Complex has a 100 Mbps internet connectivity extended by M/s. BSNL and 1 Gbps internet Connectivity through National Knowledge Network (NKN). The necessary equipments for 100 Mbps and 1 Gbps internet bandwidth are maintained by an outsourced Vendor.

The Local Area Network (LAN) of Secretariat, Government of Tamil Nadu has been established and is being maintained. The AMC for Routers, Switches, UPS, etc will end in May 2021. The Servers, Routers and Switches already installed by the earlier vendor belong to Government of Tamil Nadu and need post contract maintenance. In addition to this, the mail server, web servers, routers, Firewall, Leased line modems, Wireless modem, UPS and Switches have to be maintained. The total number of nodes in Secretariat Network is 5000 at present and may expand in future. Hence it is proposed to engage an IT maintenance contractor to provide maintenance services and also onsite support. With 10 Qualified and experienced Service engineers are to be posted at Secretariat till the contract is completed. The equipments that are to be maintained are available at Secretariat LAN control room. The engineers posted for this purpose should report to the NIC official at Secretariat LAN control room. The purpose of this tender is to select a suitable maintenance provider, who would take stock of the current IT assets in the Secretariat LAN control room and take over the maintenance service for a period of 3 years from the date of signing of the contract.

As part of the procurement activities, ELCOT invites Offers for the AMC for high end servers & Network devices with man power support and Antivirus support in Secretariat LAN control room and related items.

**Short Titles used in the Tender Document:**

<b>1</b>	<b>Bidder</b>	Bidder means the party who makes a formal offer in pursuance of the tender floated.
<b>2</b>	<b>Successful Bidder</b>	Successful Bidder means the Bidder who becomes successful through the tender process.
<b>3</b>	<b>Life cycle cost</b>	Life Cycle Cost means value of Price bid for 3 Years AMC Period.
<b>4</b>	<b>Customer</b>	Customer means the end-user for whom the AMC is indented through the tender.
<b>5</b>	<b>Day</b>	A day means a calendar day

## 2. e- Tender Schedule

### ELECTRONICS CORPORATION OF TAMILNADU LIMITED (ELCOT)

1	a)Tender inviting Authority, Designation and Address	The Managing Director, ELCOT, II Floor MHU Complex, 692 Anna Salai, Nandanam, Chennai-600035. e-mail: <a href="mailto:md@elcot.in">md@elcot.in</a> URL: <a href="http://www.elcot.in">www.elcot.in</a>
	b) Tender Accepting Authority	The board of Directors
2	A) Name of the Work	AMC for High end servers & Network devices and related items with man power support and Antivirus support in Secretariat LAN control room.
	B) Tender reference	ELCOT/Networks/OT/33400/Secret/2021
	C) Place of execution	Secretariat, Chennai-600 009
3	Tender documents available place	Tender documents can be freely downloaded from <a href="https://tntenders.gov.in">https://tntenders.gov.in</a> , <a href="http://www.elcot.in">www.elcot.in</a> and <a href="http://www.tenders.tn.gov.in">www.tenders.tn.gov.in</a> till the closing date and time of tender. The tender document fee is waived for the downloaded Tender documents from these sites.
4	Tender Fee Charges	For every Tender submitted, Tender fee charge of <b>Rs.10,000/- (Rupees Ten Thousand only)</b> should be paid electronically through NEFT/RTGS to the account of ELCOT <b>Account Number:6681528770</b> <b>Indian Bank, Nandanam Branch, Chennai-35.</b> <b>IFSC Code:IDIB000N078.</b>
5	Earnest Money Deposit (EMD)	<b>Rs.2,00,000/- (Rupees Two Lakhs Only)</b> should be paid electronically through NEFT/RTGS to the account of ELCOT Account Number:6681528770 Indian Bank, Nandanam Branch, Chennai-600 035. IFSC Code:IDIB000N078
6	Tender submission	Two Part Tender comprising of Technical Bid and Price Bid should be submitted electronically online through the e-Tender Portal <a href="https://tntenders.gov.in">https://tntenders.gov.in</a>
7	Bid Signing	Bidders should possess valid Class 3 - Digital Signature Certificates having signing and encryption keys to submit the Bids online
8	Help manuals for e-Tender	Bidders may download the help documents and user manuals from <a href="https://tntenders.gov.in">https://tntenders.gov.in</a>

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<b>9</b>	e-Portal Training and Pre-bid meeting	on 03.03.2021 @ 03.00 P.M at the address mentioned in Row(1) above
<b>10</b>	Due Date, Time and Place for submission of Tender online	on 26.04.2021 at 04.00 PM through the site <a href="https://tntenders.gov.in">https://tntenders.gov.in</a>
<b>11</b>	Date, Time and Place of opening of the Technical Bids online	on 26.04.2021 at 05.00 PM at the address mentioned in Row(1) above
<b>12</b>	Date, Time and Place of opening of Price Bids	Will be intimated only to the Technically Qualified Bidders

### 3. General Instructions

#### 3.1 General

- a) The Bidders are requested to examine the instructions, terms and conditions and Specifications given in the Tender. Failure to furnish all required information in every respect will be at the Bidder's risk and may result in the rejection of bid. Relaxation in submission of the documentary proof had been given ONLY to the existing suppliers and such relaxation from submission of documents is applicable wherever they are eligible to avail.
- b) It will be imperative for each Bidder(s) to familiarise himself / themselves with the prevailing legal situations for the execution of contract. ELCOT shall not entertain any request for clarification from the Bidder regarding such legal aspects of submission of the Bids.
- c) It will be the responsibility of the Bidder that all factors have been investigated and considered while submitting the Bids and no claim whatsoever including those of financial adjustments to the contract awarded under this tender will be entertained by ELCOT. Neither any time schedule nor financial adjustments arising thereof, shall be permitted on account of failure by the Bidders to appraise themselves.
- d) The Bidders shall be deemed to have satisfied themselves fully before Bidding as to the correctness and sufficiency of their Bids for the contract and price quoted in the Bid to cover all obligations under this Tender.
- e) It must be clearly understood that the Terms and Conditions and Specifications are intended to be strictly enforced. No escalation of cost in the Tender by the Bidder will be permitted throughout the period of Agreement or throughout the period of completion of contract whichever is later on account of any reasons whatsoever.
- f) The Bidder shall make all arrangements as part of the contract to supply commission and train the beneficiaries at various locations at their own cost and transport.

- g) The Bidder should be fully and completely responsible to ELCOT and for the concerned State Government Departments for all the deliveries and deliverables.
- h) Any vendor who is blacklisted in ELCOT will not be eligible to bid for Tenders in ELCOT, as per the conditions of blacklisting.

### **3.2 Clarifications in the Tender**

1. A prospective Bidder requiring any clarification in the Tender may notify ELCOT by letter or by Fax or by E-mail as per the Format prescribed in **Annexure-3** to [md@elcot.in](mailto:md@elcot.in) with a copy to [networksvcs@elcot.in](mailto:networksvcs@elcot.in) and [ramesh@elcot.in](mailto:ramesh@elcot.in). We encourage paper free e-mail communication.
2. The responses to the clarifications will be notified in the websites by means of Corrigendum to the Tender Document. It would be advantageous to register your e-mail-id to commence the e-mail contact with [networksvcs@elcot.in](mailto:networksvcs@elcot.in) and [ramesh@elcot.in](mailto:ramesh@elcot.in) to register your e-mail id.

### **3.3 Amendments to the Tender**

- a) Before closing of the Tender, clarifications and amendments, if any, will be notified in the websites mentioned in the Tender Schedule. The Bidders should periodically check for the amendments or corrigendum or information in the websites till the closing date of this Tender. ELCOT will not make any individual communication and will in no way be responsible for any ignorance pleaded by the Bidders.
- b) No clarifications would be offered by ELCOT within 48 hours prior to the due date and time for opening of the Tender.
- c) Before the closing of Tender, ELCOT may amend the Tender document as per requirements or wherever ELCOT feel such amendments are absolutely necessary.
- d) Amendments may also be given in response to the queries by the prospective Bidders.
- e) Such amendments will be notified in the websites mentioned in the tender schedule.

- f) ELCOT at its discretion may or may not extend the due date and time for the submission of bids on account of amendments.
- g) ELCOT is not responsible for any misinterpretation of the provisions of this tender document on account of the Bidders' failure to update the Bid documents on changes announced through the website.

### **3.4 Language of the Bid**

The bid prepared by the Bidder as well as all correspondences and documents relating to the bid shall be in English only. The supporting documents and printed literature furnished by the bidder may be in another language provided they are accompanied by an accurate translation in English duly typed by the translator and attested by the notary, in which case, for all purposes of the bid, the translation shall govern. Bids received without such translation copies are liable to be rejected.

### **3.5 Bid Currency**

Prices should be quoted in Indian Rupees (INR) only and Payment shall be made in Indian Rupees only.

### **3.6 Contacting Tender Inviting Authority**

1. Bidders shall not make any attempts to establish unsolicited and unauthorised contact with the Tender Inviting Authority or Tender Scrutiny Committee or Tender Accepting Authority after the opening of the Tender and prior to the notification of the Award and any attempt by any Bidder to bring in the extraneous pressures on the Tender Accepting Authority and / or the Officials of ELCOT shall be the sufficient reason to disqualify the Bidder.
2. Notwithstanding anything mentioned above, the Tender Inviting Authority or the Tender Accepting Authority may seek bonafide clarifications from Bidders relating to the tenders submitted by them during the evaluation of tenders.



### **3.7 Force Majeure**

Neither the Purchaser/ELCOT nor the Successful Bidder shall be liable to the other for any delay or failure in the performance of their respective obligations due to causes or contingencies beyond their reasonable control such as:

1. Any act of God such as lightning, earthquake, landslide, etc or other events of natural disaster of rare severity.
2. Meteorites or objects falling from aircraft or other aerial devices, travelling at high speeds.
3. Act of war (whether declared or undeclared), threat of war, invasion, armed conflict or act of foreign enemy.

### **3.8 Dispute and Jurisdiction Clause**

“Any dispute or difference, what so ever, arising between the parties to this contract arising out of or in relation to the terms of this contract shall be resolved by the parties mutually by acting in good faith towards fulfilling the contract and for this purpose the parties mutually agree to furnish or exchange all relevant documents, information and any other material within their special knowledge and thereby conclude their discussions between them/their representative or officers within a period of time as may be mutually agreed to say the time of commencement of the move to resolve the dispute”.

“In case the parties failed to resolve the dispute amicably within the time frame agreed and in the manner stated supra, the aggrieved party shall approach the court in Chennai city alone to the exclusion of all other courts to adjudicate the unresolved dispute”

**4. Eligibility Criteria**

The Bidders should have the following Eligibility for participating in the Tender. The Bidders should enclose documentary evidence for fulfilling the Eligibility in the Technical Bid. If a bidder fails to enclose the documentary proof for eligibility, their bid will be summarily rejected.

<b>S.No</b>	<b>Eligibility Conditions</b>	<b>Documentary Proof to be submitted</b>
1.	The Bidder should be a Company or Partnership or Proprietorship firm Registered in India on or before 31.03.2017.	Copy of the Certificate of Incorporation / Registration issued by the relevant statutory authority should be submitted.
2.	a) The Bidder should have at least 3 year experience in maintaining high end Servers and Network devices like Routers, Security Appliances & High end switches, UPS & deployment of Manpower of similar work as per tender for at least 3 years as on 31.03.2020. b) The bidder should have undertaken AMC contract for two major corporate and presently the contract should be in force.	Copy of the work order and completion certificate obtained from the customer or Agreement signed three years on or before 31.03.2017 should be submitted.  Copy of Work Order or Agreement or Partial Completion with Performance Certificate.
3.	Bidder should have an average Annual Turnover of Rs.6.00 Crores in any three (2016-17, 2017-18, 2018-19 and 2019-20) consecutive audited financial years.	Copies of the Audited financial statements for three consecutive financial years (2016-17, 2017-18, 2018-19 and 2019-20) should be submitted.
4.	Bidder should have executed a single work order value of at least Rs.2.00 Crores or above to Government/ Public Sector Undertakings departments and any Corporate offices in India in any one of the previous three financial years (2017-18, 2018-19 & 2019-20) for similar nature of this tender.	Copy of Work order(s) or Agreements and a Completion or partial completion certificate with performance certificate from the customers should be submitted.
5	Bidder should have at least 50 engineers / workmen with qualification not less than diploma and experience in their roll at least for a period of one	List of Technical professionals working in the centre supported by muster roll copy on or before 31/12/2019.

	year.	
6	The company should be an Authorised Service Partner (ASP) of CISCO Tamil Nadu / Chennai	Copy of an Authorised Service Partner (ASP) of CISCO Tamil Nadu / Chennai certificate
7	The bidder should have the necessary OEM / Third Party support for all the devices.	Support documents from the respective OEM / Third Party for all the devices
8	The bidder should have Manufacturer Authorisation Form (MAF) from CISCO for Tamil Nadu / Chennai region for all the devices	Copy of MAF / Certificate should be enclosed for all the Cisco devices
9	Bidder / Manufacturer should have ISO 9001:2015 Certification or higher.	Copies of valid ISO 9001:2015 certificate or higher shall be submitted.
10	Bidder should have a local office in Chennai.	Bidder should have a local office in Chennai for which copy of the Rent agreement or telephone bills or Property Tax valid on or before 31.12.2018 should be submitted.
11	Bidder shall have their own Website.	The URL of the Website Name and Copy of Home Page Print out should be submitted.

**Note:**

- 1) Bidders should ensure that they have submitted all the required proof of documents self-attested and signed with seal as specified in the Tender document without fail. Bids received without the supporting documents to prove their eligibility are liable for rejection. Bidder must be in a position to produce original for verification as and when demanded by ELCOT, failing which, such of those documents will not be considered.
- 2) ELCOT reserves the right to verify the Authenticity and Veracity of any documents submitted for Eligibility criteria.
- 3) In case show cause notice has been issued by ELCOT for poor performance, then ELCOT reserves the right to disqualify the bid submitted

by such vendor.

## 5. Bid Preparation and Submission

### 5.1 Tender Procedure

- a) ELCOT is using a Tender portal <https://tntenders.gov.in>. The prospective Bidders should register themselves in the Portal and submit the Bids electronically through the e-Tender portal. The paper based physical Tender submission is not permitted.
- b) The e-Tender training session will be held on the date and time as mentioned in the Tender Schedule. The Bidders are requested to download the e-Tender help manual and user manuals from the Portal for reference.
- c) It is mandatory for the Bidders to possess a valid Class 3 Digital Signature Certificate (DSC) in the name of the tender submitting authority to complete the e-Tender Bid process as per the provisions of Government of India IT Act 2000 with latest amendments.
- d) The format of the contents of Technical Bid and Price Bid will be available in the tender site. The registered Bidders can log into the e Tender system and download the tender documents/corrigendums as applicable and go through them carefully. Then the bidders can get ready the relevant documents as required for the technical bid and upload the Documents as indicated before submitting the bid. Similarly the bidder has to download the Bill of Quantity (BOQ), the price bid form in xls format, fill up the relevant portions only in offline and then upload the final one against the price bid portion before submitting the bid.
- e) The contents of the Technical Bid with supporting documents and the Price Bid should be uploaded and submitted online using the Digital Signature Certificates within due date and time indicated.

f) The Bid forms should be filled and submitted using the Digital Signature Certificates. The supporting documents should be scanned and uploaded in the e-Tender system.

### **5.2 Cost of Bidding**

The Bidders shall bear all the costs associated with the preparation and submission of Bids. ELCOT will in no way be responsible or liable for these charges/costs incurred regardless of the conduct or outcome of the bidding process.

### **5.3 Tender Document Fee**

The Tender Documents may be freely downloaded from the portals as mentioned in the Tender Schedule. The Tender document fee is waived, for those documents which are downloaded from the website indicated earlier.

### **5.4 Earnest Money Deposit (EMD)**

- 1) a) An EMD amount as specified in the Tender Schedule shall be paid through NEFT/RTGS in offline mode as per the details mentioned in S.No.5 of the Tender schedule. In the case of EMD charges paid in advance by the bidder, but due to some reasons, the bids could not be uploaded/ submitted, the EMD charges paid earlier will be refunded by applying through a Letter of request to ELCOT with necessary proofs
  - b) The EMD of the unsuccessful Bidders will be returned at the expense of the Bidders within a reasonable time consistent with the rules and regulations in this behalf. The EMD amount held by ELCOT till it is refunded to the unsuccessful Bidders will not earn any interest thereof.
  - c) On furnishing of Security Deposit by the Successful Bidder, the EMD amount will be released to the Successful Bidder.
- 2) The EMD amount will be forfeited by ELCOT, if the Bidder withdraws the bid during the period of its validity specified in the tender or if the Successful Bidder fails to sign the contract or the Successful in bidder fails to remit Security Deposit within the respective due dates.

### **5.5 Tender Fee charges**

For each and every Bid submitted, a non-refundable Tender fee charge should be paid through NEFT/RTGS to the details mentioned in S.No.4 of the Tender Schedule. In case tender fee charges are paid in advance by the bidder, but due to some reasons the bids could not be uploaded, the tender fee charges paid earlier will not be refunded.

### **5.6 Updation of Payment details**

- (a) The payment particulars should be entered in the e-Tender Portal. In the e-tender portal, the bidder should select the payment type as NEFT/RTGS payments and then enter UTR. No and other details as asked.
- (b) The necessary payment receipt copies paid through RTGS/NEFT should be submitted to ELCOT through a covering letter indicating the tender reference no, before the due date and time of opening of the tender.
- (c) At the time of opening of Technical Bids, the payment committed in the Bid should be factual and should match with the details of the physically submitted payment receipts.
- (d) Even though the payment particulars are entered in the Tender portal, and if the Bidder fails to submit the payment receipts, their bid is liable for rejection. If any of the information committed in the e-Tender Bid, does not match with physically submitted payment receipt, ELCOT reserves the right to reject the bid summarily.

### **5.7 Letter of Authorization**

A letter of Authorisation from the Board of Directors / Appropriate Authority authorising the Tender submitting authority or a Power of Attorney shall be submitted in the bid, otherwise the Bids will be summarily rejected.

## **5.8 Two Part Bidding**

Bidders should examine all Instructions, Terms and Conditions and Technical specifications given in the Tender document. Failure to furnish information required by the Bid or submission of a Bid not substantially responsive in every respect will be at the Bidders risk and may result in rejection of Bids. Bidders should strictly submit the Bid as specified in the Tender, failing which the bids will be non-responsive and will be rejected.

### **5.8.1 Technical Bid Form**

- a) The content format of the Technical Bid will be presented in the tender site and the bidder has to upload the relevant documents in the format, as asked in the tender against each item. The Bidder has to verify each uploaded document and then sign the same using the Digital Signature Certificate (DSC) before final submission.
- b) The Technical Bid Format should not be changed or altered or tampered. If the Bid format is found to be tampered, the Bids will be summarily rejected.
- c) The Technical Bid documents uploaded should not contain any Price indications strictly; otherwise the Bids will be summarily rejected.
- d) The Technical Bid format as given in the Tender shall be filled, signed using the DSC and the scanned copy in the prescribed format shall be submitted.
- e) The supporting documents and other documents should be submitted in pdf in the Technical Bid as indicated.

### **5.8.2 Price Bid Form**

- a) The Price Bid Form called Bill of Quantity (BOQ) will be in spread sheet format. The original BOQ should be downloaded from the tender site, filled in at the appropriate places indicated in offline and then it has to be uploaded with the same name against the price bid option. The BOQ has to be verified and then signed using the DSC before final submission.
- b) The Price Bid Form should not be changed or altered or tampered. If the Bid form is tampered, the Bids will be summarily rejected.

- c) The Price Bid Form should not contain any conditional offers or variation clauses; otherwise the Bids will be summarily rejected.
- d) The Prices quoted shall be only in **INDIAN RUPEES (INR) only**. The tender is liable for rejection if Price Bid contains conditional offers.
- e) The cost quoted by the Bidder shall include cost and expenses on all counts viz., cost of equipment, materials, tools, techniques, methodologies, manpower, supervision, administration, overheads, travel, lodging, boarding, in-station & outstation expenses, etc., and any other cost involved in the supply.
- f) The cost quoted by the Bidder shall be kept firm for a period specified in the Tender from the date of opening of the tender. The Bidder should keep the Price firm during the period of Contract including during the period of extension of time if any. Escalation of cost will not be permitted during the said periods or during any period while providing services whether extended or not for reasons other than increase of duties / taxes payable to the Governments in India within the delivery period specified in the tender. The Bidders should particularly take note of this factor before submitting the Bids.
- g) The Prices finalised after negotiations should be kept valid during the Rate Contract period and no escalation in the final price will be entertained including reasons due to Foreign Exchange fluctuations.
- h) **Exchange Rate fluctuations (Foreign Currency Rate Exchange) cannot be cited as reasons for the delay or dishonour of Purchase Order.**



### **5.9 Bid closing date and time**

The Bids should be submitted online not later than the date and time specified in the Tender Schedule or Corrigendum if published. The e-Tender portal will automatically lock the date and time exactly on the date and time. Even if the Bid submission is in half way through during the closing date and time, submission would not be possible. Hence the Bidders should be cautious to submit the Bids well in advance to avoid disappointments.

### **5.10 Withdrawal of Bids**

Bidders can withdraw their bids submitted earlier, in case they do not want to participate in this tender, before the bid closing date and time. Bidders should note that once withdrawn, bid cannot be submitted again for this tender.

### **5.11 Resubmission of bids**

Bidders can resubmit the bids at any point of time either in technical bid or in price bid or both, before the bid submission end date and time and only the last content updated successfully will be available for bid opening, at the scheduled date and time.

### **5.12 Bid Acknowledgement**

The e tender system will issue a bid acknowledgement receipt which is the final proof for the successful bid submission from the bidder side.

## 6. Tender opening and Evaluation

### 6.1 Technical Bid Opening

The Technical Bid will be opened online on the date and time as specified in the Tender schedule in the presence of those Bidders, who choose to be present against production of an authorisation letter from the Bidding authority. A maximum of two representatives for each Bidder would be allowed to attend the Tender opening.

### 6.2 Tender Validity

The offer submitted by the Bidders shall be valid for a minimum period of 180 days from the date of opening of the Tender. The Contract will be valid for **3 years** from the date of signing of the contract or agreement/date of release of the first work order. However ELCOT reserves the right to extend or short close the Tender validity period if situation warrants to benefit the Government. ELCOT may renew/extend the contract, for a further period as may be agreed between the parties until the finalization of the new tender.

### 6.3 Initial Scrutiny

Initial Bid scrutiny will be conducted and incomplete details as given below will be treated as non-responsive. If Tenders are;

- not submitted in two parts as specified in the Tender
- received without the Letter of Authorisation
- received without Portal charges and EMD amount
- are found with suppression of details
- with incomplete information, subjective, conditional offers.
- submitted without support documents as per the Eligibility Criteria and Evaluation Criteria
- non-compliance of any of the clauses stipulated in the Tender
- lesser validity period

All responsive Bids will be considered for further evaluation. The decision of ELCOT will be final in this regard.

#### **6.4 Clarifications by ELCOT**

When deemed necessary, ELCOT may seek bonafide clarifications on any aspect from the Bidder. However, that would not entitle the Bidder to change or cause any change in the substance of the Bid or price quoted. During the course of Technical Bid evaluation, ELCOT may seek additional information for verification to facilitate decision making. In case the Bidder fails to comply with the requirements of ELCOT as stated above, such Bids may at the discretion of ELCOT, shall be rejected as technically non-responsive.

#### **6.5 Tender Evaluation**

##### **6.5.1 Suppression of facts and misleading information**

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- a) During the Bid evaluation, if any suppression or misrepresentation is brought to the notice of ELCOT, ELCOT shall have the right to reject the Bid and if after selection, ELCOT would terminate the contract, as the case may be, will be without any compensation to the Bidder and the EMD / SD, as the case may be, shall be forfeited.
- b) Bidders shall note that any figures in the proof documents submitted by the Bidders for proving their eligibility is found suppressed or erased, ELCOT shall have the right to seek the correct facts and figures or reject such Bids.
- c) It is up to the Bidders to submit the full copies of the proof documents to meet out the criteria. Otherwise, ELCOT at its discretion may or may not consider such documents.
- d) The Tender calls for full copies of documents to prove the Bidder's experience and capacity to undertake the project.

##### **6.5.2 Technical Bid Evaluation**

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- a) A Technical Committee will examine / scrutinise the Technical Bids against the Eligibility Criteria and Evaluation Criteria given in the Tender document. The evaluation will be conducted based on the support documents submitted by the Bidders. The documents which did not meet the eligibility criteria in the first

stage of scrutiny will be rejected in that stage itself and further evaluation will not be carried out for such bidders. The eligible Bidders alone will be considered for further evaluation.

- b) For those Bidders who have already worked or working with ELCOT, their previous performance in ELCOT would be the mandatory criteria for selection. If any unsatisfactory performances of those Bidders are found, their Bids will be straight away rejected.

The Unsatisfactory performance is defined as

- Non responsiveness after getting the Work order
- Delay in Testing, installation of the ordered items etc.
- Lack of communication about the delay in final reports etc.
- Poor support
- Not executing the Contract.
- Not submitting the Security Deposit in the stipulated time.

### **6.5.3 Price Bid Evaluation**

1. The Price Bids of the Technically Qualified Bidders alone will be opened online for evaluation in the presence of the Technically Qualified Bidders who are present at ELCOT. The Price bid shall include all the expenses toward this tender. The Bidders or their authorised representatives will be allowed to take part in the Price Bid Opening.
2. All the taxes indicated in the Price Bid will be taken for the Price Bid evaluation as per the Tamil Nadu Transparency in Tender Rules 2000 with latest amendments upto June 2018
3. The Price Bid Evaluation shall include all Components of GST as part of the price. The GST rates quoted should comply with the statutory guidelines and will be paid as applicable at the time of billing.
4. The prices will be evaluated as per the tender rules and the decision of ELCOT will be final. Partial bid is not allowed. The bidder shall quote for all the items mentioned in the tender document.

5. The total value excluding GST and including all other duties and charges (Such as Customs Duty, other duties not subsumed under GST, Installation Charges etc., as per the guidelines stated above) for all the items will be taken up for Price Bid evaluation. **The Bidders who quote L1 Price for the total value of items will be called as L1 Bidder.** However, the L1 Bidder may be asked to match the L1 Prices of line items if any, in case they have become L2 for those line items.
6. The Technically Qualified Bidders will be negotiated to match L1 Price.
7. All the Bidders, who are selected after the Price Bid evaluation will be called as Successful Bidders.
8. The Successful Bidder should not offer the Tendered items to any other Customers at the price which is lower than the final negotiated price offered to ELCOT. If it is found that it has been sold at lower rate, then that lower price will be fixed by ELCOT for that item in future and also for the already supplied quantities under this tender.

#### **6.6 Negotiations**

Negotiations will be conducted with all the Successful Bidders for improvement in the Scope of Work, Specification, further reduction in price and advancement of delivery schedule.

#### **6.7 Award of Contract**

- 1 Order will be placed to L1 bidder
- 2 Total quantity will be awarded to L1 Bidder and in case if L1 fails then the total quantity will be awarded to L2 Bidder who has agreed to match L1 rate as per the provisions of The Tamil Nadu Transparency in Tenders Act 1998 and The Tamil Nadu Transparency in Tenders Rules 2000 amended up to 2018 will apply.
- 3 No dispute can be raised by any Bidder whose Bid has been rejected and no claims will be entertained or paid on this account.

**6.8 ELCOT reserves the right to:**

1. Insist on quality / Service rendered.
2. Modify, reduce or increase the quantity requirements to an extent of the tendered quantity as per the provisions of Tamil Nadu Transparency in Tenders Act 1998 and Tamil Nadu Transparency in Tenders Rules, 2000 amended upto 2018.
3. Ask other technically qualified Bidders to match the L1 price
4. Reallocate the quantity to other Bidder, if service rendered is not satisfactory.
5. Modify the quantity ordered.
6. Withhold any amount for the deficiency in the service aspect of the ordered items
7. Negotiate with the Bidder whose offer is the lowest evaluated price for further reduction in prices.

## 7. Execution of Work

### 7.1 Acceptance of Tender and Withdrawals

The final acceptance of the tender is entirely vested with ELCOT who reserves the right to accept or reject any or all of the tenders in full or in parts without assigning any reason whatsoever. The Tender Accepting Authority may also reject all the tenders for reasons such as change in Scope, Specification, lack of anticipated financial resources, court orders, calamities or any other unforeseen circumstances. After acceptance of the Tender by ELCOT, the Successful Bidder shall have no right to withdraw their tender or claim higher price.

### 7.2 Letter of Acceptance (LOA)

After acceptance of the Tender by ELCOT, a Letter of Acceptance (LOA) will be issued to the Successful Bidder(s) by ELCOT.

### 7.3 Payment of Security Deposit (SD)

The Successful Bidders will be required to remit the Security Deposit (SD) equivalent to **Five** percent of the value of the order, inclusive of EMD paid through online by RTGS/NEFT mode as per the SI.No.5 of the tender schedule or in the form of unconditional irrevocable Bank Guarantee valid for a period of 39 months from the date of letter of acceptance / bank guarantee. **The SD shall be paid within 7 days from the date of issue of Letter of Acceptance (LOA) by ELCOT.** The Security Deposit will be refunded to the Successful Bidder only after the satisfactory completion of the contract period or extended the period, if any. The Security Deposit held by ELCOT till it is refunded to the Successful Bidder will not earn any interest thereof. The Security Deposit will be forfeited, if the Successful Bidder withdraws the Bid during the period of Bid validity specified in the Tender or if the Bidder fails to sign the contract.

### 7.4 Execution of Contract

a) The Successful Bidder shall execute a Contract in the non-judicial Stamp Paper of the required amount bought in Tamil Nadu only in the name of the Bidder within 7 days from the date of Letter of Acceptance issued by ELCOT

with such changes/modifications as may be indicated by ELCOT at the time of execution on receipt of confirmation from ELCOT.

- b) The Successful Bidder shall not assign or make over the contract, the benefit or burden thereof to any other person or persons or body corporate for the execution of the contract or any part thereof without the prior written consent of ELCOT. ELCOT reserves its right to cancel the purchase order either in part or full, if these conditions are violated. If the Successful Bidder fails to execute the Contract within the stipulated time in the tender, the EMD/SD of the Successful Bidder will be forfeited and their tender will be held as non-responsive.
- c) The expenses incidental to the execution of the Contract shall be borne by the Successful Bidder.
- d) The conditions stipulated in the Contract shall be strictly adhered to and violation of any of the conditions will entail termination of the contract without prejudice to the rights of ELCOT and ELCOT also have the right to recover any consequential losses from the Successful Bidder.

#### **7.5 Release of Work Order**

After execution of the Contract and payment of Security Deposit, “**Firm Work Order**” for the provision of AMC of Tendered items will be issued to the Successful Bidder by ELCOT. The supply and payment will be based on the Work Order(s) issued from time to time.

#### **7.6 Refund of EMD**

The EMD amount paid by the Successful Bidder will be adjusted towards Security Deposit payable by them. If the Successful Bidder submits Security Deposit for the stipulated value, the EMD will be refunded through online by NEFT/RTGS mode. The EMD amount of the Unsuccessful Bidder will be refunded after issue of letter of acceptance to the Successful Bidder.



## **7.7 Release of SD**

The Security Deposit will be refunded to the Successful Bidder on completion of entire supply subject to satisfaction of ELCOT. Such completion would be arrived at when the entire quantity is supplied by the Successful Bidder(s) as per the Contract Agreement and as per Work Order(s) issued by ELCOT from time to time.

## **7.8 Forfeiture of EMD and SD**

- a) If the successful Bidder fails to act according to the tender conditions or backs out, after the tender has been accepted, the EMD will be forfeited by ELCOT.
- b) If the Successful Bidder fails to remit the SD, the EMD remitted by him will be forfeited to ELCOT and the tender will be held void.
- c) If the Successful Bidder fails to act up on to the tender conditions or backs out from the Contract, the SD mentioned above will also be forfeited by ELCOT.

## **7.9 Termination of Contract**

### **7.9.1 Termination for default**

- a) ELCOT may without prejudice to any other remedy for breach of contract, by written notice of default with a notice period of 7 days, sent to the Successful Bidder, terminate the contract in whole or part,
  - (i) if the Successful Bidder fails to provide service and spares for replacement within the time period(s) specified in the Contract, as per the work order or within any extension thereof granted by ELCOT;  
or
  - (ii) if the Successful Bidder fails to perform any of the obligation(s) under the contract;  
or
  - (iii) if the Successful Bidder, in the judgement of ELCOT, has engaged in fraudulent and corrupt practices in competing for or in executing the Contract.

- b) In the event ELCOT terminates the Contract in whole or in part, ELCOT may procure, upon terms and in such manner as it deems appropriate, the goods and services similar to those and delivered and the Successful Bidder shall be liable to ELCOT for any additional costs for such similar goods. However, the Successful Bidder shall continue the performance of the contract to the extent not terminated.

#### **7.9.2 Termination for Insolvency**

ELCOT may at any time terminate the Contract by giving written notice with a notice period of 7 days to the successful bidder, if the Successful Bidder becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the successful bidder, provided that such termination will not prejudice or affect any right of action or remedy that has accrued or will accrue thereafter to ELCOT.

#### **7.9.3 Termination for Convenience**

ELCOT may written notice, with a notice period of seven days sent to the Successful Bidder, may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for ELCOT's convenience, the extent to which performance of work under the Contract is terminated, and the date upon which such termination becomes effective. On termination, the Successful Bidder is not entitled to any compensation whatsoever.

#### **7.10 Execution of Work Order**

The Successful Bidder shall nominate and intimate ELCOT an Account Manager for Single Point of Contact (SPOC), who shall be responsible for effective delivery of work complying with all the terms and conditions. The Successful Bidder shall ensure that the Account Manager fully familiarises with the Tender Conditions, Scope of Work and deliverables.

### **7.11 Assigning of Tender whole or in part**

The successful Bidder shall not assign or make over the contract, the benefit or burden thereof to any other person or persons or body corporate. The Bidder shall not under-let or sublet to any person(s) or body corporate for the execution of the contract or any part thereof without the prior written consent of ELCOT.

### **7.12 Penalty for Non-Fulfilment of Tender**

Penalty will be levied as per the penalty clause mentioned in this Tender in the event of non-fulfilment or non-observance of any of the conditions stipulated in the Contract, Terms and Conditions and work Order.

### **7.13 Liquidated Damages (LD)**

Liquidated damages will be levied at the rate of 0.25% per day on the undelivered portion of schedule subject to the Force Majeure conditions. Even If the work is not completed in full beyond this period, such performance may entail termination of contract and black listing of the Bidder from participating in any of the ELCOT's Tenders. This alone will not relieve the Bidder and the difference in cost of the items purchased through other technically qualified Bidders or any other alternative sources will be recovered from the Service Provider/Successful Bidder.

### **7.14 Other Conditions**

- a) The final decision would be based on the technical capacity and pricing of the Bidder. ELCOT does not bind itself in selecting the bidder offering lowest prices.
- b) ELCOT reserves the right not to accept lowest price, to reject any or all the tenders without assigning any reasons, to relax or waive any of the conditions stipulated in the terms and conditions of tender as deemed necessary in the best interest of ELCOT for good and sufficient reasons.

#### **7.15 Dispute and Jurisdiction Clause**

“Any dispute or difference, what so ever, arising between the parties to this contract arising out of or in relation to the terms of this contract shall be resolved by the parties mutually by acting in good faith towards fulfilling the contract and for this purpose the parties mutually agree to furnish or exchange all relevant documents, information and any other material within their special knowledge and thereby conclude their discussions between them/their representative or officers within a period of time as may be mutually agreed to say the time of commencement of the move to resolve the dispute”.

“In case the parties failed to resolve the dispute amicably within the time frame agreed and in the manner stated supra, the aggrieved party shall approach the court in Chennai city alone to the exclusion of all other courts to adjudicate the unresolved dispute”

#### **7.16 Other Documents to be included:**

1. Copy of ESI Registration or necessary Exemption Letter for ESI Registration shall be submitted.
2. Copy of EPF Registration or necessary Exemption Letter for EPF Registration shall be submitted.

### 8. List of equipments with Specifications

Sl.No.	Description	Category	Qty. (Nos.)
1)	Ethernet Media Convertor	Core	10
2)	Dell Power Edge Server-R900 4 U Rack Server with 12 GB RAM and 146GB HDD X 5 Nos.	Core	3
3)	2Mbps HDSL Modem Paradyne (G703)	Non-Core	1
4)	2Mbps HDSL Modem Paradyne (V.35)	Non-Core	1
5)	2Mbps HDSL Modem RAD (G703)	Non-Core	1
6)	2Mbps HDSL Modem RAD (V.35)	Non-Core	1
7)	2 Mbps HDSL Modem CISCOM (G703)	Non-Core	1
8)	2 Mbps HDSL Modem CISCOM (V.35)	Non-Core	2
9)	2 Mbps HDSL Modem Patton (G.703)	Non-Core	2
10)	2 Mbps HDSL Modem Patton (V.35)	Non-Core	2
11)	10 KVA Online UPS with 1 Hour Backup	Non-Core	5
12)	HCL R200-1120402WServer with UCS	Core	1
13)	Numeric 40 KVA Online UPS 1 hour Backup	Core	2
14)	Numeric 5 KVA Online UPS with 1 hour Backup	Non-Core	7
15)	HCL Core i3 3.2 GHz Desktop System with 2Gb RAM, 500 GB HDD and DVD Writer	Non-Core	8
16)	HCL 2 U Rack Server with Intel Xeon Processor, 8 GB RAM, 3 X 146 GB HDD	Core	4
17)	HP 2 U Rack Server with Intel Xeon 2.67 GHz processor, 48 GB RAM, 5 X 300 GB HDD	Core	2
18)	HP Laser jet PCL 1320 Printer	Non-Core	1
19)	HP Laser jet P1566 Printer	Non-Core	1
20)	Samsung Laser jet Printer Model ML 2851 NT	Non-Core	1
21)	HP Elite Pro book 4520S Laptop	Non-Core	4
22)	Cisco WS-C3850 - 48 TL Switch	Core	45
23)	HP DL 580 Server with dual quad core processor with 64 GB RAM, Raid Controller and 5 X 300 GB HDD	Core	3
24)	Cisco 3750 Access Switch	Core	105
25)	Cisco 3925 Router	Core	2
26)	Cisco SFP 10 Gig - LR	Core	117

## 9. Scope of Work

### 9.1 Scope of the AMC:

The Communication equipments available in the Secretariat are more than 11 years old and are presently in good working condition. These equipments can be further used for another 3 years provided the AMC Support is renewed.

The List of equipments to be kept under AMC is mentioned under the heading "List of Equipments". The successful bidder has to submit copy of 24 x 7 support contract with CISCO for all supported devices till supported date listed in List of Equipments. The successful bidder has to have either in-house team or back to back support with the manufacturer / OEM for all the devices listed in List of Equipments

NIC has been maintaining the secretariat network at secretariat for more than 10 years for which the equipments were procured earlier. The Majority of Network components are Cisco products. Based on Government order, ELCOT has been acting as procurement agency for network components and AMC service and co-ordinating agency with NIC for maintenance of above network. The main purpose of Secnet is to provide uninterrupted 24x7 network services basis to entire secretariat for day to day operations by reducing downtime as much as possible. ELCOT in consultation with NIC floated previous tenders and engaged experienced Technical manpower (with sufficient knowledge in field of networks) who has been co-ordinating with NIC.

Taking the above aspects into consideration, ELCOT discussed with NIC and NIC has insisted that quality and Technically experienced manpower deployment is more critical in handling this project. Accordingly now tender is floated with 10 manpower in different category with the required skillset and salary packages who should have adequate technical capability and experience in handling project as insisted by NIC.

**a) Annual Maintenance of the existing equipments:**

1) The Successful Bidder has to offer 24 x 7 on-site Comprehensive Maintenance for the UPS (including Batteries), Communication Devices, Servers, Modems, Switches and other devices as indicated in the Price bid. The Batteries for 40 KVA UPS (2 Nos.) is replaced during 30.01.2021 and covers under warranty period.

2) The Successful Bidder has to resolve all the complaints before the maximum allowable down time. If the complaints are not resolved, the Successful Bidder has to provide equivalent stand by equipments towards the smooth operations of the Network and Services otherwise the penalty will be levied as indicated in the Penalty Clause.

3) **Maintenance of Minimum inventory during the contract at Site:**

- Cisco Router- 3925 or equivalent model to support the break fix maintenance – 2 Nos.
- CISCO 3850 Switches – 10 Nos.
- Laptops for use by FMS support engineers for their daily operations -6 Nos.
- Ethernet Media converter - 4 Nos.
- 10 KVA UPS with 3 phase input and single phase output – 1 No.

**9.2 Scope of Anti Virus Support**

The present vendor, M/s. Interlace India Pvt Ltd. has earlier supplied Symantec Server / Client Antivirus software with 800 Users License for the Antivirus Support and the licence is expiring by May 2021. The successful bidder has to supply and install Server-Client antivirus supporting 800 nodes.

Presently Symantec end point version 12.1 Server Client Antivirus is being implemented and operational for the past six years in the server and 800 clients. The software version alone is upgraded as and when new version is released. The Antivirus solutions cannot be changed as it requires installation in all 800 clients. The successful bidder has to supply and install the latest version of Symantec Server-Client antivirus with 801 Licenses

### 9.3 Manpower Support

The Secretariat LAN Control Room is being run on 24x7 basis in three shifts. All the critical Servers of Tamil Nadu Government and other departments are located in this room. It is proposed to have three shifts of Manpower similar to the existing support to enable uninterrupted services. As per the existing contract, the Contractor is providing Seven Support Engineers in three shifts (Two per shift plus one standby) on all days including holidays. The vendor has to provide Technical Support manpower for attending to the services in three shifts as given below:

Shift 1	- 6:00 a.m. to 2:00 p.m.
Shift 2	- 2.00 p.m. to 10.00 p.m.
Shift 3	- 10.00 p.m. to 6.00 a.m.

It is proposed to include two Assistant System Administrators and One System Administrator in addition to the seven support engineers indicated above. NIC official will select the suitable persons for the required cadres from a list of the engineers provided by the successful bidder.

#### **9.3.1 No. of manpower's and their working hours**

Support Services have to be provided for restoration of the essential services as and when need arises even beyond working hours. In case of leave or absence, the agency should provide alternate suitable man power otherwise penalty will be applicable as indicated.

#### **9.3.2 Minimum Qualification & Experience of the Manpower provided**

##### **Support Engineers**

Should be a First Class Diploma holder in ECE / Computer Science / IT with a minimum of three years experience in computer hardware, networking Maintenance. The support engineer should be able to configure the Network Devices such as Routers, Switches, NMS, IP address, e-mail, Installation & Maintenance of OS and Antivirus Software. The engineers should have relevant experience on the works mentioned above.



### **9.3.3 Role of the Support Engineer**

- Should carry out the day to day work as directed by NIC at Secretariat in respect of maintenance and Support Services.
- The Support Engineer should maintain the log of all the activities carried out by him on daily basis with counter signature of verification from NIC Personnel.
- The Detailed Activity Report should be submitted to NIC on a monthly basis at the end of every month in the specified format.

### **9.3.4 Assistant System Administrator (Systems/Network/Security) – One person**

The Assistant System Administrator should be a First Class B.E. ECE / Computer Science / IT with CCNA certification and should have knowledge and experience of four to five years in Configuring / Monitoring and support of computer hardware, networking, Configuring Network Devices such as Routers, Switches, NMS, IP address, e-mail, Installation & Maintenance of OS and Anti Virus Software. The engineers should have worked in the relevant areas mentioned above.

### **9.3.5 Role of Assistant System Administrator (Systems/Network/Security)**

- Should carry out the day to day work as directed by NIC Official at Secretariat in respect of maintenance and Support Services.
- Should configure and deploy the security policies, monitor the security and network to generate periodical reports.
- Should maintain the log of all the activities carried out by him on daily basis with counter signature of verification from NIC Personnel.
- Should submit the detailed Activity Report to NIC on a monthly basis at the end of every month in the relevant format.

### **9.3.6 Assistant System Administrator (Applications and Database) – One person**

The Assistant System Administrator should be a first Class B.E. ECE / Computer

Science / IT / MCA/ BCA with knowledge and experience four to five years in the areas listed below:

Expertise in coding using ASP, PHP, Java

Expertise in Databases like MS SQL, Postgre SQL and Oracle

The Assistant System Administrator (Application & Database) should possess relevant developer certification and Database Administration

### **9.3.7 Role of Assistant System Administrator (Applications and Database)**

- Should carry out the modification of the existing application as required and development of new Application based on the new requirements
- Should take periodical backup of Application and databases
- Should restore both Application and DB from backup.
- Should implement and deploy any new Application
- Tuning the operational parameters of the Application & Operating System as per the requirements

### **9.3.8 System Administrator (Systems / Network/ Security / OS / Application) - one person**

The Systems Administrator should be a First Class B.E. ECE / Computer Science / IT with 8 years of experience or First class Diploma (ECE/IT/CS) with 10 years of Experience. The System Administrator should be CCNA certified. The System Administrator should have relevant knowledge and experience of eight to ten years as listed below:

- a) Configuring / Monitoring Servers ,
- b) Installation and deployment of Applications
- c) Troubleshooting & Configuring Network Devices such as Routers, Switches, NMS
- d) Configuring e-mail, Installation & Maintenance of OS and Antivirus Software.

### 9.3.9 Role of Systems Administrator (Systems / Network/ Security/OS/ Application)

- Should carry out the day to day work as directed by NIC at Secretariat in respect of maintenance and Support of the Servers, Services and Network.
- Should maintain the log of all the activities carried out by him and the complete team of Support Engineers and Assistant System Administrators on daily basis with counter signature of verification from NIC Officer.
- Should submit the detailed Activity Report to NIC on a monthly basis at the end of every month in the relevant format.

### 9.3.10 CISCO Support Contract

The successful bidder has to enter into **24 x 7 comprehensive** back to back onsite support Contract with CISCO or their authorised Service Partners for all supported devices till supported date as per the details in List of Equipments for the mentioned period within 15 days of issue of Letter of Acceptance by ELCOT. The Contract copy has to be submitted to ELCOT within this period.

**10. Payment Clause**

- a) No advance payment will be made.
- b) The payment will be released on Quarterly basis for all the tendered items indicated in the price bid after the completion of the Quarter within a week on submission of the performance certificate and necessary documentary proof for manpower attendance duly certified by NIC Officials along with the necessary documentary proof for ESI, PF dues.
- c) Penalty amount, if any, during the period, will be adjusted in the payment due to the Successful Bidder.
- d) All taxes and other levies imposed by Governments in India will be paid at actuals as applicable.
- e) Bidder shall have exclusive liability for remittance of Taxes to State and Central Governments as per the Statutes/Act ruling now or hereinafter enforced.

**11. Penalty Clause**

The Penalty will be levied as given below, if the service engineer does not attend to the office without intimation and substitution is not provided in his place and also failure towards the replacement of faulty components.

Sl. No.	Category of Equipments	Allowed Down time	Penalty beyond downtime
	Critical Network & Communication Equipments (routers, firewalls) and Core Servers [ <b>CORE</b> Category]	12 hours	Rs.500/- per hour up to 6 hours and Rs.1,000/- beyond 6 hours till 24 hours and Rs.2,000/- beyond 24 hours. The maximum number of delayed replacements for a particular device should not exceed 6 in a month
2	Non-Critical Network & Communication Equipments and Non-Critical Servers [ <b>NON-CORE</b> Category]	24 hours	Rs.500/- Per day and Rs.1,000/- per day beyond 4 working days. The maximum number of delayed replacements for a particular device should not exceed 5 in a month
3	Manpower Support		
	Support and Monitoring Engineers	1 day	Rs.1,000/- Per day
	Support for Assistant System Administrators	1 day	Rs.2,000/- Per day
	Support for System Administrator	1 day	Rs.3,000/- Per day

If the work is not completed in full or part or on exceeding the number of failure incidents within the allowable time period, such performance may be forced to the termination of the contract and black listing of the Bidder from participating in any of the ELCOT's Tenders. ELCOT reserves the right to terminate the work contract in the event of unsatisfactory performance and claim damages for non-fulfilment of contract.

**Annexure-1 Model Form of Contract**

(To be executed on a Rs. 20/- Non-Judicial Stamp Paper bought in Tamil Nadu by the Successful Bidder for AMC of High end Servers, Network devices and related items with man power support and Antivirus support in Secretariat LAN control room).

**(NO FIGURES IN NUMERALS OR WORDS SHALL BE FILLED UP IN THIS SAMPLE FORM AT THE TIME OF SUBMISSION OF TENDER)**

This CONTRACT is entered into at Chennai on the ..... day of ..... 2021 between Electronics Corporation of Tamil Nadu Limited, a wholly owned Government of Tamil Nadu Undertaking, a Company registered under the Indian Companies Act, 1956 and having its Registered office at 692, Anna Salai, Nandanam, Chennai- 600 035 herein after referred to as “ELCOT” (which term shall mean and include its Successors and permitted assigns)

and

----- a company registered under the Companies Act 1956 and having its Registered Office at ..... hereinafter referred to as the “Successful Bidder” (which term shall mean and include its Successors and permitted assigns)

Whereas ELCOT on behalf of Information Technology Department of Government of Tamil Nadu has invited a Rate Contract tender vide Ref. No. ELCOT/Networks/OT/33400/Secnet/2021 for Maintenance of High end Servers, Network devices and related items with man power support and Antivirus support in Secretariat LAN control room, hereinafter referred to as “User Department” and the Successful Bidder was selected.

Whereas ELCOT and the Successful Bidder have discussed further and arrived at the following terms and conditions:

1. This document on having been signed by both the parties shall constitute a binding contract between the parties and shall remain in force for a period of **3 years** from the date of execution signing of this Contract. ELCOT may renew/extend the contract for a further period as may be agreed between the parties. But in the event of any breach of agreement at any time on the part of the Successful Bidder, the contract shall be determinable by ELCOT without compensation to the Successful Bidder. The contract may also be put to an end at any time by ELCOT upon giving seven day notice to the Successful Bidder. However, the price offered in this contract is valid for a period of one year from the date of execution.
  
2. The Successful Bidder agrees to undertake the work prescribed by ELCOT as per the Work order and at the Rates as indicated in the **Price Bid**. The work shall be commenced within 8 Calendar days from the date of issue of Letter of Acceptance (LOA) by ELCOT.
  
3. The Successful Bidder will have full and exclusive liability for payment of all Duties, Taxes and other statutory payments payable under any or all of the Statutes / Laws / Acts etc. now or hereafter imposed.
  
4. The Contract or any part share of interest in it should not be transferred or assigned by the Successful Bidder directly or indirectly to any person or persons whomsoever without the prior written consent of ELCOT.
  
5. If the work is not effected as specified in the Work Order, User department / ELCOT shall have the full authority to cancel the Work Order and to take any such actions that will be deemed fit in the circumstances.

**6. Penalty:**

**Penalty will be levied as given below:**

Sl. No.	Category of Equipments	Allowed Down time	Penalty beyond downtime
	Critical Network & Communication Equipments (routers, firewalls) and Core Servers [ <b>CORE</b> Category]	12 hours	Rs.500/- per hour up to 6 hours and Rs.1,000/- beyond 6 hours till 24 hours and Rs.2,000/- beyond 24 hours. The maximum number of delayed replacements for a particular device should not exceed 6 in a month
2	Non-Critical Network & Communication Equipments and Non-Critical Servers [ <b>NON-CORE</b> Category]	24 hours	Rs.500/- Per day and Rs.1,000/- per day beyond 4 working days. The maximum number of delayed replacements for a particular device should not exceed 5 in a month
3	Manpower Support		
	Support and Monitoring Engineers	1 day	Rs.1,000/- Per day
	Support for Assistant System Administrators	1 day	Rs.2,000/- Per day
	Support for System Administrator	1 day	Rs.3,000/- Per day

If the work is not completed in full within the allowable time period, such performance may be forced to the termination of the contract and black listing of the Bidder from participating in any of the ELCOT's Tenders. ELCOT reserves the right to terminate the work contract in the event of unsatisfactory performance and claim damages for non-fulfilment of contract.



**7. Payment Terms:**

- a) No advance payment will be made.
  
  - b) The payment will be released on Quarterly basis for all the tendered items indicated in the price bid after the completion of the Quarter within a week on submission of the performance certificate and necessary documentary proof for manpower attendance duly certified by NIC Officials along with the necessary documentary proof for ESI, PF dues.
  
  - c) Penalty amount, if any, during the period, will be adjusted in the payment due to the Successful Bidder.
  
  - d) All taxes and other levies imposed by Governments in India will be paid at actuals as applicable.
  
  - e) Bidder shall have exclusive liability for remittance of Taxes to State and Central Governments as per the Statutes/Act ruling now or hereinafter enforced.
8. Liquidated damages will be levied at the rate of 0.25% per day on the undelivered portion of schedule subject to the Force Majeure conditions. Even If the work is not completed in full beyond this period, such performance may entail termination of contract and black listing of the Bidder from participating in any of the ELCOT's Tenders. This alone will not relieve the Bidder and the difference in cost of the items purchased through other technically qualified Bidders or any other alternative sources will be recovered from the Service Provider/Successful Bidder.
9. All statutory obligations / liabilities like Salary, ESI, P.F. etc. as per applicable laws for the manpower deployed for this contract will be the responsibility of the Successful Bidder.
10. The manpower deployed by the Successful Bidder will have no right to claim any benefits / rights with ELCOT.

### **11. Force Majeure**

Neither the User department / ELCOT nor the Successful Bidder shall be liable to the other for any delay or failure in the performance of their respective obligations due to causes or contingencies beyond their reasonable control such as:

- (i) Natural phenomena including but not limited to earthquakes, floods and epidemics.
- (ii) Acts of any Government authority domestic or foreign including but not limited to war declared, or undeclared, priorities and quarantine restrictions.
- (iii) Accidents or disruptions including, but not limited to fire, explosions, breakdown of essential machinery or equipment, power and water shortages.

12. The following documents shall be deemed to form and be read and construed as part of this Contract.

- a) Scope of work
- b) Tender Terms and Conditions
- c) Amendments issued by ELCOT for the Tender document
- d) Corrigendum/Clarifications issued by ELCOT for the Tender document
- e) Detailed final offer of the Successful Bidder
- f) Work Order(s) issued by ELCOT from time to time
- g) Correspondence made by ELCOT to the Successful Bidder from time to time during the period of the contract.

Wherever the offer conditions furnished by the Successful Bidder are at variance with conditions of this contract or conditions stipulated in the purchase order, the latter shall prevail over the offer conditions furnished by the Successful Bidder.

13. Any waiver of any terms and conditions by ELCOT / User Department in writing shall not have the effect of waiving or abandoning other terms and conditions of the contract.

14. (a) Unless otherwise provided in the Contract any notice, request, consent or other communication given or required to be given hereunder shall be given by mailing the same by registered mail, postage prepaid, return receipt requested in the case of the Successful Bidder to ELCOT at the address set forth above or with other addresses and to the attentions of such other person or persons as may hereafter be designated by like notice hereunder and any such notice sent by post should be deemed to have been served on the date when in the ordinary course of post, it would have been delivered at the address to which it was sent.

(b) Any notice to the Successful Bidder shall be deemed to be sufficiently served, if given or left in writing at their usual or last known place of abode or business.

15. The Successful Bidder shall indemnify and keep always indemnified the User Department and / or ELCOT against any losses, damages, expenses, costs which may be suffered / incurred by the User Department and / or ELCOT by reason of any commission and / or omission by the Successful Bidder in the execution of this contract.

## **16. Termination of Contract**

### **16.1 Termination for default:**

ELCOT may without prejudice to any other remedy for breach of contract, by written notice of default with a notice period of seven days, sent to the Successful Bidder, terminate the contract in whole or part, (i) if the Successful Bidder fails to complete all of the works or part of the works within the time period(s) specified in the Contract, or fails to supply the items as per the Delivery Schedule or within any extension thereof granted by ELCOT; or (ii) if the Successful Bidder fails to perform any of the obligation(s) under the contract; or (iii) if the Successful Bidder, in the judgement of ELCOT, has engaged in fraudulent and corrupt practices in competing for or in executing the Contract.

### **16.2 Termination for Insolvency**

ELCOT may at any time terminate the Contract by giving written notice with a notice period of 7 days to the Successful Bidder, if the Successful Bidder becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the Successful Bidder, provided that such termination will not prejudice or affect any right of action or remedy that has accrued or will accrue thereafter to ELCOT.

### **16.3 Termination for Convenience**

ELCOT may by written notice, with a notice period of seven days sent to the Successful Bidder may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for ELCOT's convenience, the extent to which performance of work under the Contract is terminated, and the date upon which such termination becomes effective. On termination, the Successful Bidder is not entitled to any compensation whatsoever.

## **17. Dispute and Jurisdiction:-**

“Any dispute or difference, whatsoever, arising between the parties to this contract arising out of or in relation to the terms of this contract shall be resolved by the parties mutually by acting in good faith towards fulfilling the contract and for this purpose the parties mutually agree to furnish or exchange all relevant documents, information and any other material within their special knowledge and thereby conclude their discussions between them / their representatives or officers within a period of time as may be mutually agreed to say the time of commencement of the move to resolve the dispute”.

“In case the parties failed to resolve the disputes amicably within the time frame agreed and in the manner stated supra, the aggrieved party shall approach the Court in Chennai city alone to the exclusion of all other Courts to adjudicate the unresolved dispute”

In witness whereof the parties hereto have signed on the day, month and year above written in the presence of:-

For and on behalf of  
Successful Bidder

For and on behalf of  
Electronics Corporation of  
Tamil Nadu Limited

**Service Provider**

**Managing Director**

**Witnesses:**

**Witnesses:**

1.

1.

2.

2.

**Annexure-2 Bank Guarantee Format**

(To be executed in Rs.100/- Stamp Paper)

To

The Managing Director  
Electronics Corporation of Tamil Nadu Limited  
MHU Complex II Floor  
692 Anna Salai, Nandanam  
Chennai - 600035

Bank Guarantee No:  
Amount of Guarantee:  
Guarantee covers from:  
Last date for lodgement of claim:

This Deed of Guarantee executed by ..... (Bankers Name & Address) having our Head Office at .....(address) (hereinafter referred to as “the Bank”) in favour of The Managing Director, Electronics Corporation of Tamil Nadu Limited, a wholly owned Government of Tamil Nadu undertaking, MHU Complex II Floor, 692 Anna Salai, Nandanam, Chennai - 600035 (hereinafter referred to as “the Beneficiary”) for an amount not exceeding Rs.\_\_\_\_\_/ - (Rupees \_\_\_\_\_ Only) as per the request of M/s. \_\_\_\_\_ having its office address at \_\_\_\_\_ (hereinafter referred to as “ Service Provider”) against Letter of Acceptance reference \_\_\_\_\_ dated \_\_\_/\_\_\_/\_\_\_ of M/s. Electronics Corporation of Tamil Nadu Limited. This guarantee is issued subject to the condition that the liability of the Bank under this guarantee is limited to a maximum Rs.\_\_\_\_\_/ - (Rupees \_\_\_\_\_ Only) and the guarantee shall remain in full force upto \_\_\_ months from the date of Bank Guarantee and cannot be invoked otherwise by a written demand or claim by the beneficiary under the Guarantee served on the Bank before \_\_\_ months from the date of Bank Guarantee.

AND WHEREAS it has been stipulated by you in the said ORDER that the Successful Bidder shall furnish you with a Bank Guarantee by a Scheduled/ Nationalised Bank for the sum specified therein as security for compliance with

the Successful Bidder performance obligations for a period in accordance with the contract

AND WHEREAS we have agreed to give the supplier a Guarantee.

THEREFORE, we (Bankers address)....., hereby affirm that we are Guarantors and responsible to you on behalf of the Successful Bidder up to a total of Rs.\_\_\_\_\_/ - (Rupees \_\_\_\_\_ Only) and we undertake to pay you, upon your first written demand declaring the Successful Bidder to be in default under the contract and without any demur, cavil or argument, any sum or sums within the limit of Rs.\_\_\_\_\_/ - (Rupees \_\_\_\_\_ Only) as aforesaid, without your needing to prove or show grounds or reasons for your demand or the sum specified therein. We will pay the guaranteed amount notwithstanding any objection or dispute whatsoever raised by the Service Provider.

This Guarantee is valid until \_\_\_ months from the date of Bank Guarantee.

Notwithstanding, anything contained herein.

Our liability under this guarantee shall not be exceed Rs.\_\_\_\_\_/ - (Rupees \_\_\_\_\_ Only). This bank guarantee shall be valid up to \_\_\_ months from the date of Bank Guarantee and we are liable to pay the guaranteed amount or any part thereof under this Bank Guarantee only and only if you serve upon us a written claim or demand on or before \_\_\_\_\_

Notwithstanding anything contrary contained in any law for the time being in force or bank practice, this guarantee shall not be assignable or transferable by the beneficiary. Notice of invocation by any person such as assignee, transferee or agent of beneficiary shall not be entertained by the Bank. Any invocation of guarantee can be made only by the beneficiary directly.

**Tender Ref: ELCOT/Networks/OT/33400/Secnet/2021**

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In witness whereof the Bank, through its authorised Officer, has set its, hand and stamp on this ..... at \_\_\_\_\_.

Witness:

(Signature)

(Name in Block Letters)

- 1.
- 2.





**Annexure-4 Manufacturer's Letter of Guarantee**

To

The Managing Director,  
Electronics Corporation of Tamil Nadu Ltd.,  
MHU Complex, II Floor,  
692, Anna Salai,  
Nandanam, Chennai – 600 035.

Sir,

Subject: Against Tender No: ELCOT/Networks/OT/33400/Secnet/2021

I (OEM Name with full address) \_\_\_\_\_ hereby confirms that, as on the date of this letter, \_\_\_\_\_ (“Reseller”) wishes to participate in the Bid or Project stated above and has entered into an Indirect Channel Partner Agreement which entitles Reseller to do the following:

1. resell and/or distribute (OEM Name) \_\_\_\_\_ products and/or services in India to end users within that territory;
2. bid, negotiate and conclude a contract with you for the above products/services manufactured or supplied by \_\_\_\_\_(OEM Name). The Reseller is an independent contractor and has no authority to commit and/or bind (OEM name)\_\_\_\_\_or its affiliates in any way.

OEM Name \_\_\_\_\_ will, within the scope of its agreement with its authorized channels, provide support and product warranty services for Cisco products obtained through its authorized channels.

If Partner is unable to maintain the (OEM name) \_\_\_\_\_ supplied hardware/software/equipment, (OEM Name)\_\_\_\_\_will take the responsibility and same terms and conditions as per the agreement in identifying another authorized partner with similar certifications/capabilities.

If, due to any reason whatsoever, the Partner is no longer an authorised (OEM name)\_\_\_\_\_ Partner, (OEM name)\_\_\_\_\_ will take the responsibility and as per the same terms and conditions of the AMC Contract in identifying another authorised Partner with similar certifications/capabilities.

We hereby extend our full guarantee and warranty for the applicable (OEM name)\_\_\_\_\_ hardware/software as per the OEM warranty and support terms as availed by the Partner.

(Signature for and on behalf of Principal)

### Annexure-5 List of devices and Serial Number

Sl. No.	Description	Qty. (in Nos.)	Devices Serial Number
1	Ethernet Media Convertor	10	20110119596
	Ethernet Media Convertor		SFP12130001059
	Ethernet Media Convertor		191127AOM31000378
	Ethernet Media Convertor		214C040001855
	Ethernet Media Convertor		133A3901508
	Ethernet Media Convertor		133A3901511
	Ethernet Media Convertor		Nil
	Ethernet Media Convertor		Nil
	Ethernet Media Convertor		Nil
	Ethernet Media Convertor		Nil
2	Dell Power Edge Server-R900 4 U Rack Server	3	6KGV1S
	Dell Power Edge Server-R900 4 U Rack Server		5KGV1S
	Dell Power Edge Server-R900 4 U Rack Server		7KGV1S
3	2Mbps HDSL Modem Paradyne (G703)	1	BKPKQ348000E
4	2Mbps HDSL Modem Paradyne (V.35)	1	1006140198
5	2Mbps HDSL Modem RAD (G703)	1	582913
6	2Mbps HDSL Modem RAD (V.35)	1	1070622058
7	2 Mbps HDSL Modem CISCOM (G703)	1	Nil
8	2 Mbps HDSL Modem CISCOM (V.35)	2	Nil
9	2 Mbps HDSL Modem Patton (G.703)	2	Nil
10	2 Mbps HDSL Modem Patton (V.35)	2	Nil
11	10 KVA Online UPS with 1 Hour Backup	5	II101110008
	10 KVA Online UPS with 1 Hour Backup		II101109889
	10 KVA Online UPS with 1 Hour Backup		II110504374
	10 KVA Online UPS with 1 Hour Backup		II100907303
	10 KVA Online UPS with 1 Hour Backup		NIL
12	HCL R200-1120402WServer with UCS	1	QC11425A6HT
13	Numeric 40 KVA Online UPS 1 hr Backup	2	IV100909708
	Numeric 40 KVA Online UPS 1 hr Backup		IV100910753

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14	Numeric 5 KVA Online UPS with 1 hr Backup	7	IV130910172
	Numeric 5 KVA Online UPS with 1 hr Backup		II130503672
	Numeric 5 KVA Online UPS with 1 hr Backup		II130503673
	Numeric 5 KVA Online UPS with 1 hr Backup		II130503674
	Numeric 5 KVA Online UPS with 1 hr Backup		II130503675
	Numeric 5 KVA Online UPS with 1 hr Backup		Nil
	Numeric 5 KVA Online UPS with 1 hr Backup		Nil
15	HCL Core i3 Desktop System	8	2111AA664040
	HCL Core i3 Desktop System		2111AA664037
	HCL Core i3 Desktop System		1111AA593055
	HCL Core i3 Desktop System		2111AA664036
	HCL Core i3 Desktop System		2111AA664039
	HCL Core i3 Desktop System		2111AA664038
	HCL Core i3 Desktop System		Nil
	HCL Core i3 Desktop System		Nil
16	HCL 2 U Rack Server	4	B101AG352939
	HCL 2 U Rack Server		A101AG341999
	HCL 2 U Rack Server		B083A1171394
	HCL 2 U Rack Server		B083A1175708
17	HP 2 U Rack Server	2	SGH2101LMS
	HP 2 U Rack Server		SGH2101LJD
18	HP Laser jet PCL 1320 Printer	1	CNRJ68Z01S
19	HP Laser jet P1566 Printer	1	VNC3F25395
20	Samsung Laser jet Printer Model ML 2851 NT	1	4F67BKFB100456A
21	HP Elite Probook 4520S Laptop	4	2CE0440ZHR
	HP Elite Probook 4520S Laptop		2CE0440XHJ
	HP Elite Probook 4520S Laptop		Nil
	HP Elite Probook 4520S Laptop		Nil
22	Cisco WS-C3850 -48 TL Switch	45	FCW2036D1AF
	Cisco WS-C3850 -48 TL Switch		FCW2039D0FU
	Cisco WS-C3850 -48 TL Switch		FCW2047C1MX
	Cisco WS-C3850 -48 TL Switch		FCW2042C1HB
	Cisco WS-C3850 -48 TL Switch		FCW2042C1H2

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	Cisco WS-C3850 -48 TL Switch		FCW2042C1H3
	Cisco WS-C3850 -48 TL Switch		FCW2042C1Q2
	Cisco WS-C3850 -48 TL Switch		FCW2042C18B
	Cisco WS-C3850 -48 TL Switch		FCW2042C19D
	Cisco WS-C3850 -48 TL Switch		FCW2042D1EQ
	Cisco WS-C3850 -48 TL Switch		FCW2042D1ES
	Cisco WS-C3850 -48 TL Switch		FCW2042D1HZ
	Cisco WS-C3850 -48 TL Switch		FCW2042D1M4
	Cisco WS-C3850 -48 TL Switch		FCW2042D1M5
	Cisco WS-C3850 -48 TL Switch		FCW2042D1VD
	Cisco WS-C3850 -48 TL Switch		FCW2042D17X
	Cisco WS-C3850 -48 TL Switch		FCW2042D181
	Cisco WS-C3850 -48 TL Switch		FCW2042F05A
	Cisco WS-C3850 -48 TL Switch		FCW2042F1KS
	Cisco WS-C3850 -48 TL Switch		FCW2042F1NL
	Cisco WS-C3850 -48 TL Switch		FCW2042F1NM
	Cisco WS-C3850 -48 TL Switch		FCW2042F1NP
	Cisco WS-C3850 -48 TL Switch		FCW2042F1NQ,
	Cisco WS-C3850 -48 TL Switch		FOC1744X055
	Cisco WS-C3850 -48 TL Switch		FCW2042F1XQ,
	Cisco WS-C3850 -48 TL Switch		FCW2042F222
	Cisco WS-C3850 -48 TL Switch		FCW2042F223
	Cisco WS-C3850 -48 TL Switch		FCW2043D0ZZ
	Cisco WS-C3850 -48 TL Switch		FCW2043F0J6
	Cisco WS-C3850 -48 TL Switch		FOC2036U12L
	Cisco WS-C3850 -48 TL Switch		FOC2036U14K
	Cisco WS-C3850 -48 TL Switch		FOC2037X14S
	Cisco WS-C3850 -48 TL Switch		FOC2039U0SB
	Cisco WS-C3850 -48 TL Switch		FOC2041U1WQ
	Cisco WS-C3850 -48 TL Switch		FOC2042U1GA
	Cisco WS-C3850 -48 TL Switch		FOC2042U1PK
	Cisco WS-C3850 -48 TL Switch		FOC2042U263
	Cisco WS-C3850 -48 TL Switch		FOC2042X1HX
	Cisco WS-C3850 -48 TL Switch		FOC2042X182
	Cisco WS-C3850 -48 TL Switch		FOC2042X184
	Cisco WS-C3850 -48 TL Switch		FOC2042X185
	Cisco WS-C3850 -48 TL Switch		FOC2042X186
	Cisco WS-C3850 -48 TL Switch		FOC2043U0F7
	Cisco WS-C3850 -48 TL Switch		FOC2043U12G
	Cisco WS-C3850 -48 TL Switch		FOC2043X049
23	HP DL 580 Servers	3	SGH417FJJX

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	HP DL 580 Servers		CN712202VB
	HP DL 580 Servers		CN712202VD
24	Cisco 3750 Access Switch	105	FDO1440Z0U1
	Cisco 3750 Access Switch		FDO1440Z0QN
	Cisco 3750 Access Switch		FDO1440Z0TL
	Cisco 3750 Access Switch		FDO1826H008
	Cisco 3750 Access Switch		FDO1440Z0S6
	Cisco 3750 Access Switch		FDO1440Z0TB
	Cisco 3750 Access Switch		FDO1440K10L
	Cisco 3750 Access Switch		FDO1440K10J
	Cisco 3750 Access Switch		FDO1440Z0U2
	Cisco 3750 Access Switch		FDO1440Z0QS
	Cisco 3750 Access Switch		FDO1440Z0UF
	Cisco 3750 Access Switch		FDO1612P1T6
	Cisco 3750 Access Switch		FDO1440Z0TP
	Cisco 3750 Access Switch		FDO1440Z0TM
	Cisco 3750 Access Switch		FDO1440Z0JL
	Cisco 3750 Access Switch		FDO1440Z0JQ
	Cisco 3750 Access Switch		FDO1440Z0JM
	Cisco 3750 Access Switch		FDO1440Z0TE
	Cisco 3750 Access Switch		FDO1440Z0SY
	Cisco 3750 Access Switch		FDO1440Z0T9
	Cisco 3750 Access Switch		FDO2038F1WV
	Cisco 3750 Access Switch		FDO1440Z0SV
	Cisco 3750 Access Switch		FDO1440Z0TH
	Cisco 3750 Access Switch		FDO1440K10A
	Cisco 3750 Access Switch		FDO1440K0G6
	Cisco 3750 Access Switch		FDO1440K10F
	Cisco 3750 Access Switch		FDO1440Z0SX
	Cisco 3750 Access Switch		FDO1440Z0UG
	Cisco 3750 Access Switch		FDO1924F0VZ
	Cisco 3750 Access Switch		FDO1440Z0P3
	Cisco 3750 Access Switch		FDO1440K10H
	Cisco 3750 Access Switch		FDO1440Z0T4
	Cisco 3750 Access Switch		FDO1440Z0U3
	Cisco 3750 Access Switch		FDO1505R10F
	Cisco 3750 Access Switch		FDO1505R0VT
	Cisco 3750 Access Switch		FDO1505P0ZF
	Cisco 3750 Access Switch		FDO1650X2GZ
	Cisco 3750 Access Switch		FDO1505Z0G5
	Cisco 3750 Access Switch		FDO1505R112

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Cisco 3750 Access Switch	FDO1505Z0GF
Cisco 3750 Access Switch	FDO1505R11E
Cisco 3750 Access Switch	FDO1505R0XX
Cisco 3750 Access Switch	FDO1505Z0GK
Cisco 3750 Access Switch	FDO1505R10R
Cisco 3750 Access Switch	FDO1505R10C
Cisco 3750 Access Switch	FDO1505R10K
Cisco 3750 Access Switch	FDO1505R11D
Cisco 3750 Access Switch	FDO1505R10E
Cisco 3750 Access Switch	FDO1505P0YY
Cisco 3750 Access Switch	FDO1505P100
Cisco 3750 Access Switch	FDO1505P0ZP
Cisco 3750 Access Switch	FDO1505Z0GQ
Cisco 3750 Access Switch	FDO1505Z0GP
Cisco 3750 Access Switch	FDO1505P0ZN
Cisco 3750 Access Switch	FDO1505R109
Cisco 3750 Access Switch	FDO1505R10V
Cisco 3750 Access Switch	FDO1515P05X
Cisco 3750 Access Switch	FDO1515P070
Cisco 3750 Access Switch	FDO1515P074
Cisco 3750 Access Switch	FDO1515R0A4
Cisco 3750 Access Switch	FDO1515P07S
Cisco 3750 Access Switch	FDO1515P06M
Cisco 3750 Access Switch	FDO1515R09H
Cisco 3750 Access Switch	FDO1515P07K
Cisco 3750 Access Switch	FDO1515R09K
Cisco 3750 Access Switch	FDO1515R09P
Cisco 3750 Access Switch	FDO1515P077
Cisco 3750 Access Switch	FDO1514R1EL
Cisco 3750 Access Switch	FDO1515R09B
Cisco 3750 Access Switch	FDO1718H057
Cisco 3750 Access Switch	FDO1514P0DY
Cisco 3750 Access Switch	FDO1515P06U
Cisco 3750 Access Switch	FDO1514Z05B
Cisco 3750 Access Switch	FDO1515P06H
Cisco 3750 Access Switch	FDO1514R1EM
Cisco 3750 Access Switch	FDO1515P06Z
Cisco 3750 Access Switch	FDO1514R1EK
Cisco 3750 Access Switch	FDO1515R099
Cisco 3750 Access Switch	FDO1514R1EF
Cisco 3750 Access Switch	FDO1515P072



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	Cisco 3750 Access Switch		FDO1515P06T
	Cisco 3750 Access Switch		FDO1515P06P
	Cisco 3750 Access Switch		FDO1515P075
	Cisco 3750 Access Switch		FDO1515P071
	Cisco 3750 Access Switch		FDO1515R09T
	Cisco 3750 Access Switch		FDO1515P06K
	Cisco 3750 Access Switch		FDO1515R09L
	Cisco 3750 Access Switch		FDO1515R0A5
	Cisco 3750 Access Switch		FDO1515P07R
	Cisco 3750 Access Switch		FDO1515P061
	Cisco 3750 Access Switch		FDO1619V1LL
	Cisco 3750 Access Switch		FDO1702P2V2
	Cisco 3750 Access Switch		FDO1702R2W4
	Cisco 3750 Access Switch		FDO1702R2NS
	Cisco 3750 Access Switch		FDO1712R1V0
	Cisco 3750 Access Switch		FDO1808R057
	Cisco 3750 Access Switch		FDO2026F081
	Cisco 3750 Access Switch		FDO2002F1ME
	Cisco 3750 Access Switch		FDO1728H02U
	Cisco 3750 Access Switch		FDO1717P31E
	Cisco 3750 Access Switch		FDO1806Z1H5
	Cisco 3750 Access Switch		FDO1706R0U9
	Cisco 3750 Access Switch		FDO1703Z11N
	Cisco 3750 Access Switch		FDO1702P3DW
	Cisco 3750 Access Switch		FD01727H139
25	Cisco 3925 Router	2	FGL162912SK
	Cisco 3925 Router		FHK1441F4FW
26	Cisco SFP 10 Gig - LR	117	ECL143700FC
	Cisco SFP 10 Gig - LR		ECL14370121
	Cisco SFP 10 Gig - LR		ECL14370105
	Cisco SFP 10 Gig - LR		ECL14370104
	Cisco SFP 10 Gig - LR		ECL1437011X
	Cisco SFP 10 Gig - LR		ECL14370108
	Cisco SFP 10 Gig - LR		ECL143700C1
	Cisco SFP 10 Gig - LR		ECL14370120
	Cisco SFP 10 Gig - LR		ECL1437013A
	Cisco SFP 10 Gig - LR		ECL143700KT
	Cisco SFP 10 Gig - LR		ECL143700C4
	Cisco SFP 10 Gig - LR		ECL1437011M
	Cisco SFP 10 Gig - LR		ECL1438005F
	Cisco SFP 10 Gig - LR		ECL14370134

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Cisco SFP 10 Gig - LR	ECL143700ZQ
Cisco SFP 10 Gig - LR	ECL143700FG
Cisco SFP 10 Gig - LR	ECL143700BP
Cisco SFP 10 Gig - LR	ECL143700XP
Cisco SFP 10 Gig - LR	ECL14370135
Cisco SFP 10 Gig - LR	SPC18350137
Cisco SFP 10 Gig - LR	ECL143700YT
Cisco SFP 10 Gig - LR	FNS21070FMA
Cisco SFP 10 Gig - LR	AVD2040K0BA
Cisco SFP 10 Gig - LR	ECL143700L2
Cisco SFP 10 Gig - LR	ECL1437010R
Cisco SFP 10 Gig - LR	ECL143700BR
Cisco SFP 10 Gig - LR	ECL143700ZR
Cisco SFP 10 Gig - LR	ECL14370106
Cisco SFP 10 Gig - LR	ECL1437010S
Cisco SFP 10 Gig - LR	ECL143700L3
Cisco SFP 10 Gig - LR	ECL143700C6
Cisco SFP 10 Gig - LR	ECL143800EA
Cisco SFP 10 Gig - LR	ECL143700XQ
Cisco SFP 10 Gig - LR	ECL14370102
Cisco SFP 10 Gig - LR	ECL143700C3
Cisco SFP 10 Gig - LR	ECL143700KZ
Cisco SFP 10 Gig - LR	ECL1437011F
Cisco SFP 10 Gig - LR	ECL1437010Q
Cisco SFP 10 Gig - LR	ECL143700FH
Cisco SFP 10 Gig - LR	ECL143700KU
Cisco SFP 10 Gig - LR	ECL1438005E
Cisco SFP 10 Gig - LR	ECL143800EH
Cisco SFP 10 Gig - LR	ECL143700FE
Cisco SFP 10 Gig - LR	ECL143700FD
Cisco SFP 10 Gig - LR	ECL143700C2
Cisco SFP 10 Gig - LR	ECL143700XR
Cisco SFP 10 Gig - LR	ECL143700FF
Cisco SFP 10 Gig - LR	ECL143700BQ
Cisco SFP 10 Gig - LR	ECL143700FP
Cisco SFP 10 Gig - LR	ECL1437010T
Cisco SFP 10 Gig - LR	ECL14370125
Cisco SFP 10 Gig - LR	ECL14370103
Cisco SFP 10 Gig - LR	ECL1437010C
Cisco SFP 10 Gig - LR	ECL1437010K
Cisco SFP 10 Gig - LR	ECL1429002G

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Cisco SFP 10 Gig - LR	ECL143700C5
Cisco SFP 10 Gig - LR	ECL1437010N
Cisco SFP 10 Gig - LR	ECL14370139
Cisco SFP 10 Gig - LR	ECL1437011W
Cisco SFP 10 Gig - LR	ECL1437010V
Cisco SFP 10 Gig - LR	ECL1437010U
Cisco SFP 10 Gig - LR	ECL143700KV
Cisco SFP 10 Gig - LR	FNS20320SYX
Cisco SFP 10 Gig - LR	ECL143700BM
Cisco SFP 10 Gig - LR	ECL143700C0
Cisco SFP 10 Gig - LR	ECL143700XL
Cisco SFP 10 Gig - LR	ECL1437013B
Cisco SFP 10 Gig - LR	ECL143700BZ
Cisco SFP 10 Gig - LR	ECL143700L0
Cisco SFP 10 Gig - LR	ECL143700BN
Cisco SFP 10 Gig - LR	ECL143800EJ
Cisco SFP 10 Gig - LR	ECL143700FN
Cisco SFP 10 Gig - LR	ECL1437010H
Cisco SFP 10 Gig - LR	ECL143800F8
Cisco SFP 10 Gig - LR	ECL143700FB
Cisco SFP 10 Gig - LR	ECL143700L1
Cisco SFP 10 Gig - LR	ECL143700FJ
Cisco SFP 10 Gig - LR	ECL143800F9
Cisco SFP 10 Gig - LR	ECL143700XK
Cisco SFP 10 Gig - LR	ECL14370138
Cisco SFP 10 Gig - LR	ECL143700L5
Cisco SFP 10 Gig - LR	ECL143700BY
Cisco SFP 10 Gig - LR	ONT151301R4
Cisco SFP 10 Gig - LR	ONT151202F2
Cisco SFP 10 Gig - LR	ONT151201WS
Cisco SFP 10 Gig - LR	ONT1513016R
Cisco SFP 10 Gig - LR	ONT151301PR
Cisco SFP 10 Gig - LR	ONT151300S1
Cisco SFP 10 Gig - LR	ONT151201V7
Cisco SFP 10 Gig - LR	ONT151201X5
Cisco SFP 10 Gig - LR	ONT151301GY
Cisco SFP 10 Gig - LR	ONT151300SS
Cisco SFP 10 Gig - LR	ONT151202E1
Cisco SFP 10 Gig - LR	ONT151300S3
Cisco SFP 10 Gig - LR	ONT151301PQ
Cisco SFP 10 Gig - LR	ONT151301SL

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Cisco SFP 10 Gig - LR	ONT151201X2
Cisco SFP 10 Gig - LR	FNS203208HW
Cisco SFP 10 Gig - LR	ONT151301R5
Cisco SFP 10 Gig - LR	ONT151300UN
Cisco SFP 10 Gig - LR	ONT151301QL
Cisco SFP 10 Gig - LR	ONT151301S3
Cisco SFP 10 Gig - LR	ONT151301G4
Cisco SFP 10 Gig - LR	ONT151300S8
Cisco SFP 10 Gig - LR	ONT151301GR
Cisco SFP 10 Gig - LR	ONT151301HP
Cisco SFP 10 Gig - LR	ONT151301GA
Cisco SFP 10 Gig - LR	ONT151301SG
Cisco SFP 10 Gig - LR	ONT151300SP
Cisco SFP 10 Gig - LR	ONT151301QY
Cisco SFP 10 Gig - LR	ONT151201WE
Cisco SFP 10 Gig - LR	ONT1513016M
Cisco SFP 10 Gig - LR	ONT151201WH
Cisco SFP 10 Gig - LR	ONT151301HT
Cisco SFP 10 Gig - LR	ONT151301GF
Cisco SFP 10 Gig - LR	ONT151301H6
Cisco SFP 10 Gig - LR	ONT151301QX

**Annexure-6**

**Instructions to Bidders on e-Tendering through the site [tntenders.gov.in](https://tntenders.gov.in)**

- 1) ELCOT is using the e-tendering system of Government of Tamil Nadu namely **[tntenders.gov.in](https://tntenders.gov.in)** which is developed and hosted by NIC.

Bidders can go to the ELCOT tenders page directly by selecting the **[elcot-tntenders](https://tntenders.gov.in)** option from the home page of ELCOT site **[elcot.in](https://elcot.in)**

- 2) The bidders should enroll themselves on the website <https://tntenders.gov.in> using the option “**Online Bidder Enrolment**”. This enrolment is free at this point of time.
- 3) Possession of a **Valid Class III Digital Signature Certificate (DSC) in the form of smart card/e-token with signing and encryption keys**, in the Company's name is a prerequisite for registration and participating in the bid submission activities through this web site.
- 4) Digital Signature Certificates can be obtained from the authorized certifying agencies, details of which are available in the web site <https://tntenders.gov.in> under the link “**Information about DSC**”.
- 5) The web site also has user manuals with detailed guidelines on enrolment and participation in the online bidding process. The user manuals can be downloaded for ready reference.
- 6) Vendors can also attend the **training/familiarization programme** on the e-tendering system conducted periodically by NIC.

- 7) The bidders will be able to see the status of the tenders for which they have submitted bids in different stages and would also be informed of the status by E-Mail. For the bidders who have specified the Product Category through “Product Category” option, information of all the tenders published, under the selected product category, will be sent by E-Mail.
  
- 8) Bidders should submit the bid well in advance before bid submission end date and time, instead of doing at the last minute, which may fail. In this case, the Tender Inviting Authority is not responsible for the non-submission of bids at the bidders end.
  
- 9) Bidder should contact the help desk for any clarifications on the bid submission at any point of time one day before the bid submission, so that bid submission goes thro’ smoothly. Bidders should not assume and do the steps and then get into issues which cannot be solved.
  
- 10) Bidders should go through the tender documents and get ready the all relevant documents in pdf /xls/rar formats as indicated and then have to be uploaded against each. In the technical bid, bidders may attach an index page wherever necessary, in the beginning, which indicates the details of the files/documents that follow the index page against each technical bid content indicated. This will also help for easy reference later.
  
- 11) While scanning the bid documents to convert to pdf, bidders are asked to scan the page in 65 to 100 dpi mode, to get a readable page after scanning and also the size of the document will also be lesser. For pages in text, it is advised to use 65dpi mode and for pages with images, 100 dpi mode.
  
- 12) Bidders can get ready the technical bid and price bid in filled form in advance instead of doing at the last moment and once ready in all aspects, they may chose the **freeze** option to submit the bid finally and thereafter they will get a

**bid acknowledgement receipt** which is the final end indicating the successful submission of the bid submission process.

13) Bidders can do the resubmission of the bid any number of times, either technical bid or price pd or both till the end date and time of bid submission. The content of the last submitted bid alone will be opened at the time of tender opening.

14) Bidders can withdraw the submitted bid before the end of bid submission date and time with proper reasons and once it is withdrawn, bids cannot submitted again for that tender.

15) For all tender processing activities, the server time indicated at the top, while doing bid submission/tender opening activities is the final. The Local system time will not be taken into account in this case.

16) Bidders may contact the help desk by mail [etendersupport@elcot.in](mailto:etendersupport@elcot.in) or by Mobile 9566003517 to get any clarifications on e-bid submission process well in advance.

**Annexure – 7**  
**Restrictions on Public Procurement Instructions to bidders to be complied**

Bidders are requested to comply with the below instructions without fail.

1. Any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. The Competent Authority for the purpose of registration under this tender shall be
  - a) The Registration Committee constituted by the Department for Promotion of Industry and Internal Trade (DPIIT). OR
  - b) The Registration Committee constituted by Government of Tamil Nadu consisting of the following members:-1.Managing Director & Chief Executive Officer, Guidance (as Chairman)
2. Additional Chief Secretary to Government (Finance), or his representative
3. Additional Chief Secretary to Government (Information Technology) or his representative
4. Principal Secretary to Government (Public Works Department) or his representative
5. Industries Commissioner and Director of Industries and Commerce.

Definitions:

- i) "Bidder" for the purpose of the tender(including the term 'tenderer', 'consultant', 'vendor' or 'service provider' in certain contexts) means any persons or firm or company, including any member of a consortium or joint venture (that is an association of several persons, or firms or companies), every artificial juridical person not falling in any of the descriptions of bidders stated hereinbefore, including any agency branch or office controlled by such person, participating in a procurement process.
- ii) Bidder from a country which shares a land border with India" for the purpose of this tender means
  - a) An entity incorporated, established or registered in such a country; or



- b) A subsidiary of an entity incorporated, established or registered in such a country; or
- c) An entity substantially controlled through entities incorporated, established or registered in such a country; or
- d) An entity whose beneficial owner is situated in such a country; or
- e) An Indian (or other) agent of such an entity; or
- f) A natural person who is a citizen of such a country; or
- g) A consortium or joint venture where any member of the consortium or joint venture falls under any of the above.

However, there are no restrictions in case of procurement of goods or services from the bidder from those Countries (even if sharing a land border with India) to which the Government of India has extended lines of credit or in which the Government of India is engaged in development Projects.

iii) The “Beneficial owner “for the purpose of (ii) above will be as under:

(1) In case of a company or Limited Liability Partnership, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person(s), has a controlling ownership interest or who exercises control through other means.

Explanation –

- a) “Controlling ownership interest” means ownership of, or entitlement to, more than twenty-five percent of shares or capital or profits of the company;
  - b) “Control” shall include the right to appoint majority of the directors or to control the management or policy decisions, including by virtue of their shareholding or management rights or shareholders agreements or voting agreements.
- (2) In case of a partnership firm, the beneficial owner is the natural person(s) who, whether acting alone or together, or through one or more juridical person, has ownership of entitlement to more than fifteen percent of capital or profits of the partnership;

- (3) In case of an unincorporated association or body of individuals, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has ownership of or entitlement to more than fifteen percent of the property or capital or profits of such association or body of individuals;
- (4) Where no natural person is identified under (1) or (2) or (3) above, the beneficial owner is the relevant natural person who holds the position of senior managing official;
- (5) In case of a trust, the identification of beneficial owner(s) shall include identification of the author of the trust, the trustee, the beneficiaries with fifteen percent or more interest in the trust and any other natural person exercising ultimate effective control over the trust through a chain of control or ownership.
- (6) An 'agent' for the purpose of this tender is a person employed to do any act for another, or to represent another in dealings with third person.
- (7) The successful bidder shall not be allowed to sub-contract works to any contractor from a country which shares a land border with India unless such contractor is registered with the Competent Authority. The definition of a 'Contractor' from a Country which shares a land border with India' shall be as detailed in paragraph (ii) above.

Each Bidder shall have to submit the Undertaking.

Where applicable, the bidder shall have to submit the Certificate of Registration from the Competent Authority

## Annexure-8 Technical Bid

## A) Check-list for Enclosures

S No	Documents to be submitted	Fill (YES or NO)
1	Filled in Technical Bid Form and Price Bid Form	
2	Payment of portal charges and EMD amount	
3	Two Part Bid submission	
4	Letter of Authorisation for signing the Tender document	
5	Letter of Undertaking	
6	Bidder's covering letter in the Letter head signed and stamped by the Authorised Signatory	
7	Undertaking letter in the letter head of the bidder, to carry out the maintenance of all items under AMC indicated in Page No.8	
<b>Eligibility Criteria</b>		
1	Copy of the Certificate of Incorporation / Registration issued by the relevant statutory authority.	
2	Copy of Work Order or Agreement or Partial Completion with Performance Certificate.	
3	Copies of the Balance sheet/Profit and Loss Account for any of last three consecutive Audited financial years (2016-17, 2017-18, 2018-19 and 2019-20).	
4	Copy of the single work order value of Rs. 2.00 Crores or above for Government/Public Sector Undertakings in India in anyone of the last three 2017-18, 2018-19 & 2019-20 audited financial years for similar nature of this tender.	
5	List of Technical professionals working in the centre supported by muster roll copy on or before 31/12/2019 as per page No.79	
6	Copy of OEM Certificates should be enclosed.	
7	Support documents from the respective OEM / Third Party for all the devices	
8	Copy of MAF / Certificate should be enclosed all the devices	

<b>S No</b>	<b>Documents to be submitted</b>	<b>Fill (YES or NO)</b>
9	Should produce copies of valid ISO 9001: 2015 Certification or higher.	
10	a) Local address proof such as copy of the property tax receipt /EB bill if it is owned b) If it is Rental, copy of Rental Agreement / Telephone bills valid on or before 31/12/2018 should be enclosed.	
11	Copy of signed Cisco support Contract should be submitted to ELCOT after the award of work within 15 days from the date of issue of Tender acceptance letter	
12	The bidder had gone through G.O.No.343 dated 18.09.2020 issued by Department of Finance(salaries) regarding restriction of public procurement of certain countries in this tender document	
13	The bidder had gone through the tender documents & Corrigendum's.	

**Note: Please ensure that all the relevant boxes are marked Yes/No against each column.**

**B) Profile of the Bidder**

1	Name of the Company /Firm	
	Year of Incorporation /Registration	
	Legal Status (Registered Company or Partnership or Proprietary ship Firm)	
<b>2</b>	<b>Registered office</b>	
	Telegraphic Address	
	Office Telephone Number	
	Fax Number	
<b>3</b>	<b>Contact Person</b>	
	Name	
	Personal Telephone Number	
	Email Address	
<b>4</b>	<b>Local presence at Tamil Nadu</b>	
	Telegraphic Address	
	Office Telephone Number	
	Fax Number	
<b>5</b>	<b>Contact Person</b>	
	Name	
	Personal Telephone Number	
	Email Address	
<b>6</b>	<b>Registration Details</b>	
a	Permanent Account Number	
b	GST Registration Number	
7	Banker's Name, Address and Account number	
8	ESI Registration No. and ESI Remittance details for last 2 years	
9	PF Registration No. and PF Remittance details for last 2 years.	

**Important Note:**

Bidders should ensure that they have submitted all the required proof of documents as specified in the Tender document without fail. Bids received without the supporting documents to prove their eligibility, are liable for rejection.

**C) Document Details in support of Eligibility Criteria**

Sl. No.	Description	Please give details along with proof
1	Copy of the Certificate of Incorporation / Registration issued by the relevant statutory authority.	
2	Copy of Work Order or Agreement or Partial Completion with Performance Certificate..	
3	Copies of the Balance sheet/Profit and Loss Account for last three Audited financial years for 2016-17, 2017-18, 2018-19 & 2019-20.	
4	Copy of the single work order value of Rs. 2.00 Crores or above for Government/Public Sector Undertakings in India in anyone of the last three 2017-18, 2018-19 & 2019-20 audited financial years for similar nature of this tender.	
5	List of Technical professionals working in the centre supported by muster roll copy on or before 31/12/2019 as per page No 80.	
6	Copy of OEM Certificates should be enclosed.	
7	Support documents from the respective OEM /Third Party for all the devices	
8	Copy of MAF / Certificate should be enclosed for all the devices	
9.	Should produce copies of valid ISO 9001 : 2015 certificate	
10	a) Local address proof such as copy of the property tax receipt /EB bill if it is owned b) If it is Rental, copy of Rental Agreement / Telephone bills valid on or before 31/12/2018	

	should be enclosed.
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D) Details for Bidder should have at least 50 engineers / workmen with qualification not less than diploma and experience in their roll at least for a period of one year.

**Proof of documentary:** List of Technical professionals working in the centre supported by muster roll copy on or before 31/12/2019.

Sl. No.	Name of the Employee	Designation	Qualification	Employee ID / Code	Month and Year of Joining	Nature of work	Gross Salary drawn presently	PF No.
1								
2								

**E) Declaration**

I/We agree that the offer shall remain open for acceptance for a minimum period as stipulated in the Tender from the date of opening of the tender and thereafter until it is withdrawn by us by notice in writing duly addressed to the authority of opening the tender and sent by registered post with acknowledgement due or otherwise delivered at the office of the authority. The EMD amount shall not bear any interest and shall be liable to be forfeited by ELCOT if we fail to abide by the stipulations to keep the offer open for a period mentioned above or fail to sign and complete the contract document as required by ELCOT and furnish the Security Deposit as specified in the terms and conditions of the contract. The EMD amount may be adjusted towards SD or refunded to us unless the same or any part thereof has been forfeited as aforesaid.

I/We agree to adhere with the schedule of implementation and deliver the items as specified in the tender.

I/We declare that the Price bid has been submitted without any conditions and strictly as per the Terms and Conditions of the tender document and we are aware that the Price bid is liable to be rejected if it contains any other conditions.

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I/We declare that the information furnished in the tender is true to the best of our knowledge. If any false/fictitious information is found to have been furnished, we agree to the rejection of the bids and consequent actions as the tender.

I/We declare that gone through the Annexure-5 and Chapter -8 indicating List of equipments with specifications.

<b>Description</b>	<b>Compliance by the bidder</b>
We confirm the above declaration	



## Annexure-9 PRICE BID

The Rates towards providing Annual Maintenance Service of existing servers, communication devices available at Secretariat LAN Control Room along with manpower support including Anti-virus renewal, are to be given as indicated below.

**A) Price Details for 3 years AMC (From 01.06.2021 to 31.05.2024)**

Sl. No.	Description of Equipment	Qty (nos.)	Cost of AMC per Equipment for 1 <sup>st</sup> Year	Cost of AMC per Equipment for 2 <sup>nd</sup> Year	Cost of AMC per Equipment for 3 <sup>rd</sup> Year	Total Price [(4)+(5)+(6)]*(3) = (7)	GST in % (8)	GST (in Rs.) (7)X (8)= (9)	Total Price with GST (in Rs.) (7)+(9) = (10)
1)	Ethernet Media Converter	10							
2)	Dell Power Edge Server-R900 4 U Rack Server with 12 GB RAM and 146GB HDD X 5 Nos.	3							
3)	2Mbps HDSL Modem Paradyne (G703)	1							
4)	2Mbps HDSL Modem Paradyne (V.35)	1							
5)	2Mbps HDSL Modem RAD (G703)	1							
6)	2Mbps HDSL Modem RAD (V.35)	1							
7)	2 Mbps HDSL Modem CISCOM (G703)	1							
8)	2 Mbps HDSL Modem CISCOM	2							

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	(V.35)								
9)	2 Mbps HDSL Modem Patton (G.703)	2							
10)	2 Mbps HDSL Modem Patton (V.35)	2							
11)	10 KVA Online UPS with 1 Hour Backup (including Batteries)	5							
12)	HCL R200-1120402W Server with UCS	1							
13)	Numeric 40 KVA Online UPS 1 hour Backup (Excluding Batteries)	2							
14)	Numeric 5 KVA Online UPS with 1 hour Backup (including Batteries)	7							
15)	HCL Core i3 Desktop System	8							
16)	HCL 2 U Rack Server with Intel Xeon Processor, 8 GB RAM, 3 X 146 GB HDD	4							
17)	HP 2 U Rack Server with Intel Xeon 2.67 GHz processor, 48 GB RAM, 5 X 300 GB HDD	2							
18)	HP Laser jet PCL 1320 Printer	1							
19)	HP Laser jet P1566 Printer	1							
20)	Samsung Laser jet Printer Model ML 2851 NT	1							
21)	HP Elite Pro book 4520S Laptop	4							
22)	Cisco WS-C3850 -	45							

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	48 TL Switch								
23)	HP DL 580 Server with dual quad core processor with 64 GB RAM, Raid Controller and 5 X 300 GB HDD	3							
	<b>Sub Total (A)</b>								

**Note:** The AMC for 40 KVA Ups is excluding batteries as the Batteries was replaced during 30.01.2021

**B) Price Details for 5 months AMC from 01.06.2021 to 31.10.2021**

Sl. No.	Description of Equipment	Qty (nos.)	Cost of AMC per Equipment for 5 months period	Total Price	GST in %	GST (in Rs.)	Total Price with GST
(1)	(2)	(3)	(4)	(3) X (4) = (5)	(6)	(5) X (6) = (7)	(5)+(7) = (8)
1)	Cisco 3750 Access Switch	105					
2)	Cisco 3925 Router	2					
3)	Cisco SFP 10 Gig - LR	117					
	<b>Sub Total (B)</b>						

**C) Price Details for Antivirus Support**

SI. No (1)	Description (2)	No. of Licenses (3)	Cost per License [4]	GST in % (5)	GST (in Rs.) (4) X (5) = (6)	Total Price with GST (in Rs.) (4)+(6) = (7)
1	Antivirus Software (Server – Client version) supporting windows Server 2012 / 2008, with 1 year subscription)	1 user				
2	Antivirus Software (Server – Client version) supporting windows Server 2012 / 2008, with 2 years subscription)	1 user				
3	Antivirus Software (Server – Client version) supporting windows Server 2012 / 2008, with 3 years subscription)	1 user				
4	Antivirus Software License for desktops supporting windows 7 /8 /10 /12 with 1 year Subscription	800 users				
5	Antivirus Software License for	800 users				

Sl. No (1)	Description (2)	No. of Licenses (3)	Cost per License [4]	GST in % (5)	GST (in Rs.) (4) X (5) = (6)	Total Price with GST (in Rs.) (4)+(6) = (7)
	desktops supporting windows 7 /8 /10 /12 with 2 years Subscription					
6	Antivirus Software License for desktops supporting windows 7 /8 /10 /12 with 3 years Subscription	800 users				
	<b>Sub Total (C )</b>					

**D) Price Details for Manpower Support**

Sl. No. (1)	Description (2)	No. of Persons (3)	Cost per Engineer for 1 <sup>st</sup> year (4)	Cost per Engineer for 2 <sup>nd</sup> year (5)	Cost per Engineer for 3 <sup>rd</sup> year (6)	Total cost for 3 years (3) *((4)+(5)+(6)) = (7)	GST In % (8)	GST (in Rs.) (7) X (8) = (9)	Total Price with GST (in Rs.) (7)+(9) = (10)
	<b>Man Power Support</b>								
1	Support Engineer	7							
2	Assistant System Administrator (Network)	1							
3	Assistant System Administrator (Application and Database)	1							
4	System Administrator	1							

<b>Sub Total (D)</b>	
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The Bidder should not quote the same Cost per Engineer for all the above cadres for the Second and Third Year

The Bidder should provide yearly increment to the support staff as per the company's policy and prevailing market. The yearly increment should not be less than 5%. The Bidder should quote considering the yearly increments.

The Successful Bidder should produce the proof of payment of salary and other statutory charges like PF, ESI.etc when required.

**Grand Total (E) = Sub Total (A) + Sub Total (B) + Sub Total (C) + Sub Total (D):**

**Rs. \_\_\_\_\_**

The Grand Total Amount of Column (D) will be evaluated to arrive at the Lowest Price (L1 Price) as per the Price bid Evaluation clause no.6.5.3

**E) Break up details of Cost per Engineer for the first year:**

SI No	Description	Cash on Hand Payable to the Engineer	Statutory charges such as PF, ESI.etc	Service charges to the Service provider including Service Tax	Cost per Engineer per Month (3)+(4)+(5) = (6)	*Minimum Cash on Hand Payable (3) to be quoted (in Rs) (7)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
	<b>Man Power Support</b>					
1	Support Engineer					25,000/-
2	Assistant System Administrator (Network)					45,000/-
3	Assistant System Administrator (Application and Database)					35,000/

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4	System Administrator					65,000/-
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**Note:**

1. The Bidder shall submit the offer by filling up all the columns against each Item. Bids with blank columns are liable for rejection.
2. The rate indicated in the above table are firm and are not subject to enhancement during the contract period.
3. In addition to quoting the rate in the Tables indicated above, the breakup details are to be given in the table E, for the rate of “ Cost per Engineer per Month).
4. The determination of the lowest evaluated price shall be as per the Tamil Nadu Transparency in Tenders Act 1998 and the Rules thereon.
5. The total cost excluding applicable GST and including all other duties and charges (Such as Customs Duty, Installation Charges etc.) of overall items will be taken for Price Bid evaluation. The Bidder who quoted the lowest price for each item will be called as L1 Bidder for that item. The Bidder who quoted the lowest total price will be considered as L1 bidder.
6. The Bidder shall submit the offer by filling up all the columns against each Item. Bids with blank columns are liable for rejection.
7. Bidders should quote for all the items and Partial bids will not be accepted
8. In cases of discrepancy between the cost quoted in Words and in Figures, the lower of the two shall be considered.